

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 4th September 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Carter, Harness, Lee, Price, Portess, Ross, Senior (Chair), Simpson & Taylor.

Also Present: 11 residents & the Town Clerk – Deb Hotson.

Procedural

2309/01 All members present.

2309/02 Resolved - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. Cllr Senior presented the prizes and trophies for the Best Front Garden and Best Kept Allotments. 7 residents left the meeting.

A resident addressed the council with his frustration on the lack of actions regarding fly tipping and highway issues. The resident who frequently litter picks the Castlethorpe area reported several incidents of fly tipping on the North Lincolnshire Council portal, and these jobs were closed down without being actioned each time resulting with the resident removing the debris and taking it to the skip himself. However, the latest fly tipping consisted of 18 tyres which the resident was unable to remove. The incident was reported and after the job was closed again the tyres still remain in situ. The resident has placed a complaint to NLC about these issues and the response received.

Cllr Senior thanked the resident for attending the meeting and for the past work he has done in trying to keep the area tidy. All the points raised will be chased up with the local authority.

Clerk to follow the remaining fly tipping issue up with the Head of this department.

Cllr Ross stated that she would escalate this to the Leader of the council.

Three residents left the meeting.

The remaining resident stated that he had rung 101 regarding the parking problems on the junction of Brooklands/Yarborough Crescent as a car had been parked on the junction. He had informed the Surgery, but the car remained in that position. Clerk asked for the registration and photo so she could send to the Surgery.

2309/03 To approve the minutes for the following meetings: -

Resolved – approval of the minutes of the meeting of Full Council held on 31st July 2023.

2309/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a prejudicial interest in agenda item 2309/06.

Cllr Senior declared a personal interest in agenda item 2309/26.

2309/05 To note dispensations given to any member of the Council in respect of the agenda items listed.
None outstanding.

2309/06 Planning

To receive any decisions received from North Lincolnshire Council.

No decisions received.

The following application due to time constraints will be submitted to NLC by the Town Clerk.

2023/1511 – application under the Overhead Lines Regulations 2009 to erect a new H Pole no higher than 15m on land at Westgate Yard, Bridge Road, Broughton. **No objection or comment.**

Cllr Ross returned to the meeting.

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2309/07 Clerks Report

- a. Request received from a resident to place a plaque on the bench located on Ermine Street. It was agreed that the plaque would be purchased by the Council. Clerk to advise the resident and ask for the appropriate wording. If any other residents request a plaque for the bench, then this would be considered.
- b. Taekwondo have been nominated for the UK Coaching Awards and seek permission for filming to take place of the group. Clerk to pass on congratulations and wish them luck. Permission is granted as long as filming is of the group only and if anyone else is captures permission should be sought.
- c. CPRE September newsletter.
- d. The Clerk to write to residents in Castlethorpe to see if they would like to maintain the newly installed raised beds.
- e. A reminder that the 'Being a Good Cllr' training will take place at Hibaldstow Village Hall on 18/09, 6-9pm. Cllrs Lee & Taylor to provide the Clerk with an alternative date for them to undertake the training on an individual basis. Four members from Scawby Parish Council will also be attending and the invoice split accordingly.
- f. The Clerk applied for grant funding to clean and refurbish the war memorial from the War Memorial Trust. Item to be placed on to the next agenda.
- g. NALC Financial Regulations Consultation – Cllrs to provide the Clerk with comments for the next meeting.
- h. An email has been received for Christmas Entertainment. Item to be circulated to the Events Committee.
- i. Volunteer Hub Newsletter.
- j. A Business Engagement visit took place on 24th August by Humberside Fire & Rescue to review the procedures in place. A couple of minor items was suggested, and the Clerk will address.
- k. ERNLLCA – Invitation to complete the national data collection on 2023 local elections. Cllrs to complete.
- l. The Clerk confirmed that the parish defibs are registered via NLC with 'The Circuit'.
- m. ERNLLCA July & August newsletters.
- n. Cllr Carter asked for the information to be resent regarding the Standards Training scheduled for 7th September. Clerk to organise.

Highways / Town issues / North Lincolnshire Council items.

2309/08 To receive an update on reported highway issues determining any further actions required.

A further email has been received from the Surgery regarding signage that has been placed onto a nearby lamppost and that they had received some verbal abuse from a resident about the current parking issues.

Resolved – the meeting was closed to allow a member of the public to comment.

The resident stated that he had been into the surgery to report a car that was allegedly parked illegally.

The Clerk asked for photos of the car which she would then forward to the surgery.

Resolved – the meeting was re-opened.

Reports / Updates

2309/09 To receive a report from the mayor determining any actions required.

20/08 – Along with a couple of members of the In Bloom Group Cllr Senior judged the Best Kept Front Garden.

2309/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following report:

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There have been new updates on Dog Fouling with fines of £100. To date there have been two prosecution's that have been upheld with fines of £466 each.

A campaign for enabling North Lincolnshire residents to stay safe in North Lincolnshire and boosting the care sector has been shortlisted for a national award.

There is a £600 start up grant available for new childminders.

3,000 children have taken part in free swimming sessions across the North Lincolnshire Pools and the Pods have been in constant use.

The Ermine Street, Appleby Lane and the High Street works that are due to take place have been chased and they will be completed but running a little behind due to holidays and illness.

We have had a resident in Blackthorns complain about spraying weeds and rats in the gardens in Southview. This was sent to Environmental Health but when they tried to contact the resident, they withdrew their complaint as they did not want to take it any further and were unhappy at Environmental Health contacting them.

The Highways team let us know that the grass in the gutters has been sprayed twice and with the green initiative they cannot do it any more at the moment.

The Bridge Road carriageway pothole has been completed.

No schools in North Lincolnshire have RAIC, this is the problem with crumbling concrete that has recently been in the news. There are a couple of academies that have slight concerns, and these are being looked at.

The jobs expo was held on Monday at The Baths Hall and went very well and was well attended.

2309/11 To consider any Police & Neighbourhood Watch issues determining actions required.

Cllr Price stated that there had been an arson attack in the town and some shed burglaries.

There are 3 youths that are going up and down the streets on motorbikes with no helmets and balaclavas. Clerk to report to the police.

2309/12 To receive an update report from the Village Hall Committee representative determining any actions required.

Cllr Ross stated that the Celine Dion event had been another successful evening and they would be returning in December to perform Dolly Parton. More fans will be purchased as the only issues was the heat.

A grant application has been submitted to the Egdon Fund via BCSA for the repair of the small room floor.

2309/13 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.

Cllr Simpson informed the meeting that BCSA had purchased some liquid garlic to try and deter the birds from damaging the grass digging up the chafer grubs.

The Broughton Burn took place on 03/09.

The Egdon grant funding closed on 31/08. The next round is now open and will close on 31/12.

2309/14 To receive an update report for the Broughton Allotment determining any further actions required.

The minutes of the Allotment meeting were circulated prior to the meeting.

2309/15 To receive an update report on the provisions for a firework display determining actions required.

The notes from the meeting were circulated prior to this meeting along with the action plan.

2309/16 To receive an update report on the state of the church wall determining any actions required.

The Town Clerk is still waiting for documentation evidence from the PCC regarding what is included in the maintenance of the closed churchyard, this was following the response to the email the Clerk

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has sent to Rev Eames with information that the lychgate roof was in need of repair. Rev Eames stated that this too was in the remit of the maintenance programme of the Town Council.

Resolved – the meeting was closed to allow a resident to make comment.

The resident stated that the lychgate and a window in the church had been erected and donated by a family and was last repaired by the PCC.

Resolved – the meeting was re-opened.

It was thought that the churchyard maintenance exchange took place around 1983/84, Clerk will look through the minute books.

Resolved - Clerk to write to the Diocese and church to ask for the documentation stating the remit of the maintenance.

2309/17 To receive an update on the creation of a calendar to raise money for a charity or local groups determining actions required.

Cllr Senior to provide the Deputy Clerk with the information previously requested to take this forward.

2309/18 To receive an update report on organising a D-Day 80th Anniversary Event determining actions required.

Resolved – the Council agreed that an event should be held and that the Clerk should register the beacon.

The first Events Working Group meeting will be held on 11th September.

General Items

2309/19 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.

Cllr Harness stated that she had been asked about installing more benches round the town. This will be placed on to the next agenda and Cllr Harness to provide the locations.

Cllr Harness also suggested that a hedgehog run should be provided within the new development of houses on Burnside. Clerk to provide Cllr Harness with the relevant information to contact NLC to discuss.

2309/20 To be notified of the results of the Best Kept Village Competition determining actions required.

Resolved – a meeting to be arranged on Monday 16th October with all litter picking and planting groups to discuss the results of the BKV and EMIB competitions and future projects.

Tea, coffee and cakes will be provided. Cllrs Price, Senior, Harness and Carter to attend.

2309/21 To be notified of the invitation to the East Midlands in Bloom Awards afternoon, determining actions required.

Resolved – Cllr Price, The Town Clerk and Brian Turner to attend the Awards.

2309/22 To consider the information within the ERNLLCA Newsletter on Hedgehog ecology and land management, determining any actions required.

Resolved – Cllr Harness was appointed Hedgehog Warden, and this will be raised at the meeting for volunteers on 16/10.

2309/23 To consider the request from Power for People via ERNLLCA regarding the Commons Report Stage Debate determining actions required.

Resolved – Clerk to write to the MP asking for support and attendance to this.

2309/24 To determine actions required regarding the NALC Local Plans Consultation.

Resolved – Cllrs would complete as individuals.

2309/25 To consider the request to install a memorial bench at the cemetery determining actions required.

Details were provided prior to the meeting.

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Resolved – approval to site the bench as requested. The resident to be informed that this should be maintained to a good standard and for the bench to be secured safely to the path.

Finance

Cllr Senior left the room.

2309/26 To receive and approved the Financial Statement up to 31st July 2023 – see appendix 1.

Resolved – approval of the accounts listed.

Cllr Senior returned to the meeting.

2309/27 To consider the purchase of a Christmas tree.

Resolved – purchase the tree as per the quote received. Cllr Senior will go and pick the tree.

Deputy Clerk to order and contact Lindsey Lodge Hospice to book a collection of the tree.

2309/28 To consider the ERNLLCA training events determining attendance of Councillors and Clerk.

Councillors to advise of any training requirements.

2309/29 To determine actions required regarding the wooden chairs that have been given to the Council.

Resolved – chairs to be advertised and sold for £5 each.

2309/30 To be notified of the light replacement quote(s) for the clock at the village hall determining actions required.

Item deferred to the next meeting.

2309/31 To determine actions regarding the 2024 Broughton in the Park event and to consider the wavering of any costs for the hire of the field and centre and the use of the Centres Premises Licence for live music.

Resolved – approval to provide the centre and field free of charge to hold this community event.

Clerk to look into the use of the Premises Licence.

Time and date of the next meeting to be confirmed.

2309/32 The time and date of the next meeting is Monday 25th September 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

Part B – Closed to the public.

2309/33 To consider (if required) the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of any item(s) to be discussed.
No items to be discussed.

The meeting closed at 9pm.

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Appendix 1 – July 2023

Date: 23/08/2023

Broughton Town Council - R&P

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Time: 15:44

Current Bank A/c

List of Payments made between 01/07/2023 and 31/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2023	North Lincolnshire Council	DD	74.00		Business Rates
03/07/2023	North Lincolnshire Council	DD	278.00		Business Rates
03/07/2023	East Riding Supplies	BACS 70	492.95		Inv ER11627051
03/07/2023	Paul Senior	BACS 71	600.00		Mayors Allowance
03/07/2023	HMRC	BACS 72	1,175.60		June 2023
03/07/2023	ERPF	BACS 73	759.95		June 2023
03/07/2023	Elgia	BACS 74	297.00		Elgia
03/07/2023	Fasthosts	BACS 75	85.67		Inv 72865768
04/07/2023	Talk Talk Business	DD	35.94		June 2023
05/07/2023	BCSA	BACS 76	864.00		Inv 51
06/07/2023	TGC Stores	BACS 77	26.98		Mower fuel
06/07/2023	Peacock & Binnington	BACS 78	13.38		Strimmer wire
10/07/2023	HSBC	DD	47.44		Bank Charges
10/07/2023	R Wilkinson	BACS 79	102.00		Pest Control
10/07/2023	Green Grass Contracting	BACS 80	1,322.30		Inv 2907
10/07/2023	Farmstar Ltd	BACS 81	532.52		Inv 246661
10/07/2023	Bennetts Timber	BACS 82A	107.50		Planters
10/07/2023	B Turner	BACS 82	40.00		Travel costs
10/07/2023	Fasthosts	DD	6.94		Inv 72942560
13/07/2023	Amazon	DDR 26	19.99		Wireless keyboard & mouse
13/07/2023	Amazon	DDR 26A	41.98		Weedkiller x 2
14/07/2023	SLCC	BACS 83	236.00		Membership Fee
17/07/2023	British Telecom	DD	102.96		June 2023
17/07/2023	TurnerWarran	BACS 84	75.60		Inv 76208
17/07/2023	J B Rural Services Ltd	BACS 85	660.00		PROW 2nd cut
17/07/2023	Elsham Aggregates	BACS 86	165.00		Elsham Aggregates
17/07/2023	Thomas Bell	BACS 87	38.50		Pest Control
20/07/2023	Screw fix	DDR 24	13.98		Grass marking spray
20/07/2023	HSBC	DD	7.87		Bank Charges
21/07/2023	WAVE	DD	19.96		June 2023
21/07/2023	EON	DD	71.34		June 2023
21/07/2023	EON	DD	1,425.24		June 2023
21/07/2023	Print My Tickets	BACS	117.50		Firework Event
24/07/2023	British Garden Centre	DDR 25	250.00		Vouchers
24/07/2023	Amazon	DDR 27	22.50		Telescopic cleaning brush set
24/07/2023	Container King	BACS 92	76.80		Inv 52330
28/07/2023	Argos	DDR 28	100.00		Urn
28/07/2023	Amazon	DD	8.99		Prime
28/07/2023	Screw fix	DDR 29	71.98		Ear defenders x 2
28/07/2023	Amazon	DDR 30	36.90		Face shields x 2
31/07/2023	ERPF	BACS 89	788.59		July 2023
31/07/2023	HMRC	BACS 90	1,062.05		July 2023
31/07/2023	Salaries	BACS 91	5,320.28		July 2023
Total Payments			17,596.18		

Signed:

Date: 4th September 2023

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