

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 15th May 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Lee, Price, Portess, Ross, Senior (Chair), Simpson & Taylor.

Also Present: 1 resident & the Town Clerk – Deb Hotson.

Procedural

- 2306/01** To receive any apologies and reasons for absence.
- 2306/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2306/03** To approve the minutes for the following meetings: -
Resolved – approval of the minutes of the meeting of the Full Council held on 15th May 2023.
Resolved – approval of the minutes of the Annual Meeting of the Town Council held on 15th May 2023.
- 2306/04** To consider the applications received for the two Town Council vacancies.
- 2306/05** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2306/06** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2306/07** **Planning**
- a. To receive any decisions and to discuss the following applications received from North Lincolnshire Council.
The following decisions/notifications were received from NLC.
2022/1857 – planning permission to erect 16 dwellings at 111 Burnside, Broughton will be considered at the Planning Committee meeting scheduled for 04/07.
2023/118 – planning permission to erect fencing at 8 Wressle Road, Broughton will be considered at the Planning Committee meeting scheduled for 07/06.
2023/165 – full planning permission granted to erect a free-standing curved carport at 12 Sterne Avenue, Broughton.
2023/692 - planning permission to erect a single storey rear extension at 87 High Street, Broughton has been granted.
The following applications received from NLC were discussed by the Town Council.
2023/1013 – planning permission to erect a two-storey extension, re: building existing conservatory and sunroom and covert garage annexe into a two-storey from 1.5 storey at 1, The Dell, Broughton.
2013/1151 – planning permission to vary condition 2 of PA/2020/1864 namely to enable work to be carried out in two phases.
- b. To be notified of the changes/amendments to the application by INRG SOLAR (Little Crow) Ltd for a proposal of non-material change, determining actions required.
- 2306/08** **Clerks Report**
- a. So far the Clerk has received 6 register of interest to be members of an Events Committee.
- b. Community Safety Charter – Council to consider signing up to the Charter.

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- c. Update from BCSA on the spraying of the field for chafer grubs and the summer pitch layout.
- d. Alliance Volunteer Hub newsletter May 2023.
- e. NATS minutes of the meeting held on 22nd February 2023.
- f. Police & Crime Commissioner – new round of funding
- g. ERNLLCA June 2023 newsletter.

Highways / Town issues / North Lincolnshire Council items.

- 2306/09 To receive an update on reported highway issues determining any further actions required.
- 2306/10 To be notified of the report received from a resident regarding verge restoration and wildflower opportunity determining any actions required.

Reports / Updates

- 2306/11 To receive a report from the mayor determining any actions required.
- 2306/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
- 2306/13 To consider any Police & Neighbourhood Watch issues determining actions required.
- 2306/14 To receive an update report from the Village Hall Committee representative determining any actions required.
- 2306/15 To receive an update report from the Broughton Community & Sports Association representative determining any actions required.
- 2306/16 To receive an update report for the Broughton Allotment site including the approving of the purchase of pest control boxes/traps for the allotments, cemetery and playing field sites determining any further actions required.
- 2306/17 To receive an update report on the provisions for a firework display determining actions required.
- 2306/18 To receive further correspondence on the church wall determining actions required.

General Items

- 2306/19 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.
- 2306/20 To determine actions required regarding the Broughton Pinfold located on the junction of Mill Lane and High Street.
- 2306/21 To consider attendance to the various training/advice seminars being held by ERNLLCA.
- 2306/22 To consider the submission of a letter for the Broughton Ex-Service Association funds to be transferred to Broughton Town Council to be used for the management of future Remembrance Events and determine actions required regarding this year's Remembrance Service.

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- 2306/23 To be notified of the correspondence received on the use of the car park determining actions required.
- 2306/24 To be notified that the Broughton Show has ceased and will no longer hold the annual event determining any actions required.
- 2306/25 To determine actions required regarding the Best Kept Front Garden 2023 Competition.
- 2306/26 To be notified of the D-Day 80th Anniversary determining actions required.
- 2306/27 To be notified of the correspondence received regarding the trees in St Mary Church, Broughton determining any actions required.

Finance

- 2306/28 To receive and approved the Financial Statement up to 30th April & 31st May 2023 – see appendix 1.
- 2306/29 To consider the email and costs to install a toddler's raised bed at the Village Hall determining actions required.
- 2306/30 To consider the purchase of a compact floor cleaner and dryer for the centre.

Time and date of the next meeting to be confirmed.

- 2306/31 The time and date of the next meeting is Monday 31st July 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. To agree and confirm the August meeting date.

Part B – Closed to the public.

- 2306/32 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
- Grass verge contract.

The meeting closed at 9.40pm.

Appendix 1 – April 2023

BROUGHTON TOWN COUNCIL MINUTES

Date: 25/05/2023

Broughton Town Council - R&P

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Current Bank A/c

List of Payments made between 01/04/2023 and 30/04/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/04/2023	North Lincolnshire Council	DD	273.69		Business Rates
03/04/2023	North Lincolnshire Council	DD	70.03		Business Rates
03/04/2023	Wicksteed	BACS 01	7,000.00		Wicksteed
03/04/2023	Post Office	DDR	2.65		Councillor postage
04/04/2023	Carol Ross	BACS 02	50.00		Vases
04/04/2023	Container King	BACS 03	76.80		Container King
04/04/2023	HMRC	BACS 04	1,218.23		April 2023
04/04/2023	Julie Taylor	BACS 05	39.64		Printer Cartridges
04/04/2023	The Loft Restaurant	BACS 06	1,688.00		Civic Dinner
04/04/2023	Talk Talk Business	DD	43.32		March 2023
11/04/2023	HSBC	DD	34.32		Bank Charges - February 2023
11/04/2023	Fasthosts	DD	6.94		Support - February 2023
11/04/2023	MFG Fuel	DDR 02	39.18		MFG Fuel
14/04/2023	Screw fix	BACS 07	20.70		Grinder disk
14/04/2023	BCSA	BACS 08	1,122.00		Inv 048
14/04/2023	Bennetts Timber	BACS 09	421.24		Sleepers
14/04/2023	ERNLLCA	BACS 10	1,164.30		Membership renewal
14/04/2023	Fattorini Ltd	BACS 11	367.09		Inv i274566
14/04/2023	Lewis Gas & Plumbing Services	BACS 12	1,338.00		Inv St-171
14/04/2023	Jason Threadgold	BACS 13	604.00		Funeral payments
14/04/2023	TurnerWarran	BACS 14	255.60		Inv 75898
14/04/2023	Broughton Village Hall	BACS 15	43.56		Hire of Hall - Civic
17/04/2023	British Telecom	DD	102.96		April 2023
21/04/2023	EON	DD	1,870.82		March 2023
21/04/2023	EON	DD	59.47		March 2023
21/04/2023	Bennetts Timber	BACS 16	38.30		Sleeper screws
21/04/2023	North Lincolnshire Council	BACS 17	2,219.60		Trade Waste 2023-24
21/04/2023	Brian Turner	BACS 16	60.00		Mileage
21/04/2023	HSBC	DD	12.27		Bank Charges - April 2023
24/04/2023	Brigg Office Supplies	BACS 18	11.99		Office supplies
24/04/2023	Home Bargains	DDR 03	1.98		Volunteers event
25/04/2023	Amazon	DDR 04	7.99		Paint - Kiosk
28/04/2023	WAVE	DD	6.38		January - April 2023
28/04/2023	Salaries	BACS 19	5,338.33		April 2023
28/04/2023	ERPF	BACS 20	759.95		April 2023
28/04/2023	Amazon	DDR 05	109.89		Volunteers event
28/04/2023	Amazon	DDR 06	29.28		Volunteers event
28/04/2023	Tesco	DDR 07	13.40		Paper/Stationery
Total Payments			26,521.90		

Appendix 1 – May2023

Signed:

Date: 31st July 2023

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Date: 19/06/2023

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Current Bank A/c

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2023	Container King	BACS 21	76.80		Inv 50094
01/05/2023	North Lincolnshire Council	BACS 22	74.00		Business Rates
01/05/2023	North Lincolnshire Council	BACS 23	278.00		Business Rates
01/05/2023	L Price - Amazon	BACS 24	52.58		Civic
01/05/2023	HMRC	BACS 25	1,076.73		April 2023
01/05/2023	Green Grass Contracting	BACS 26	1,036.70		Inv 2865
01/05/2023	Bosom Family Support	BACS 27	100.00		Civic event - choir
05/05/2023	Information Commissioner	BACS 28	35.00		Data Protection Reg Fee
08/05/2023	Post Office	DDR	100.00		Petty cash top up
09/05/2023	Rialtas	BACS 29	179.91		Annual support and maintenance
09/05/2023	MD Signs	BACS 30	313.20		Inv 15648
09/05/2023	Amazon	BACS 31	10.50		Tow n Crier hat
09/05/2023	ICCM	BACS 32	95.00		Membership renew al
09/05/2023	HWRA	BACS 33	50.00		Membership renew al
09/05/2023	BCSA	BACS 34	1,122.00		Inv 49
09/05/2023	Fair Garden Plants	BACS 35	90.00		Fair Garden Plants
09/05/2023	Broughton Allotment Ass	BACS 35B	6.75		Weed suppresant
09/05/2023	Amazon	DDR 09	44.94		Weedkiller
11/05/2023	Brigg Service Station	DDR 10	28.68		Mow er fuel
11/05/2023	Fasthosts	DD	6.94		Inv 71508906
11/05/2023	Wilkos	DDR 11	24.00		Fence paint
11/05/2023	HSBC	DD	36.00		Bank charges - March 2023
15/05/2023	Talk Talk Business	DD	47.06		April 2023
15/05/2023	V Bonnett	BACS 36	49.61		Coronation event
15/05/2023	S Norton	BACS 37	50.00		Coronation event
15/05/2023	R Dixon	BACS 38	782.70		Internal Audit Fee
15/05/2023	J B Rural Services Ltd	BACS 39	660.00		PROW 1st cut
15/05/2023	J Boardman	BACS 40	50.00		Coronation event
15/05/2023	D Hotson	BACS 41	50.00		Coronation event
15/05/2023	Craw ford Law nmowers	BACS 42	45.00		New strimmer head
15/05/2023	The Terrace Outside Catering	BACS 43	1,045.00		Afternoon Tea - Volunteers
15/05/2023	Bow ness Electrical	BACS 44	151.98		Installation of socket
17/05/2023	British Telecom	DD	102.96		May 2023
17/05/2023	Serenity Memorials Ltd	BACS 45	6,432.00		Serenity Memorials Ltd
17/05/2023	CPRE	BACS 46	40.00		Best Kept Village entry fee
17/05/2023	Bow ness Electrical	BACS 47	42.00		Electrical checks
17/05/2023	Sainburys	DDR 12	1.75		Consumables
21/05/2023	HSBC	DD	8.00		Bank charges - April 2023
22/05/2023	Broughton Village Hall	BACS 48	5,000.00		Annual Maintenance Grant
22/05/2023	Broughton Village Hall	BACS 49	64.00		Hire of room
22/05/2023	Fleet	BACS 50	418.56		Pitchmarker paint
24/05/2023	EON	DD	75.76		April 2023
24/05/2023	EON	DD	1,581.87		April 2023
24/05/2023	Amazon	DDR 13	21.95		Hanging basket brackets
26/05/2023	Morrisons	DDR 14	5.74		Refreshments
30/05/2023	HMRC	BACS 51	1,042.88		May 2023
30/05/2023	Salaries	BACS 52	5,194.40		May 2023

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Signed:

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Time: 15:48

Current Bank A/c

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/05/2023	ERPF	BACS 53	759.95		May 2023
30/05/2023	Tesco	DDR 15	11.00		Consumables
30/05/2023	Amazon	DDR 16	8.99		Administration

Total Payments 28,580.89