

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 27th March 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Lee, Price (Chair), Portess, Ross, Senior, Simpson & Taylor.

Also Present: 6 residents & the Town Clerk – Deb Hotson.

Procedural

2303/01 Apologies and reasons for absence received from Cllr Mumby-Croft.

2303/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident asked if there was an update on the Scawby Road church land development with regard to the cutting down of trees and saplings.

A letter had been provided to Cllr Ross which she read out regarding the biodiversity of the site.

Cllr Ross has made enquiries with CPRE who have stated that there have been no grants provided to the land for the planting of trees and there are no tree protection orders in place. As this is private land no actions can be taken.

The resident also asked if the Town Council are liable for all works at the closed churchyard to which the Council confirmed that they are.

The presentation of certificates for the Community Awards took places.

4 residents left the meeting.

2303/03 To approve the minutes for the following meetings: -

Resolved – approval of the minutes of the Full Council meeting held on 27th February 2023.

2303/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a prejudicial interest in agenda item 2303/06.

Cllr Portess declared a personnel interest in agenda item 2303/38.

2303/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2303/06 **Planning**

a. To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

The following decisions were received from NLC.

2022/1822 – listed buildings consent granted to install a KCOM full fibre termination box to the outside of a pediment to the front door portico at 66 High Street, Broughton.

2023/22 – full planning permission granted to convert existing garage to habitable accommodation at 98 South View, Broughton.

2023/135 – determination of the requirement for prior approval is not required for a proposed larger home extension at 5 Appleby Gardens, Broughton.

ENO10101 – Little Crow Solar Park – notice of correction of errors in development consent decisions. The following applications received from NLC are to be discussed by the Town Council.

2023/242 – planning permission to demolish existing storage sheds and to erect temporary cabins to form offices and storage containers at Haulage Yard, Westgate, Bridge Road, Broughton.

Resolved – no objection or comment.

Signed:

Date: 24th April 2023

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2023/351 – Hazardous substance consent to store 36 tonnes of propane gas within storage tanks at Castlethorpe Farm, Castlethorpe Bridge, Broughton.

Resolved – no objection or comment.

2303/07 Clerks Report

- a. UKSPF – redevelopment of Phil Grundy Centre grant funding.
- b. Community Awards, Lifetime Achievers Awards – nominations and prizes.
- c. NATs Public Space Protection Order consultation.
- d. Solicitor’s comments – Clarke Telecom contract. Cllrs to provide any feedback by the end of the week.
- e. BCSA Minutes of the meeting held 14th March 2023.
- f. North Lincolnshire Workers Memorial Day, Friday 28th April 2023.
- g. Changes to NLC refuse collection dates.
- h. Clothing bank update. It was agreed to go direct to the Air Ambulance Charity.
- i. Retail relief has increased from 50-75% reducing the overall invoice for 2023/24.
- j. ERNLLCA – Bid Writing Training/VAT update.
- k. HWRA Village Hall information bulletin.
- l. Police & Crime Commissioner Community Safety Fund.

Highways / Town issues / North Lincolnshire Council items.

2303/08 To consider Broughton Town Council being responsible for selecting the charities funded by the Wishing Well donations determining actions required.

Cllr Portess stated that the Committee have spoken with the person currently responsible for the well and they have said they would gift the well to the Village Hall Committee. The wishing well will then be covered for public liability under the Committees insurance.

Cllr Portess to ensure that the maintenance is all up to date before the well is taken on and if the funds raised in the well can be taken by the Committee towards the running of the hall.

2303/09 To consider the installation of a cycling route for the smaller children on the basketball area adjacent to the play park.

It was agreed that this is a good idea, but the area is heavily used for football and basketball. If the basketball net can be moved, then this would be an ideal location.

2303/10 To receive an update on reported highway issues determining any further actions required.

Cllr Ross to report the vast number of potholes in the Town.

Resurfacing is to be carried out on the High Street in May.

Reports / Updates

2303/11 To receive a report from the mayor determining any actions required.

Cllr Price provided the following report:

Attended the NLC Civic Dinner at Normanby Hall.

Attended the Brigg, Kirton in Lindsey and Barton Civic Dinners.

Attended a Kings Coronation meeting on 06/03.

Attended an Egdon CLG meeting on 15/03.

Participated in a Community Litter pick on Mother’s Day.

The Broughton Civic Dinner was held on 25/03 and thanks given to the Clerk and Deputy Clerk. £420 was raised and this will be donated to Lindsey Lodge Hospice who also attended the event. The night was very enjoyable.

2303/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

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Cllr Lee provided the following report:

The official start of the election period for North Lincolnshire begins on 27th March 2023.

Broughton Village Hall have received support of £13,801 for Solar Panels on the village hall.

Feasibility funding for the Phil Grundy Centre has been awarded for a sum of £9,500 and there has also been £25,00 awarded on the environmental impact work at the Broughton MUGA.

There is a new fleet of refuse collection vehicles confirmed which will improve reliability and reduce carbon emissions for 7 new vehicles.

The burnt-out car has been removed from Broughton Bridge car park.

Work is being done to help Strawson's with their footbridge off Common Lane.

The Town Council has got a grant of £250 for the King's Coronation.

The work has been finished on Brigg Road at Brickhill's Farm. The scheme will now store surface water from the junction and protect the properties.

2303/13 To consider any Police & Neighbourhood Watch issues determining actions required.

Cllr Ross stated that there are some cold caller stickers which she will look at handing out at the next coffee morning.

After the elections the current PC and PCSO will be covering Broughton and Scawby.

There has been an attempted break-in targeting cars.

Quad bikes are an issue again on Ermine Street. This was reported on Facebook, but it needs to be logged with the police. Clerk to place an article on Facebook advising that all crimes/concerns are logged via 101 or online.

2303/14 To receive an update report from the Village Hall Committee determining any actions required.

Cllr Portess stated that there had been a 400% increase in utility bills, but income has not increased.

An invoice has been sent to NLC Library for payment.

Thanks were provided to Rachael for the work undertaken including the Civic event.

A Trustees meeting was arranged for Thursday 6th April.

2303/15 To receive an update report from the Broughton Community & Sports Association determining any actions required.

Cllr Simpson stated that there has been a good uptake again for the Egdon Fund which closes on 30/04.

The Colour Burn will be held on 18/06 and Broughton Burn will be held in September.

2303/16 To receive an update report from the Broughton Allotment Association & Leisure Gardeners, determining any actions required.

The Clerk has circulated the Bee-keeping agreement for consideration.

The agreement stipulates that bees should not be kept adjacent to a school, but it was noted that the school have applied and received funding to install their own bee hives. Clerk to find out if bee colonies can be located on adjacent sites.

It was agreed to allow bees on to the Allotment sites as long as the agreement was adhered to, and two different colonies can live adjacent to each other. Clerk to also inform the school that the Allotment site would be getting bees.

Post meeting – Clerk has spoken with the Beekeeper on the Allotment site and he stated it would not be a problem to site the bees adjacent to each other.

2303/17 To receive an update report for the Pocket Park determining any actions required.

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The land register information has been received from the solicitors. A meeting to be arranged to discuss further. Clerk to also find out from the solicitor what the next steps would be prior to the meeting.

The Clerk has tried to arrange a meeting with members of the old Liaison Group but to no avail. Information has been provided by an Ornithologist stating that there are a large number of different types of birds on the site due to the habitat. It was thought that once the annual cut had taken place then the dykes and area could be tidied but that the area generally remains as it is.

Clerk to arrange a meeting with NLC to discuss the annual maintenance of the site.

2303/18 To receive an update report for the Cemetery determining any actions required.

The memorial checks are to commence 27th March.

The development of the Cemetery to be addressed this year.

2303/19 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

The Clerk circulated the slides and minutes of the meeting held on 23rd March.

2303/20 To receive an update report on the Kings Coronation event determining any actions required.

The notes from the meeting were circulated to full council.

Funding has been awarded to purchase the commemorative plaque. Clerk to work with the mayor to purchase and arrange to erect at the village hall.

The King has stated that he does not want the beacon lighting.

It has been suggested that all volunteers to be invited to an afternoon tea event at the village hall on Sunday May 7th which will see Councillors and Staff waiting on them.

The catering will be provided from an outside source.

Clerk to apply for funding from the Co-op.

Resolved – a sum not to exceed £2000 was approved and this will include any street party funding.

Clerk to approach BCSA to see if support could be provided from the Egdon fund.

Cllrs to provide the office with lists of volunteers.

2303/21 To receive an update report on the provisions for a firework display determining actions required.

The notes of the last meeting were circulated to full council.

Six people will be trained in the process of the firework display.

The training will be included in the purchase of the fireworks which will total around £2000.

Tickets will be sold in advance.

Entertainment and food provisions will be on site.

Extra toilet facilities.

The school have been asked to participate in the creation of a poster to advertise the event.

Funding will be requested via the Egdon Community fund.

Resolved – the council supports the proposals and for the Group to continue.

Cllr Simpson to provide details of the ticketing that BCSA use.

2303/22 To receive an update report on the Best Kept Village/East Midlands in Bloom competitions determining any actions required.

A first meeting is to be held on Thursday regarding the East Midlands in Bloom competition with members of Broughton in Bloom and Cllr Senior who has agreed to provide the team with a slide show facility to showcase the Town.

A presentation and walk round of the town will be done by the In Bloom team with the support of the Clerk.

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Planters are required at Castlethorpe and Watersedge as at present there are none on these sites.

It was agreed that local residents will be approached to water these.

Additional bulbs to be planted on the entrances to the village in autumn and wildflowers sown in the closed churchyard.

Resolved – purchase of planters, soil and plants, bulbs and wildflowers.

2303/23 To receive an update report on the state of repair to the closed churchyard and churchyard walls determining actions required.

The Clerk met on site with NLC Conservation Officer to discuss the closed churchyard and churchyard walls.

The options for the closed churchyard wall are as follows:

- Remove wall and replace with a hedge.
- Remove wall and replace with like for like.
- Remove wall and replace with a small wall with the railings.

Clerk to obtain quotes for all options.

The churchyard wall requires pointing up and replacement of missing stones. Clerk to obtain quotes.

2303/24 To receive an update report on the anti-dog fouling signage project determining actions required.

Cllrs Ross & Senior along with the Clerk attended a meeting at school with the Business Manager to receive the entries for competition. The response was overwhelming, and it was difficult to choose a winner. One overall winner was chosen and 8 runners up. A selection from all the different year groups.

Resolved - that a £10 One4all gift card is given to the runners up and a £20 gift card given to the runners up with a small bag of sweets to all those that had entered.

Cllr Ross, Senior and Price will attend an Achievers Assembly at school on Friday along with the Clerk to present the prizes to the children.

Resolved – meeting closed.

A resident, a dog owner, highlighted some of the worse areas for dog fouling.

Resolved – meeting re-opened.

Resolved – purchase 9 signs, one for each entry and place round the town in the most relevant areas.

The locations to be agreed at the next meeting when the Clerk will then ask NLC permission to mount on the lampposts. The signs are £29 each including the clips.

This project will hopefully help to alleviate the dog fouling issues caused by the minority of irresponsible owners from the installation of the signs and the good positive responses received from the school children.

2303/25 To receive an update report from the Communications Working Group regarding the upgraded website determining actions required.

The notes from the Communication meeting were circulated to full council prior to this meeting.

Cllr Senior has been working on a new website to ensure accessibility. Cllr Portess stated that the new website looks good, and Cllr Senior was thanked for his work.

Cllr Senior will continue to work on the site.

General Items

2303/26 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.

- War memorial cleaning.
- Listed Building application.

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- Broughton Village Hall funding letter.
- Broughton Pinfold.
- Electric car points.
- Community Speedwatch.

2303/27 To be notified of the Open Spaces & Paths: A new guide to protection determining actions required.
Item noted.

2303/28 To be notified of the correspondence received regarding the parish church land on Scawby Road determining any actions required.

As previously discussed, there is no actions the Council can take. Clerk to advise the resident.

2303/29 To be notified of the correspondence received regarding the verge wildflower request determining actions required.

As this area is on a junction it would not be practical to put a wildflower area here in case in impaired the visibility of vehicles. Clerk to inform the resident and advise that an area for wildflowers is being placed in the closed churchyard.

2303/30 To be notified of the Occasional Market consent for Broughton Show and to consider inviting the Fair to the forthcoming event determining actions required.

Cllr Taylor declared an interest and left the room.

Resolved – fair to be invited to attend that weekend.

Finance

2303/31 To receive and approved the Financial Statement up to 28th February 2023 – see appendix 1.

Resolved – approval of the statement as detailed in appendix 1.

2303/32 To consider the ERNLLCA Membership renewal for 2023/24.

Cllr Portess declared an interest.

Resolved – approval to renew the membership for 2023/24.

A resident left the meeting.

2303/33 To consider the purchase of hanging baskets for businesses in Broughton for 2023.

Resolved – to purchase baskets up to a sum of £1000.

Clerk to ask businesses if they would like to hang baskets again this year and if so, would they be prepared to donate to the cost of these.

2303/34 To consider the purchase of a further defibrillator and agree its location.

The Clerk has been in contact with NLC about the maintenance of any new defibs in the Town and they have stated that any new ones could not be added to the ones that are already being checked.

Resolved – meeting closed.

A resident stated that there was a good LIVES team in Broughton and by the time someone had got to a defib site the LIVES would probably be on site.

Resolved – meeting re-opened.

Resolved – it was agreed that all central areas are covered and there was no suitable place with electricity to install a further defib and added to the fact that NLC would not maintain, no further equipment would be purchased.

2303/35 To consider the installation of gym fitness equipment at Waters Edge determining actions required.

Cllr Ross has put a request in to NLC to see who owns the land at the location.

Resolved – if the landowner agrees then an outside gym to be installed at this location with the assistance of external funding.

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2303/36 The time and date of the next meeting is Monday 24th April 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

2303/37 To agree the time and date of the Annual Town Meeting.
Time and date agreed as 7pm on Monday 17th April 2023.
The remaining resident left the meeting.

2303/38 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
Cllr Portess left the meeting.

- 2023/24 – Centre opening times - Bank Holidays.
Resolved – the centre would remain open for bank holidays.

The meeting closed at 9.21pm.

Appendix 1

Date: 15/03/2023

Broughton Town Council - R&P

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Time: 14:13

Current Bank A/c

List of Payments made between 01/02/2023 and 28/02/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/02/2023	HMRC	BACS 186	1,313.76		Tax & NI - February 2023
01/02/2023	Origin Solutions	BACS 187	167.11		Duraline Concentrate
03/02/2023	Talk Talk Business	DD	37.74		January 2023
08/02/2023	Fasthosts	DC 65	6.94		Support - Feb 2023
09/02/2023	BCSA	BACS 188	144.00		Inv 46
09/02/2023	Container King	BACS 189	76.80		Container Hire - Feb 23
09/02/2023	Screw fix	DC 66	5.29		Order No 10979438087
10/02/2023	Bennetts Timber	DC 67	15.42		Inv B30348
10/02/2023	Screw fix	DC 68	21.94		Order 109856004613
13/02/2023	S Dobson	BACS 190	500.00		Churchyard tree works
13/02/2023	WASP Clothing	BACS 191	135.50		Inv 3544
13/02/2023	HSBC	DD	40.48		Charges Dec 22
15/02/2023	Brigg Garden Centre	DC 69	150.00		Vouchers
17/02/2023	British Telecom	DD	90.00		January 2023
20/02/2023	Brians DIY	DC 71	3.80		Coach bolts
21/02/2023	EON	DD	2,028.86		January 2023
21/02/2023	EON	DD	61.75		January 2023
21/02/2023	HSBC	DD	13.92		Bank Charges - Jan 2023
23/02/2023	ELLGIA	DC 72	282.29		Skip Hire
24/02/2023	HMRC	BACS 192	1,158.95		Tazx & NI - Feb 2023
24/02/2023	ERPF	BACS 193	743.83		Pension - February 2023
27/02/2023	Salaries	BACS 194	5,336.21		Salaries - February 2023
27/02/2023	Brigg Office Supplies	DC 73	58.78		Self inking stamp
Total Payments			12,393.37		

Signed:

Date: 24th April 2023

DRAFT