

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
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Tele:01652 659441  
Email:admin@broughtontowncouncil.co.uk

Dear Councillors

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 27<sup>th</sup> November 2023 at 6.45pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 2<sup>nd</sup> November 2023*

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## Agenda

### Procedural

- 2311/01** To receive any apologies and reasons for absence.
- 2311/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- Presentation from Egdon on their proposed development of the Wressle site.
- 2311/03** To approve the minutes for the following meetings: -
- Full Council – 25<sup>th</sup> September 2023.
  - Full Council – 30<sup>th</sup> October 2023.
  - Personnel Committee – 6<sup>th</sup> November 2023.
- 2311/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2311/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

### **2311/06** Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.  
**2023/1771** – planning permission for a proposed first floor side extension above integral garage at 102 Brandy Apiary, Appleby Lane, Broughton.
- b. To be notified of the email received regarding a planning application for the Woodyard determining actions required.

### **2311/07** Clerks Report

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

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## Highways / Town issues / North Lincolnshire Council items.

- 2311/08 To receive an update on reported highway issues determining any further actions required.
- 2311/09 To receive an update on the installation of a bench on Burnside determining any further actions required.

## Reports / Updates

- 2311/10 To receive a report from the mayor determining any actions required.
- 2311/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2311/12 To consider any Police & Neighbourhood Watch issues determining actions required.
- 2311/13 To receive an update report from the Village Hall Committee representative determining any actions required.
- 2311/14 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2311/15 To receive an update report for the Broughton Allotment determining any further actions required.
- 2311/16 To receive an update report on the de-brief for a firework display determining actions required.
- 2311/17 To receive an update report on organising a D-Day 80<sup>th</sup> Anniversary Event determining actions required.

## General Items

- 2311/18 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.
- 2311/19 To consider the request from the Cricket Club to add two more sight screens on the field determining actions required.

## Finance

- 2311/20 To receive and approved the Financial Statement up to 31<sup>st</sup> October – see appendix 1.
- 2311/21 To consider the LIVES Donation request determining actions required.
- 2311/22 To consider the letters received from the War Memorial Trust determining actions required.
- 2311/23 To consider a donation toward the gazebo used for the Firework Event . This will then be owned by the Council.
- 2311/24 To consider the purchase of lamppost poppies to replace the current ones which

## Time and date of the next meeting to be confirmed.

- 2311/25 The time and date of the next meeting is Monday 18<sup>th</sup> December 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

## Part B – Closed to the public.

- 2311/26 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
- Feasibility quotes.
  - Personnel Committee recommendations.

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## Appendix 1 – October 2023

Date: 16/11/2023

Broughton Town Council - R&P

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Current Bank A/c

### List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Pavee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2023	North Lincolnshire Council	BACS 129	74.00		Business Rates
02/10/2023	North Lincolnshire Council	BACS 130	278.00		Business Rates
02/10/2023	HMRC	BACS 131	1,379.40		October 2023
02/10/2023	Pickerings	DDR 43	22.90		Engraved plaque
03/10/2023	Screw fix	DDR 44	17.99		Cutting discs
04/10/2023	Bennetts Timber	BACS 132	98.60		Timber
04/10/2023	Talk Talk Business	DD	35.94		September 2023
07/10/2023	D Hotson	PC 18	3.50		D Hotson
07/10/2023	D Hotson	PC 18	-3.50		D Hotson
09/10/2023	Tesco	BACS 133	30.02		Fuel
09/10/2023	Turnbull	BACS 133B	44.42		Sand & Cement
09/10/2023	BCSA	BACS 134	2,322.00		Inv 54
09/10/2023	D Hotson	BACS 135	39.55		Travel expenses
09/10/2023	Farmstar Ltd	BACS 136	740.74		Tractor & Mower maintainance
09/10/2023	Green Grass Contracting	BACS 137	1,127.11		Inv 2958
09/10/2023	Rainbow Fireworks	BACS 138	2,625.00		Inv 2562
09/10/2023	Asda	DDR 45	1.45		Milk
09/10/2023	Asda	DDR 46	22.74		Civic Service
09/10/2023	B & M	DDR 47	2.70		Milk
10/10/2023	HSBC	DD	44.32		Bank charges
10/10/2023	Screw fix	DDR 48	10.02		Cable ties
10/10/2023	Fasthosts	DD	6.94		Inv 73959527
10/10/2023	Amazon	DDR 49A	79.64		Wi-Fi Controller
11/10/2023	Amazon	DDR 49B	25.29		Internet cabling
12/10/2023	EON	DD	4.45		September 2023
12/10/2023	EON	DD	7,593.72		May - Sept 2023
12/10/2023	Broughton Village Hall	BACS 139	40.00		Hire of hall
13/10/2023	PKF Littlejohn	BACS 140	756.00		External Audit Fee
13/10/2023	TurnerWarran	BACS 141	79.20		Inv 76629
13/10/2023	Square Up	DDR 50	22.80		Card Reader
13/10/2023	Amazon	DDR 51	12.60		Clear Varnish
17/10/2023	British Telecom	DD	108.48		September 2023
17/10/2023	WAVE	DD	125.67		August - September 2023
18/10/2023	Container King	BACS 142	76.80		Inv 54521
18/10/2023	MD Signs	BACS 143	30.00		Inv 16173
18/10/2023	Public Sector Audit	BACS 144	739.70		Internal Audit Fee - Interim
19/10/2023	ERNLLCA	BACS 145	12.00		Inv 1386
19/10/2023	The Terrace Ltd	BACS 146	750.00		Inv 1040
20/10/2023	WAVE	DD	34.37		Jul - October - Cemetery
20/10/2023	WAVE	DD	110.18		August - September 2023
20/10/2023	Screw fix	DDR 52	1.96		Cable ties
20/10/2023	Lindsey Lodge Hospice	DDR 57	30.00		Donation removal of Xmas tree
21/10/2023	HSBC	DD	7.40		Bank charges
24/10/2023	EON	DD	1,531.62		September 2023
24/10/2023	EON	DD	74.33		September 2023
25/10/2023	Home Bargains	DDR 53	5.98		Gloves
26/10/2023	Brians DIY	DDR 54	13.85		Bolts

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## Appendix 1 – October 2023 continued

Date: 16/11/2023

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Time: 14:55

Current Bank A/c

### List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/10/2023	ERPF	BACS 147	799.01		Pension - October 2023
26/10/2023	HMRC	BACS 148	1,222.40		October 2023
26/10/2023	North Lincolnshire Council	BACS 1489	266.10		Trade Waste - Firework bins
26/10/2023	Salaries	BACS 150	4,944.21		Salaries - October 2023
26/10/2023	Instant Print	BACS 151	444.00		Calendars
26/10/2023	Scunthorpe Computers	DDR 55	25.00		Computer charger
30/10/2023	Esham Aggregates Ltd	BACS 152	60.00		Gravel
30/10/2023	East Riding Supplies	BACS 153	61.97		Inv 1638434
31/10/2023	Screw fix	DDR 56	17.97		Line Marking
<b>Total Payments</b>			<u>29,030.54</u>		