

# BROUGHTON TOWN COUNCIL MINUTES

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**Minutes from the extra ordinary meeting held on Monday 3<sup>rd</sup> July 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.**

Present: Cllrs Carter, Harness, Lee, Price, Ross, Senior (Chair) & Taylor.

Also Present: 1 resident & the Town Clerk – Deb Hotson.

**2307/01** Apologies and reasons for absence received from Cllrs Simpson & Portess.

**2307/02** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

**2307/03** **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A member of the public asked for a copy of the Health & Safety Policy to which the Clerk stated she would send a copy out.

The same resident stated that he had been canvassing possible Trustees for the Village Hall Committee. This was not an action sanctioned by the Town Council.

The same resident stated that there were some missing minutes on the website along with some accounting information. Cllr Senior to add.

The resident left the meeting.

**The meeting was opened.**

**2307/04** To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

**2307/05** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

**Resolved** – to close the meeting to the public and press.

**Resolved** – to change round the order of item 6 and 7. They will be recorded in the order of the agenda.

**2307/06** To consider the future requirements considering the forthcoming retirement of one of the current handymen determining all actions required.

**Resolved** – the following items:

- A zero-hour contract to be set up for holiday cover and to cover any detailed work.
- Current handyman – increase in hours from 15 to 20 hours per week.
- Test cut to be carried out on the cemetery by a contractor and if satisfactory then the contractor will be engaged to cut the grass every 2 weeks from April to October.

**2307/07** To consider the grass verge/prow and general grass cutting contract for 2024 determining actions required.

**Resolved** – feasibility to be carried out for next years contract by the General-Purpose Committee – Clerk to arrange a meeting.

**Time and date of the next meeting to be confirmed.**

**2307/08** The time and date of the next meeting is Monday 31<sup>st</sup> July 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

The meeting closed at 7.50pm.