

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 28th November 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Lee, Price (Chair), Ross, Portess, Senior, Simpson, Tattersfield & Taylor.

Also Present: 3 residents & Deputy Town Clerk - Sonia Baig.

Procedural

2211/01 Apologies for absence received from Cllr Mumby-Croft.

2211/02 **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident complained that the trees at Appleby Lane have not been cut very well, the branches are sharp and dangerous, he asked for this issue to be reported to NLC. Another resident explained that he had been working with Safer Neighbourhoods to distribute leaflets. He said that there is a car parking issue on Townhill Drive, parking assessments are due to take place on Townhill Drive and Dalmatian Way. A police surgery had taken place last week, but the police had been unable to attend due to them responding to a call-out. Another resident was asking for local charities to write to the Council to ask to receive funds from the wishing well. This would be put on the agenda for the next meeting.

Resolved – to re-open the meeting.

2211/03 To approve the minutes for the following meetings: -

Resolved – defer the minutes of the Full Council meeting – 31st October 2022.

2211/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Lee, Portess and Ross declared a personal and prejudicial interest in agenda item 2211/07.

Cllr Taylor declared a personal and prejudicial interest in agenda item 2211/35.

2211/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2211/06 To review and adopt the following procedures:

Defer – adoption of the Revised Allotment Agreement.

Defer – adoption of the NALC Standing Order.

2211/07 **Planning**

a. To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

To receive the following decisions from NLC.

2022/895 – full planning permission granted to erect four dwellings with associated works at land adjacent to 31 Brigg Road, Broughton.

2022/1595 – full planning permission granted for the erection of four bay framed oak garage at The Poplars, Brigg Road, Wressle.

The following applications received from NLC are to be discussed by the Town Council.

2022/883 – planning permission to convert agricultural building to a dwelling with annexe at Castlethorpe, B1208, Brigg.

Councillor Senior joined the meeting.

Resolved – No objections subject to the revised design not including the stables detailed in an earlier version of the plan.

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2022/1822 – listed building consent to install a KCOM full fibre termination box to the outside of a pediment to the front door portico at 66 High Street, Broughton.

Resolved – No comments/objections.

2022/1857 – planning permission to erect 16 dwellings at land off Burnside, Broughton.

Resolved – Object due to:

- (i) **Highways.** Any development would lead to additional traffic on a narrow road, which enters/leaves the estate at a busy junction with Brooklands Avenue, where there is speeding traffic and even more traffic after the relocation of the post office.
- (ii) **Drainage.** Worries about the drainage system being able to cope with additional drainage.
- (iii) **Character.** Any development would change the character of the estate, which is mainly owned occupied by elderly residents.
- (iv) **Access.** Insufficient account has been taken of the fact that the access road is an estate road with a great deal of on-street parking and the development will only add to the traffic congestion. Can alternative access be considered?

2022/1901 – planning permission for a first-floor rear extension at 12 Catherine Grove, Broughton.

Resolved – No comments/objections subject to the extension being used a single occupancy dwelling and not as an HMO.

2022/1903 – planning permission for installation of various signage at Forest Pines Golf Club & Hotel, Ermine Street, Broughton.

Resolved – No comments/objections.

2022/1963 – application under the Overhead Lines Regulation for the erection of two wooden terminal poles on Scawby Estate, Brigg.

Resolved – No objections subject to the following comments:

The Briggate Lodge 4-star Hotel roundabout provides a primary gateway into the whole of North Lincolnshire and affords one of the most outstanding views across Broughton Vale and the Ancholme Valley. With this in mind please can we ask if it is possible to underground a longer length of the powerline? Either to the Terminal Pole close to the hotel or even better all the way back to the Terminal Pole just outside Broughton. This will be an incredible improvement along the primary route into Broughton and help support a record 4th year win for Best Kept Small Town and the efforts of the litter pickers who work tirelessly to keep this route into Broughton so tidy. We understand from the National Grid that the largest cost to undergrounding their infrastructure is the installation of the terminal poles, traveling under roads and transferring the supply to the new infrastructure. We understand that the landowner and the farmer both support undergrounding as much infrastructure as possible. If the landowner outside the parish also supports an undergrounding approach to improve the views this may also help working to resolve the concerns raised by Fisher German on behalf of Exolum.

2211/08 Clerk's Report

Resolved – Defer.

Highways/Town Issue/North Lincolnshire Council Items

2211/09 To be notified of the submission of the North Lincolnshire Local Plan (2020-2038) – Regulation 22 determining any actions required.

Resolved – Item noted.

2211/10 To determine actions required with regard to the concerns raised of speeding cars on Wressle Road.

Resolved – To make a request to the police to do a speed check on Wressle Road and Brigg Road.

2211/11 To receive an update on reported highway issues determining any further actions required.

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Resolved – Defer.

Reports/Updates

2211/12 To receive a report from the mayor determining any actions required.

Thank you to the Councillors who attended the Civic Service. It went very well, and £60 plus was raised for SANDS. The rest of the collection was split between the two Churches. My thanks to the Deputy Clerk for all her hard work organising this.

Unfortunately I missed the NATS meeting on the 9th November due to work commitments.

Remembrance Parade went well on the 13th November and was very well attended. My thanks to the Deputy Clerk for her assistance in organising this.

I attended Immingham Town Council Civic Service on the 20th November which was a fabulous event.

On the 24th November, I had the pleasure of joining the Clerk and Val Bonnett at the Community Champions Awards. Sadly, Roger was ill and unable to attend. It was a lovely evening.

Val held her annual Christmas fayre on the 26th November and it was lovely to see the Christmas lights switched on by Evelyn Shaw.

2211/13 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Councillor Lee provided the following report:

The Imagination Library is doing well, free books are being sent out to under 5s.

The war on litter is ongoing.

The 2-hour free parking policy that was introduced in 2014 for parking in North Lincolnshire has saved residents almost £20m.

The tree planting scheme is going well, anyone who is aware of a suitable location for further planting is encouraged to get in touch.

Adults in North Lincolnshire who want to improve their numeracy skills can now sign up for free courses to help boost their job prospects. The courses are funded with government cash as part of the Levelling-Up agenda – recognising that people with better numeracy skills are more likely to be in employment, have higher wages, and enjoy better wellbeing.

There is an award due to Broughton in Bloom.

2211/14 To consider any Police & Neighbourhood Watch issues determining actions required.

The anti-social behaviour on Appleby Gardens has stopped.

A police surgery took place last week, but the police were unable to attend due to them responding to a call-out. It was mentioned that elderly residents are afraid to come to the Phil Grundy Community and Sports Centre in the dark so the village hall or library might be a better location. The Deputy Clerk agreed to contact the police to see what days they are available. Tuesday morning may be good.

2211/15 To receive an update report from the Village Hall Committee determining any actions required.

Cllr Portess thanked Cllr Ross and Rachel for their recent hard work.

One particular group had their contract terminated due to not adhering to booking conditions.

There was another leak in the roof. The Deputy Clerk agreed to send Cllr Ross details of the roofing contractor that had been used at the Centre recently.

The wasp issue had cleared.

Details regarding the Solar Panels had been sent on.

Cllr Senior was in the process of getting the Wi-Fi organised.

2211/16 To receive an update report from the Broughton Community & Sports Association determining any actions required.

A meeting is due to take place next week.

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The Broughton Bulletin is due to be sent out before Christmas.

- 2211/17** To receive an update report from the Broughton Allotment Association & Leisure Gardeners, determining any actions required.

A new agreement was being prepared for 2023.

A query had been raised regarding whether monies for the annual payment posted through the letterbox could be stolen. It was agreed that this was unlikely.

A request had been received for a leaflet detailing care towards hedgehogs to be enclosed with the agreements for 2023. The Deputy Clerk said that that she was happy to receive the leaflet from Cllr Tattersfield to enclose with the agreements.

- 2211/18** To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

There was nothing to report.

- 2211/19** To receive an update report from the Pocket Park Liaison Group determining any actions required.

There was nothing to report.

- 2211/20** To receive an update report for the Cemetery determining any actions required.

The report was deferred.

- 2211/21** To receive an update for the Remembrance Service and consider arrangements for 2023 determining if any further actions are required.

The Remembrance Service had been successful this year. Cllr Price explained that she had taken ownership of the organisation of the Service over the last few years and was concerned that if she was no longer a member of the Council in the future the Service may cease to exist. It was agreed that the Council accepts responsibility for the organisation of the parade in the future.

- 2211/22** To receive an update report from the recent GDPR training seminars attended by the Clerk & Deputy Clerk determining further actions required.

The Deputy Clerk explained that the training sessions had been informative. The issue of councillor emails had been discussed and Council must follow Council policy regarding emails. If councillors were not happy to use an email address allocated to them by Council, then any information must be printed off for them to collect from the office and returned for shredding once it has been used. Cllr Tattersfield requested written information outlining this and so the item was deferred.

General Items

- 2211/23** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Chat Benches
- Wishing Well
- National Allotment Society

- 2211/24** To be notified of the ERNLLCA Boundary Commission for England 2023 review determining any actions required.

Resolved – Remove wording relate to ERNLLCA.

- 2211/25** To consider the next steps regarding a firework or drone display for 2023 determining actions required.

Cllr Senior said that a drone light show display would be very expensive. It was agreed that Cllr Senior and Councillor Taylor was arrange a firework display working party alongside BCSA and requested for this to be an agenda item after January.

- 2211/26** To consider the request from the Dog Club to install an acrylic mirror in the sports hall determining actions required.

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The Dog Club to look into a suitable covering for the mirror to be used when other groups are using the sports hall. The covering should be of a suitable material to allow a ball to bounce from it. Item for the next agenda.

Finance

2211/27 To receive and approve the Financial Statement up to 28th November 2022 - appendix 1 and the Financial Statement for September 2022.

Resolved – approved.

2211/28 To consider purchasing a Queen Elizabeth II Memorial Bench.

Resolved - There are benches in storage that are due to be installed, the 2 benches outside the Village Hall can be removed and replaced with 2 of the benches in storage. 2 plaques can be ordered – one to mark the reign of Queen Elizabeth II and one to mark the coronation of King Charles III.

2211/29 To consider the costs to install a new CCTV system determining actions required.

Resolved – Defer

2211/30 To consider the grant request from Broughton Scouts determining actions required.

Resolved – Cllr Price and Cllr Tattersfield to speak to the Scouts to get a better understanding of their accounts and what the grant monies would pay for.

2211/31 To consider the CPRE membership renewal for 2023.

Resolved – To pay £36 to renew the membership.

2211/32 To consider Financial & Audit Committees recommendations for the following items:

- Future banking arrangements to include the current bank account and setting up a further account to ensure all funds are covered by FSCS.
- Future Internal Financial controls.

Resolved – Defer

2211/33 To consider the costs to cut back the trees on the playing field determining actions required.

Resolved – Simon Dobson Tree Services Limited be asked to cut back the trees on the playing field at a cost of £200.

2211/34 To consider to installation of a further boot scraper determining actions required.

Resolved – To purchase a further boot scraper and the Deputy Clerk work with the caretaker and groups who use the field to determine where it should be installed.

2211/35 To receive an update and consider the grant request from Broughton Agricultural Show.

Resolved – Offer the Committee free use of the Centre and Field on Sunday, 9th July, 2023.

2211/36 The time and date of the next meeting is Monday 19th December 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

The time and date of the next meeting was agreed as above.

The meeting closed at 9:08pm.

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Appendix 1

Date: 17/11/2022

Broughton Town Council - R&P

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Time: 14:43

Current Bank A/c

List of Payments made between 01/10/2022 and 30/11/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2022	North Lincolnshire Council	DD	642.00		Business Rates - October
01/10/2022	North Lincolnshire Council	DD	85.00		Business Rates - October
02/10/2022	Talk Talk Business	DD	37.74		Landline - October
07/10/2022	North Lincolnshire Council	BACS 106	468.00		SLA Bins
07/10/2022	BCSA	BACS 107	2,322.00		Ground Maintenance
07/10/2022	PKF Littlejohn	BACS 108	480.00		External Audit Fee
07/10/2022	Esham Aggregates	BACS 109	231.50		Top Soil
07/10/2022	Green Grass Contracting	BACS 110	994.08		Inv 2823 - Sept 22
07/10/2022	Screw fix	DC 37	29.98		Oil Filled radiator
11/10/2022	HSBC	DD	38.56		Bank charges - October
11/10/2022	Amazon	DD	0.99		Prime
12/10/2022	Farmstar Ltd	BACS 111	313.93		Mow er Service
12/10/2022	HMRC	BACS 112	1,102.47		Tax & NI
12/10/2022	Broughton Working Mens Club	BACS 113	240.00		In Bloom event
12/10/2022	AM-MARC Trailers	BACS 114	1,297.01		AM-MARC Trailers
12/10/2022	TurnerWarran	BACS 115	75.60		Payroll - July - Sept
12/10/2022	DDM	BACS 116	600.00		Allotment Rent - Oct 22
13/10/2022	Wickes	DC 38	44.00		Paddocks
14/10/2022	Amazon	DC 39	96.02		Emergency box equipment
14/10/2022	Amazon	DC40	15.99		Emergency box equipment
14/10/2022	Screw fix	DC41	7.83		Electrodes
17/10/2022	WAVE	DD	880.31		Water - October
17/10/2022	Norton	DC 42	69.99		Norton
17/10/2022	British Telecom	DD	90.00		Mobile phones - October 22
17/10/2022	Hemsw ell Surfacing Ltd	BACS 117	4,320.00		Hemsw ell Surfacing Ltd
17/10/2022	Home Bargains	DC 43	1.99		Stationery
17/10/2022	The Range	DC 44	8.77		Stationery
17/10/2022	Wilkos	DC 45	14.00		Paint
18/10/2022	Amazon	DC 46	8.99		Prime
20/10/2022	EON	DD	100.70		Electricity - October 22
20/10/2022	EON	DD	677.66		Electricity - October 2022
21/10/2022	WAVE	DD	22.63		Water - July to Oct 22
21/10/2022	WAVE	DD	391.14		Water - October 22
21/10/2022	Grec Systems	BACS 118	5,995.92		Replacement Door & security
21/10/2022	Fleet	BACS 119	418.56		Pitch marker paint
21/10/2022	HSBC	DD	6.88		Bank charges - Sept 22
28/10/2022	Brians DIY	DC 47	17.99		Sander consumables
28/10/2022	Screw fix	DC 48	76.64		Paint, rake, cutter, gloves
31/10/2022	HMRC	BACS 120	1,367.81		Tax & NI - October 22
31/10/2022	Salaries	BACS 121	5,630.45		Monthly Salaries - October 22
31/10/2022	ERPF	BACS 122	712.53		Pension - October 22
31/10/2022	HSBC	INTEREST	0.06		Error entered twice
31/10/2022	HSBC	INTEREST	-0.06		Error interest in incorrect ac
Total Payments			29,935.66		