

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 24th April 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Lee, Price (Chair), Portess, Ross, Senior, Simpson, Tattersfield & Taylor.

Also Present: 3 residents & the Town Clerk – Deb Hotson.

Procedural

2304/01 No apologies for absence received.

2304/02 Resolved - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident raised concerns about parking on Brooklands Avenue and Yarbrough Crescent. Staff from the Doctors Surgery are parking on the road, and it was suggested by the resident that they should park in the allocated spaces on the surgery site which would allow patients to park on the road as these cars are moving on/off all through the day.

Wards Cllrs stated that they have received several complaints from residents too and they have escalated to the Highway Officer, but no response has been received. This will be reported again.

The Clerk to write to the Surgery suggesting they park on site, allowing patients to come and go.

Clerk to also write to NLC Highways to review the parking on these roads which have previously been requested with a view to the placement of double yellow lines on the junction of Yarbrough Crescent and Brooklands.

The resident also asked what evidence the Council has that states they are responsible for the maintenance of the wall.

The Clerk explained that when the PCC closed the churchyard the Town/Parish Council would have had the opportunity to pass directly to North Lincolnshire Council within 3 months, but NLC are not responsible, so this means that the Council are responsible.

Clerk to look through the minutes.

Another resident read out the response he had received from the Clerk on item 29 of the March minutes which it was agreed by Councillors reflected what was detailed as in the minutes. The response he stated he had received did not reflect the email that he had submitted. Clerk to resend the email to Councillors and item to be discussed again by the Council after the Mayor and Deputy Mayor have met with the resident on site at the end of May.

2304/03 To approve the minutes for the following meetings: -

Resolved – approval of the Full Council minutes of the meeting held on 27th March 2023.

Resolved – approval of the General-Purpose Committee minutes of the meeting held on 20th April 2023.

A resident left the meeting.

2304/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Ross declared a prejudicial interest in agenda item 2304/06.

2304/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2304/06 **Planning**

- a. To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

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Cllr Ross left the meeting.

The following decisions were received from NLC.

2022/1903 – grant of consent for the display of advertisements – retrospective advertising consent for the display of various signage at Forest Pines Golf Club & Hotel, Ermine Street, Broughton.

2023/180 – full planning permission granted to erect a single storey rear extension at 47 South View, Broughton.

2023/242 – full planning permission to demolish existing storage sheds and to erect temporary cabins to form offices and storage containers at Haulage Yard, Westgate, Bridge Road, Broughton.

The following applications received from NLC are to be discussed by the Town Council.

2023/603 – application for a non-material amendment to PA/2022/378 to increase bi-fold door and window sizes at The First House, George Street, Broughton.

It was stated that a decision has already been made on this application.

Resolved – no objection or comment.

Cllr Ross re-joined the meeting.

2304/07 Clerks Report

- a. Lindsey Lodge Glow Walk 2023 – if Councillors want to do the walk to let the Clerk know.
- b. Update from Clarke Telecom on the progression of the installation of the Mast.
- c. Broughton Village Hall minutes of the meetings 08/03 & 12/04.
- d. ERNLLCA North Lincolnshire District Committee meeting 27/04.
- e. UKSPF – call for projects for 2023/24.
- f. HWRA Village Hall bulletin – March 23.
- g. NATS minutes of the meeting held 22/02.
- h. Thank you note from the Chairman of the Allotment Association.

Highways / Town issues / North Lincolnshire Council items.

2304/08 To receive an update on reported highway issues determining any further actions required.

Cllr Ross stated that she had been approached by residents with regard to parking issues on Town Hill outside a business operating on this street. Cllr Ross to enquire with NLC Enforcement if planning permission was granted or required.

The Clerk has reported the fly tipping at Broughton Bridge of garden waste.

Cllr Ross to contact NLC about the lack of response to FS453110735 reported in September for the removal of a concrete block located on the junction of Wressle Road and Brigg Road and the sign on Westminster Road that has yet to be repaired after several months.

Cllr Tattersfield informed the Council that 3 residents had approached him about speeding on Scawby Road coming in and out of the town. The Clerk stated that residents should contact the police to report the speeding with registration numbers. Cllr Ross confirmed that the police would not deal with crimes/speeding reported 3rd hand.

Clerk to ask the Police if the road can be included in regular speed checks.

Cllr Lee stated that there are speeding issues in Castlethorpe too.

Cllr Tattersfield raised concerns about the potholes between Brickhill and Broughton to which the Clerk stated these can be reported on the NLC self-service portal.

Reports / Updates

2304/09 To receive a report from the mayor determining any actions required.

I attended the Coronation Meeting on the 30th March and the following day, went into Broughton Primary School along with the Deputy Mayor to present the poster prizes.

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On the 6th April, we held the Broughton Village Hall Trustees meeting which was interesting and informative. I really appreciate the work the Village Hall Committee do, and I am sure Councillors will agree with me.

On the 17th April we held the Annual Town Meeting followed by the Coronation Working Party meeting. I am pleased to say Egdon Resources have agreed to pay for the catering of the afternoon tea for the Coronation and plans are coming along nicely.

I attended the Amateur Dramatics production at the Village Hall last Friday which was a brilliant show and well attended.

2304/10 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Lee provided the following report:

Compost bins are available to be purchased between 07/05 – 13/05, Compost awareness week. More information is available on the NLC website.

100 people have been supported into getting future jobs and education.

Supported lodging seminar will take place at the UTC.

Voters ID will be required for voting. Personal ID is available to obtain from NLC up until the end of tomorrow.

2304/11 To consider any Police & Neighbourhood Watch issues determining actions required.

There has been a couple of incidents this month, one on Eastwood.

Cllr Taylor stated that there is a motorbike going up and down the riverbank and around Watersedge.

Footage will be obtained if possible and reported to the police.

The Police will be present at the coffee morning to be held at the Village Hall on 09/05.

2304/12 To receive an update report from the Village Hall Committee determining any actions required.

Cllr Portess had nothing to report.

Cllr Ross stated that the new bank mandate has not yet been completed.

The Clerk to contact Craig Benson as the year end accounts haven't been received and are required for the internal auditor.

Cllr Tattersfield stated that he had spoken to some of the groups listed on the deed to which he as informed that this was unauthorised as he had not been asked by the Council to do this.

The communication to the groups listed will be carried out by the Village Hall Committee.

Cllr Senior to chase up the communication from KCOM.

2304/13 To receive an update report from the Broughton Community & Sports Association determining any actions required.

Cllr Simpson stated that this round of grant application closes on 30th April.

The AGM will be held on 02/05.

The Colour Burn will be held on 18/06.

A new machine has been purchased will help with the mid surface work and help with the chaffer grub problem.

2304/14 To receive an update report from the Broughton Allotment Association & Leisure Gardeners, including discussion on this year's Best Kept Allotment Competition determining any actions required.

Cllr Tattersfield stated that a member of the Committee was looking at the Health and Safety aspect of the site. The Clerk stated that she is working with the association on this matter.

Regarding the Best Kept Plot, the following was agreed.

Hold a 2023 competition.

Member of the Association will provide a poster for approval and then this will be used to advertise the competition.

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Prizes will be 1st place - £100, second prize will be £50. To be vouchers from the garden centre. Competition to be judged by the Mayor, Deputy Mayor and Roger Bonnett if available at the mid to end of July.

The Council are not in agreement with the idea of introducing a further category for newcomers. Cllr Price thanked Cllr Tattersfield for his work with the Association.

2304/15 To receive an update report for the Pocket Park determining any actions required.

A meeting was held last week, and the minutes have been circulated today.

The Clerk and Cllr Senior met with representatives of NLC who have agreed to cut back the dykes and place these on a three-year programme. NLC are also looking at planting some more trees on the site.

2304/16 To receive an update report for the Cemetery including a discussion on actions required regarding the recent memorial stone inspections carried out determining any actions required.

Item deferred to the next meeting.

2304/17 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

No further information reported in addition to the detailed report read out at the Annual Town Meeting.

2304/18 To receive an update report on the Kings Coronation event determining any actions required.

The notes were circulated prior to the meeting.

Responses have been coming in from the invitations to the afternoon tea which Egdon have agreed to fund.

The caterers will be informed of numbers on Thursday.

Councillors who can attend agreed to assist with the serving along with other family members.

2304/19 To receive an update report on the provisions for a firework display determining actions required.

The minutes of the last meeting were circulated prior to the meeting.

The next meeting is scheduled for Thursday.

General Items

2304/20 To notify the Clerk of items to be placed on the agenda for the next meeting. Items to be received no later than one week prior to the next meeting.

Broughton Village Hall Grant request. This is to be received prior to the next meeting.

2304/21 To consider the formation of a Broughton Events Committee.

A Working Group to be created with at least 20 members.

Clerk to create a flyer and advertise on Facebook, website and the notice boards and ask for the deadline for placing information into the Bulletin.

The next event will be the D-Day celebrations next June.

2304/22 To be notified of the NALC PC1-23 Infrastructure Levy Consultation determining any actions required.

Item noted.

2304/23 To be notified of the request to accept the current funds from Broughton Ex-Service Association and ring fence them in the accounts for the parade determining actions required.

Cllr Price confirmed that the Association is not a charity and therefore after checking with the internal auditor the Clerk stated that the Council could take on the funds with a document specifying the requirements of the funds and these can then be ringfenced within the Councils accounts.

Resolved – the Council agreed to follow up the request.

2304/24 To be notified of the Community Cycle Hub initiative determining any actions required.

A meeting to be arranged to discuss the details further prior to any decision being made.

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- 2304/25** To determine actions required regarding the Broughton Pinfold located on the junction of Mill Lane and High Street.
Clerk to contact a resident who has lots of information on the pinfold that could be incorporated into an information board. Agenda item for the June meeting.
- 2304/26** To consider the installation of electric car points within the village determining actions required.
The Council discussed the possibility of the installation of electric points in the town. It was agreed that at some point in the future this would be re-addressed, possibly as part of the re-development of the site.
- 2304/27** To consider the regeneration of the Community Speedwatch determining actions required.
Cllr Price stated that the group had fallen apart for various reasons but one being the grief that some of the volunteers had received from motorists.
There has been no meeting held since November.
The group consisted of 6 volunteers, 5 of which are fully trained.
It was agreed that the Clerk to put out a statement via social media stating that the Town Council will be handing back the equipment if no volunteers came forward within 7 days.
Cllr Price stated that there are now 2 police officers in Broughton so patrols should go up.
- Finance**
- 2304/28** To receive and approved the Financial Statement up to 31st March 2023 – see appendix 1.
Resolved – approval of the Statement.
- 2304/29** To consider the hire of a container to be kept at the Phil Grundy Centre and used primarily by the Allotment Association.
Resolved – it was agreed not to hire a further container and to look into the painting of the trailer and to ensure it is covered at all times.
- 2304/30** To consider renewal of the ICCM membership for 2023/24.
Resolved – approval to renew the membership at £95.
- 2304/31** To consider renewal of the HWRA membership for 2023/24.
Resolved – approval to renew the membership at £50.
- 2304/32** To consider a contract with a local Pest Controller for the Allotment Site, Cemetery and Playing Field.
The cost was deemed to be too high, other alternatives to be looked into.
- 2304/33** To consider the purchase of a plaque to be located on the beacon.
The wording of the plaque was agreed, Clerk to obtain costs.
Cllr Tattersfield stated that the beacon base was still to be repaired. Clerk to organise.
- 2304/34** The time and date of the next meeting is Monday 15th May 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. The Annual Meeting of the Town Council will be followed by the May meeting.

The meeting closed at 9.02pm.

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Appendix 1

Date: 19/04/2023

Broughton Town Council - R&P

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Time: 14:49

Current Bank A/c

List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2023	Crawford Lawnmowers	BACS 195	385.00		Annual service
01/03/2023	Farmstar Ltd	BACS 196	1,440.00		PL%00 Agitator
01/03/2023	Holme Steel Fabrication	BACS 197	162.00		Supply fabricate manhole lids
01/03/2023	Lewis Gas & Plumbing Services	BACS 198	144.00		Fix radiators
01/03/2023	DDM	BACS 213	600.00		Half yearly rent - allotments
02/03/2023	Amazon	DC 74	48.98		Post Driver
02/03/2023	Elgia	BACS 199	285.00		Skip Hire - Allotments
02/03/2023	Microsoft	DC 75	518.40		Online services
03/03/2023	BCSA	BACS 200	324.00		Grounds Maintenance
06/03/2023	Tesco	DC 76	6.50		Kitchen & Office items
07/03/2023	Talk Talk Business	DD	37.74		February 2023
08/03/2023	Container King	BACS 201	76.80		Container hire March 23
08/03/2023	VANL	BACS 202	62.00		DBS - S Lowther
08/03/2023	Fasthosts	DC 77	6.94		Extended support
13/03/2023	HSBC	DD	36.00		Bank Charges - January 23
17/03/2023	British Telecom	DD	90.00		BT Mobile
21/03/2023	EON	DD	1,795.41		February 2023
21/03/2023	EON	DD	55.24		February 23
21/03/2023	HSBC	DD	7.20		Bank Charges - February 23
22/03/2023	B & M	DC 78	14.97		Picture frames
23/03/2023	Elsham Aggregates Ltd	DC 86	61.00		Top Soil
24/03/2023	Asda	DC 80	30.00		Glasses
27/03/2023	Acumen	BACS 203	114.00		Legionella checks
27/03/2023	A & E Cox	BACS 204	72.00		Work boots JL
27/03/2023	ERNLLCA	BACS 205	84.00		Training x 2
27/03/2023	LIVES	BACS 206	400.00		Donation
27/03/2023	Wicksteed	BACS 207	4,985.20		Outside gym equipment
27/03/2023	Wickes	DC 81	52.60		Mortar mix
27/03/2023	Morrisons	DC 82	250.44		Drinks - civic dinner
27/03/2023	Aldi	DC 83	13.96		Dog poster sweets
27/03/2023	Morrisons	DC 84	60.00		Bouquets - civic
28/03/2023	Post Office	DC 85	100.00		Dog fouling gift vouchers
30/03/2023	Wicksteed	BACS 208	7,000.00		Outside gym equip payment 2
31/03/2023	Business Build	BACS 209	158.17		Name badges
31/03/2023	ERPF	BACS 210	743.83		Pension - March 23
31/03/2023	Rialtas	BACS 211	144.00		AGAR training
31/03/2023	Salaries	BACS 212	5,584.37		Salaries - March 23
31/03/2023	Tesco	DC 87	7.00		Tesco
Total Payments			<u>25,956.75</u>		

Signed:

Date: 15th May 2023

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