

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
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Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 29<sup>th</sup> April 2024 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 24<sup>th</sup> April 2024*

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## Agenda

### Procedural

- 2404/01** To receive any apologies and reasons for absence.
- 2404/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2404/03** To approve the minutes for the following meetings: -
- Full Council – 25<sup>th</sup> March 2024.
  - BTC/VH Trustees Meeting – 15<sup>th</sup> April 2024.
  - Personnel Committee Meeting – 17<sup>th</sup> April 2024.
- 2404/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2404/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

### **2404/06** Planning

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

**2024/313** – planning permission to erect a single storey side/front extension and dormer to rear of first floor level at 23 South View, Broughton.

**2024/360** – planning permission for change of use of a reception room into a beauty salon at 74 Swift Drive, Scawby Brook, Broughton.

**2024/416** – outline planning permission to erect a dwelling with appearance, landscaping, layout and scale reserved for subsequent consideration at land rear of Beck Lane, Broughton.

**2024/424** – application to fell an ash tree, subject to and within TPO (Beech House, Broughton 1979).

To consider the current NLC process for the issuing of planning application notices determining actions required.

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## 2404/07 Clerks Report

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

### Highways / Town issues / North Lincolnshire Council items.

2404/08 To receive an update on reported highway issues as detailed below determining any further actions required.

Log Number/details	Date reported	Location	Details
FS582498408	01/02/2024	Ermine Street	Broken bin, requires emptying weekly
FS552170984	05/10/2023 01/04/24	Brooklands Ave/South View junction Beechwood	Damaged street sign, rotten panel
Email P Harling	31/10/2023	Mill Lane/High Street jct	Bin needs new post.
FS525962428	07/08/2023	Watersedge	New salt bin request.
FS525936894	07/08/2023	High Street	Damaged bus shelter, needs cleaning too
Site meeting	13/09/2023	Yarborough Crescent Brooklands Avenue Brooklands Avenue High Street/Brooklands Avenue	Double yellow lines from the hydrant to cover the junctions. Bus markings to be installed with restrictions 7am-7pm opposite Harrys Dream. Double yellow lines extended at the top of Brooklands from High Street both sides of the road. Loading restrictions to be investigated outside the shop.

2409/09 To be notified of the concerns raised by residents regarding Millers Way entrance determining any further actions required.

### Reports / Updates

2404/10 To receive a report from the mayor determining any actions required.

2404/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2404/12 To consider any Police & Neighbourhood Watch issues determining actions required.

2404/13 To receive an update report from the Village Hall Committee representative including a review of the action plan from the last trustees meeting and to agree the new Charity Commissions VHC Contact information determining any actions required.

2404/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

2404/15 To receive an update report for the Broughton Allotment determining any further actions required.

2404/16 To receive an update report for the Appleby Lane Cemetery determining any further actions required.

2404/17 To receive an update report on organising a D-Day 80<sup>th</sup> Anniversary Event including expenditure / grant funding required for the event determining actions required.

2404/18 To receive an update report on the creation of a new website determining any further actions required.

### General Items

2404/19 To notify the Clerk of items to be placed on the agenda for the next meeting.

2404/20 To be notified of the Clarke Telecom application for prior approval determining any further actions required.

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2404/21 To be notified of the letter from a resident regarding the recent memorial repairs determining any further actions required.

## **Finance**

2404/22 To receive and approved the Financial Expenditure – see appendix 1, and approve the receipts, bank statements and budget monitoring report up to 31<sup>st</sup> March 2024.

2404/23 To be notified and approve the full Internal Audit report 2023/24 determining any further actions required.

2404/24 To approve the Annual Governance Statement 2023/24.

2404/25 To approve the Accounting Statement 2023/24.

2404/26 To consider the renewal of ERNLLCA Membership for 2024/25.

2404/27 To consider the renewal of the ICCM Membership for 2024/25.

2404/28 To consider the renewal of the HWRA Membership for 2024/25.

2404/29 To consider the Insurance Renewal for 2024/25.

2404/30 To be notified of the CCLA account determining actions required.

2404/31 To discuss and approve the Investment Strategy document determining any further actions required.

2404/32 To consider the quote for repairs to the play area determining actions required.

2404/33 To consider further costs for the current storage facilities determining actions required.

## **Time and date of the next meeting to be confirmed.**

2404/34 The time and date of the next meeting to be confirmed.

## **Part B – Closed to the public.**

2404/35 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Personnel Committee recommendations.

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## Appendix 1 – March 2024

Date: 24/04/2024

Broughton Town Council - R&P

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Time: 14:31

Current Bank A/c

### List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Pavee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/03/2024	Container King	BACS 230	76.80		Inv 57784
04/03/2024	BCSA	BACS 231	234.00		Inv 059
04/03/2024	Tesco	BACS 232	30.09		Fuel
04/03/2024	DDM Agriculture	BACS 233	600.00		Allotment rent
04/03/2024	Microsoft	DD	635.04		Online Services
05/03/2024	Post Office	DDR 85	2.70		Postage
05/03/2024	Talk Talk Business	DD	36.70		February 2024
07/03/2024	The Access Panel	BACS 234	312.00		Church gates - blast/paint
08/03/2024	Fasthosts	DD	10.20		Inv 75689900
11/03/2024	Sainsburys	DDR 86	160.73		Civic expenditure
11/03/2024	Max Spielmann	DDR 87	10.00		Frame
11/03/2024	Morrisons	DDR 88	21.00		Civic Expenditure
12/03/2024	HSBC	DD	40.00		Bank charges
18/03/2024	Mobile Phones	DD	46.98		February 2024
20/03/2024	EON	DD	90.01		February 2024
21/03/2024	HSBC	DD	13.81		Bank charges
21/03/2024	Hetts Solicitors	BACS 235	30.00		Registration - Pocket Park
21/03/2024	The Terrace Catering	BACS 236	1,478.40		Civic expenditure
21/03/2024	CPRE	BACS 237	40.00		Best Kept Village Fee
21/03/2024	S Baig	BACS 238	45.18		Travel expenses
21/03/2024	Brigg Office Supplies	BACS 239	93.58		Printer cartridge
21/03/2024	East Riding Supplies	BACS 240	150.48		Inv 1652406
22/03/2024	Epson	DDR 89	230.88		Printer cartridges
25/03/2024	Bennetts Timber	BACS 241A	109.67		Sleepers
25/03/2024	Brigg Garden Centre	BACS 241B	74.43		In Bloom Grant
25/03/2024	Thomas Bell	BACS 241C	34.00		Pest Control
25/03/2024	Broughton Village Hall	BACS 242	64.00		Civic expenditure
26/03/2024	New ton New ton	DDR 90	34.80		D-Day 80 Flage of Peace
27/03/2024	ERPF	BACS 243	908.31		March 2024
27/03/2024	HMRC	BACS 244	1,274.85		March 2024
27/03/2024	Fleet	BACS 245	570.34		Inv 1237678
28/03/2024	Hetts Solicitors	BACS 246	319.15		Land Registration - Pocket Par
28/03/2024	Salaries	BACS 247	4,829.24		March 2024
<b>Total Payments</b>			<b>12,607.37</b>		