

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 27th November 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Carter, Harness, Lee, Price, Portess, Senior (Chair), Simpson & Taylor.

Also Present: 1 resident & Town Clerk – Deb Hotson.

2311/01 Apologies and reasons for absence received from Cllr Ross.

2311/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

Presentation from Egdon on their proposed development of the Wressle site.

Mark Abbott & Paul Foster of Egdons provided information and plans on the proposed development of the site, which looks at extending the current site by 1.5 acres to include 2 further wells.

The pipes leading to the wells will be 2.2km in length and will be 1.8km under ground.

There will be a large amount of documentation that is required to be submitted with the planning application and this will be submitted to NLC in January 2024.

The consultation will be open until 24th December.

Part of the application will be that the gas will now be exported back into the grid.

This will include a new requirement of an assessment on bio-diversity net gain which needs to increase the area by at least 10%. Discussions are continuing with the landowner for the best deciduous trees to be planted and the trees will be managed in perpetuity.

Cllr Harness asked who would make the decision on what trees would be planted to which Mark Abbott stated that this would be decided between the Egdon Ecologist and the Ecologist at NLC. Mark Abbott went on to say that if there are any protestors extra security will be in place when drilling.

A public consultation will take place at the Village Hall tomorrow 28th November between 2-7pm.

The representatives went on to say that the current well is one of the top producers offshore in the UK.

The Community Liaison Group has been running for 3 years and this initially met regularly but now only meets as and when required.

A community fund of £100k is provided annually and benefits a lot of groups in the Town. This will be extended if the application is successful.

Cllr Simpson joined the meeting at 7pm.

Both representatives from Egdon left the meeting.

A resident stated that the installation of the letters to heaven box was a good idea and had been well received in the community.

The resident also asked if there was an update on the Brooklands Avenue highway issues to which the Clerk stated that there was no update.

2311/03 To approve the minutes for the following meetings: -

Resolved – approval of the minutes of the Full Council held on 25th September 2023.

Resolved – approval of the minutes of the Full Council held on 30th October 2023.

Resolved – approval of the minutes of the Personnel Committee held on 6th November 2023.

2311/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Price declared a prejudicial interest in agenda item 2311/06a.

Cllr Simpson declared a personal interest in agenda item 2311/19.

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2311/05 To note dispensations given to any member of the Council in respect of the agenda items listed.
None outstanding.

2311/06 **Planning**

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

The following decision was received from NLC.

2023/1576 – determination of the requirement for prior approval is not required for a proposed forestry wooden store/shelter located in Deep Wood, Appleby.

Cllr Price left the meeting.

The following application received from NLC was discussed by the Council.

2023/1771 – planning permission for a proposed first floor side extension above integral garage at 102 Brandy Apiary, Appleby Lane, Broughton.

Resolved – no objection or comment.

Cllr Price rejoined the meeting.

- b. To be notified of the email received regarding a planning application for the Woodyard determining actions required.

Item discussed at the last meeting.

2311/07 **Clerks Report**

- a. North Lincolnshire Council update on littering and fly tipping fines.
b. Notice of an Order for public inspection for ‘The Stopping up of a Highway’, George Street, Broughton.
c. Information from the Clerk on the recent EMIB Zoom meeting attended.
d. Concerns regarding loose dogs on the playing field – agenda item for the next meeting.
e. Letter to Heaven box update.
f. NLC Notice of Review of Polling Districts & Polling Places – agenda item for the next meeting.

Highways / Town issues / North Lincolnshire Council items.

2311/08 To receive an update on reported highway issues determining any further actions required.

NLC have provided an update on the following outstanding issues:

Bus shelters – just procuring new maintenance provision framework and as such repairs will be added to this new agreement once completed.

Brooklands Ave street signage - we can arrange collection and will refurbish.

If the salt bin was removed then it may not meet inclusion criteria for a yellow bin, I can look to re-assess if exact location is provided, please. Clerk to inform NLC that this bin is on the junction of the A18 and comes out from Watersedge on a slope, there are no other provisions in the area.

Cllr Price asked Cllr Lee what the status was on the NLC initiative to provide more bins in the town. Information was provided to the Ward Cllrs on the various locations some time ago. Cllr Lee to follow up.

2311/09 To receive an update on the installation of a bench on Burnside determining any further actions required.

The Clerk had submitted a request to NLC to install a bench at this location but was informed that there are some un-ducted electrical cables in this vicinity. The Clerk and Cllr Senior also were informed by a resident that there was quite a bit of anti-social behaviour at this site and installing a bench would just enhance this. It was agreed not to install a bench at this site and no other sites were discussed.

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Clerk to contact the Police about attending a Town Council meeting and Cllr Portess to raise at the next NATS meeting the concerns in the town.

Reports / Updates

2311/10 To receive a report from the mayor determining any actions required.

Cllr Senior informed members of his activities this past month.

4/11 – Firework event.

5/11 – NLC Civic Service.

12/11 – Remembrance Service.

13/11 – Firework De-brief meeting.

25/11 – Xmas Fayre and Christmas Tree light switch on.

2311/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following information:

The highway scheme for Ermine Street and Appleby Lane is at design stage.

Great Lincolnshire Devolution will create new jobs, new homes and enhance the area.

£16m is being provided to Scunthorpe as part of the levelling up scheme.

Training and information on childcare are available.

2311/12 To consider any Police & Neighbourhood Watch issues determining actions required.

There has been a lot of attempted car thefts at Forest Pines.

Cold callers have been in the town and there is a white van trailing around and residents should be aware.

2311/13 To receive an update report from the Village Hall Committee representative determining any actions required.

Cllr Portess provided the following information:

- There was no meeting held in November due to there being so many of the committee absent. The next meeting is scheduled for 13/12.
- We have not had any reports from the user groups, so assume everything is working fine.
- The solar panels have been installed and just need to download all the instructions onto Rachael's mobile and we should be up and running.
- The Village Halls Advisory Board have attended the site to carry out an energy expert to survey the whole building. As soon as his report is received this will be discuss with the Committee and Town Council as to the next steps going forward.
- We are still having problems with some the library volunteers, apparently, they have been into other areas of the hall and taken extension leads which belong to one of the user groups. Cllr Portess to have a polite conversation with the lead volunteer.
The Clerk added that the Deputy Clerk was now undertaking the administrative side for the Village Hall as part of her development.

2311/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson stated that the Group were still waiting for the discharging of the planning conditions on the MUGA.

2311/15 To receive an update report for the Broughton Allotment determining any further actions required.

The easy gardening plots were now available to residents and two had been taken so far.

Some concerns have been raised at the Committee meetings about the criteria that non-cultivated plots are being pulled up on. This will be reviewed prior to the next inspection.

2311/16 To receive an update report on the de-brief for a firework display determining actions required.

The notes from the meeting had been circulated prior to this meeting.

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Cllr Senior reiterated as in the notes that the event would not have taken place if it wasn't for the volunteers that help on the night and in the organisation.

The Town Clerk was thanked for her part in the event.

Resolved – the Town Council will hold an event next year on Saturday 2nd November and the profit made from the event will be earmarked for this event.

Clerk to book the Firework Contractor again and raise the budget to £5000.

2311/17 To receive an update report on organising a D-Day 80th Anniversary Event determining actions required.

The notes from the meeting were circulated and the next meeting is scheduled in the new year.

Forthcoming events for 2024 will be as follows:

- 80th D-Day Event – June 6th.
- Firework Event – November 2nd.
- Christmas Market – November 22nd.

General Items

2311/18 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.

Councillors to advise of any items to be added.

2311/19 To consider the request from the Cricket Club to add two more sight screens on the field determining actions required.

Cllr Simpson left the meeting.

It was agreed that further sight screens can be located on the field as long as covered by the Clubs insurance.

Cllr Simpson re-joined the meeting.

Finance

2311/20 To receive and approved the Financial Statement up to 31st October – see appendix 1.

Resolved – approval of the financial statement for 31st October.

2311/21 To consider the LIVES Donation request determining actions required.

The Clerk has spoken with the local LIVES co-ordinator, and he is quite happy for any future donation to be provided to LIVES head office.

It was agreed that this will be discussed in the new year.

2311/22 To consider the letters received from the War Memorial Trust determining actions required.

Resolved – approved for the life membership to be purchased at a cost of £350.

2311/23 To consider a donation toward the gazebo used for the Firework Event . This will then be owned by the Council.

Resolved – a donation of £100 to be provided for the gazebo.

2311/24 To consider the purchase of lamppost poppies to replace the current ones which are in a bad state of repair.

Resolved – 50 new lamppost poppies to be purchased. These will be located at the following locations; High Street, Ermine Street, Appleby Lane.

The remaining poppies will be kept if still in an acceptable condition and the others to be provided to the Guides.

Time and date of the next meeting to be confirmed.

2311/25 The time and date of the next meeting is Monday 18th December 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

A resident left the meeting.

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Part B – Closed to the public.

2311/26 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.

- Feasibility quotes – the company Align was selected to carry out the feasibility.
- Personnel Committee recommendations – **resolved** – the recommendations were approved.

The meeting closed at 8.20pm.

Appendix 1 – October 2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
02/10/2023	North Lincolnshire Council	BACS 129	74.00		Business Rates
02/10/2023	North Lincolnshire Council	BACS 130	278.00		Business Rates
02/10/2023	HMRC	BACS 131	1,379.40		October 2023
02/10/2023	Pickerings	DDR 43	22.90		Engraved plaque
03/10/2023	Screw fix	DDR 44	17.99		Cutting discs
04/10/2023	Bennetts Timber	BACS 132	98.60		Timber
04/10/2023	Talk Talk Business	DD	35.94		September 2023
07/10/2023	D Hotson	FC 18	3.50		D Hotson
07/10/2023	D Hotson	FC 18	-3.50		D Hotson
09/10/2023	Tesco	BACS 133	30.02		Fuel
09/10/2023	Turnbull	BACS 133B	44.42		Sand & Cement
09/10/2023	BCSA	BACS 134	2,322.00		Inv 54
09/10/2023	D Hotson	BACS 135	39.55		Travel expenses
09/10/2023	Farmstar Ltd	BACS 136	740.74		Tractor & Mower maintenance
09/10/2023	Green Grass Contracting	BACS 137	1,127.11		Inv 2958
09/10/2023	Rainbow Fireworks	BACS 138	2,625.00		Inv 2562
09/10/2023	Asda	DDR 45	1.45		Milk
09/10/2023	Asda	DDR 46	22.74		Civic Service
09/10/2023	B & M	DDR 47	2.70		Milk
10/10/2023	HSBC	DD	44.32		Bank charges
10/10/2023	Screw fix	DDR 48	10.02		Cable ties
10/10/2023	Fasthosts	DD	6.94		Inv 73959527
10/10/2023	Amazon	DDR 49A	79.64		Wi-Fi Controller
11/10/2023	Amazon	DDR 49B	25.29		Internet cabling
12/10/2023	EON	DD	4.45		September 2023
12/10/2023	EON	DD	7,593.72		May - Sept 2023
12/10/2023	Broughton Village Hall	BACS 139	40.00		Hire of hall
13/10/2023	PKF Littlejohn	BACS 140	756.00		External Audit Fee
13/10/2023	TurnerWarran	BACS 141	79.20		Inv 76629
13/10/2023	Square Up	DDR 50	22.80		Card Reader
13/10/2023	Amazon	DDR 51	12.60		Clear Varnish
17/10/2023	British Telecom	DD	108.48		September 2023
17/10/2023	WAVE	DD	125.67		August - September 2023
18/10/2023	Container King	BACS 142	76.80		Inv 54521
18/10/2023	MD Signs	BACS 143	30.00		Inv 16173
18/10/2023	Public Sector Audit	BACS 144	739.70		Internal Audit Fee - Interim
19/10/2023	ERNLLCA	BACS 145	12.00		Inv 1386
19/10/2023	The Terrace Ltd	BACS 146	750.00		Inv 1040
20/10/2023	WAVE	DD	34.37		Jul - October - Cemetery
20/10/2023	WAVE	DD	110.18		August - September 2023
20/10/2023	Screw fix	DDR 52	1.96		Cable ties
20/10/2023	Lindsey Lodge Hospice	DDR 57	30.00		Donation removal of Xmas tree
21/10/2023	HSBC	DD	7.40		Bank charges
24/10/2023	EON	DD	1,531.62		September 2023
24/10/2023	EON	DD	74.33		September 2023
25/10/2023	Home Bargains	DDR 53	5.98		Gloves
26/10/2023	Brians DIY	DDR 54	13.85		Bolts

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Appendix 1 – October 2023 continued

Date: 16/11/2023

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Time: 14:55

Current Bank A/c

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/10/2023	ERPF	BACS 147	799.01		Pension - October 2023
26/10/2023	HMRC	BACS 148	1,222.40		October 2023
26/10/2023	North Lincolnshire Council	BACS 1489	266.10		Trade Waste - Firework bins
26/10/2023	Salaries	BACS 150	4,944.21		Salaries - October 2023
26/10/2023	Instant Print	BACS 151	444.00		Calendars
26/10/2023	Scunthorpe Computers	DDR 55	25.00		Computer charger
30/10/2023	Esham Aggregates Ltd	BACS 152	60.00		Gravel
30/10/2023	East Riding Supplies	BACS 153	61.97		Inv 1638434
31/10/2023	Screw fix	DDR 56	17.97		Line Marking

Total Payments 29,030.54