

# BROUGHTON TOWN COUNCIL



The Phil Grundy  
Community & Sports Centre  
Scawby Road  
Broughton  
North Lincolnshire  
DN20 0AB  
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Dear Councillors Lee, Mumby-Croft, Price (Chair), Portess, Ross, Senior, Simpson, Taylor, Tattersfield.  
You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 30<sup>th</sup> January 2023 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

*Date of issue – 25<sup>th</sup> January 2023*

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## Agenda

### Procedural

- 2301/01** To receive any apologies and reasons for absence.
- 2301/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2301/03** To approve the minutes for the following meetings: -
- Full Council – 19<sup>th</sup> December 2022.
  - Personnel Committee – 9<sup>th</sup> January 2023.
  - General Purpose Meeting – 23<sup>rd</sup> January 2023.
- 2301/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2301/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2301/06** To consider adoption of the following policies and procedures:
- Environmental Sustainability Policy.
  - Code of Conduct Policy.

### **2301/07** Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

The following decisions were received from NLC.

**2022/1827** – full planning permission granted to vary condition 2 and 3 on PA/2022/287 to allow for changes to the external appearance at 3-5 Rossleigh, Mill Lane, Broughton.

**2022/1901** – full planning permission granted for a first floor extension at 12 Catherine Grove, Broughton.

The following applications received from NLC are to be discussed by the Town Council.

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2023/22 – planning permission to convert existing garage to habitable accommodation at 98 South View, Broughton.

## **2301/08 Clerks Report**

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

## **Highways / Town issues / North Lincolnshire Council items.**

2301/09 To consider Broughton Town Council being responsible for selecting the next charity that funds from the Wishing Well will be donated determining actions required.

2301/10 To receive an update on reported highway issues determining any further actions required.

## **Reports / Updates**

2301/11 To receive a report from the mayor determining any actions required.

2301/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2301/13 To consider any Police & Neighbourhood Watch issues determining actions required including the correspondence received regarding becoming a member of the North Lincolnshire Independent Advisory Group.

2301/14 To receive an update report from the Village Hall Committee determining any actions required.

2301/15 To receive an update report from the Broughton Community & Sports Association determining any actions required.

2301/16 To receive an update report from the Broughton Allotment Association & Leisure Gardeners, determining any actions required including the consideration of the following:

- funds for the raised beds project.
- submission of the grant funding application.
- Hire of a skip.

2211/17 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

2301/18 To receive an update report from the Pocket Park Liaison Group determining any actions required.

2301/19 To receive an update report for the Cemetery determining any actions required.

2301/20 To consider the following items regarding the Phil Grundy Committee & Sports Centre:

- BCSA and Broughton Town Council should discuss the sharing of the car parking and access facilities when the MUGA is in place.
- Broughton Town Council to discuss the intension to develop the complex.
- Broughton Town Council to authorize Julie Reed – Community Funding Officer to complete a funding bid for the UK Prosperity fund for a design proposal, public consultation and planning project as detailed in the General-Purpose Committee minutes of the meeting held 23/01/23 and if successful £500 to be provided as a contribution to the costs.
- Broughton Town Council to adopt an Environmental Sustainability Policy – as above.

## **General Items**

2301/21 To notify the Clerk of items to be placed on the agenda for the next meeting.

2301/22 To be notified of the state of repair to the closed churchyard wall determining actions required.

2301/23 To consider the request for new members of the North Lincolnshire Local Access Forum determining actions required.

2301/24 To consider displaying information on becoming a Councillor onto social media and notice boards.

2301/25 To consider the training courses offered by ERNLLCA determining actions required.

2301/26 To determine actions required with regards to a Kings Coronation event in May.

2301/27 To consider provisions for a firework display on Bonfire Night determining actions required.

2301/28 To consider the revised Head of Terms and related documentation received regarding the Clarke Telecom mast determining further actions required.

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**2301/29** To consider changing the service provider of the clothing donation bank from a third party to the Air Ambulance directly determining actions required.

**2301/30** To be notified of the review of Hackney Carriage & Private Hire Licencing Policy determining actions required.

## **Finance**

**2301/31** To receive and approved the Financial Statement up to 31<sup>st</sup> December 2022 – see appendix 1.

**2301/32** To consider the costs to undertake works on the closed churchyard trees determining actions required.

**2301/33** To consider the SLA costs for the Pocket Park bins for 2023/24 determining actions required.

**2301/34** To consider a donation request from LIVES determining actions required.

**2301/35** To consider the quotes to either repair or replace the current fertilizer determining actions required.

**2301/36** The time and date of the next meeting is Monday 27<sup>th</sup> February 2023 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

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## Appendix 1

Date: 23/01/2023

Broughton Town Council - R&P

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Time: 12:44

Current Bank A/c

### List of Payments made between 01/12/2022 and 31/12/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2022	North Lincolnshire Council	DD	642.00		Business Rates Dec 22
01/12/2022	North Lincolnshire Council	DD	85.00		Business Rates - Dec 22
05/12/2022	Wilkos	DC 54	5.00		Hand fork
06/12/2022	Talk Talk Business	DD	37.74		Nov 22
09/12/2022	East Riding Supplies	BACS 146	340.48		Cleaning supplies
09/12/2022	Grove Groundwork Services	BACS 147	520.00		Concrete base, installation
09/12/2022	Bennetts Timber	BACS 148	131.02		Treated posts, post mix
09/12/2022	BCSA	BACS 149	324.00		Inv 44
09/12/2022	Lewis Gas & Plumbing Services	BACS 150	144.00		Inv SI-159
09/12/2022	ERNLLCA	BACS 151	36.00		Inv 792
09/12/2022	Amazon	DC 55	7.99		Year planner, wall calendar
09/12/2022	Amazon	BACS 55B	10.95		Copy paper
09/12/2022	Amazon	DC 55C	2.99		Desktop calendar
12/12/2022	HSBC	DD	38.52		Bank Charges - Oct 22
14/12/2022	East Riding Supplies	BACS 152	340.48		ERI1606435
14/12/2022	Firesolve	BACS 153	153.72		Extinguisher checks
14/12/2022	ERNLLCA	BACS 154	54.00		Inv 876
14/12/2022	CPRE	BACS 155	36.00		Membership renewal
15/12/2022	EON	DD	21.96		Oct-Nov 22
15/12/2022	EON	DD	-21.96		Oct-Nov 22
15/12/2022	EON	DD	20.93		Oct-Nov 22
19/12/2022	Ian Jobson Pest Control	BACS 156	80.00		Nov 22
19/12/2022	Microsoft	BACS 157	109.78		Inv July 22
19/12/2022	Bowness Electrical	BACS 158	246.00		PAT testing
19/12/2022	British Telecom	DD	90.00		Nov 22
19/12/2022	Morrisons	DC 56	70.72		Stamps
21/12/2022	HSBC	DD	8.64		Bank Charges - Nov 22
21/12/2022	Asda	DC 57	4.00		Envelopes
22/12/2022	EON	DD	2,631.04		Oct - Nov 22
23/12/2022	Salaries	BACS 161	5,300.62		December 22
28/12/2022	Green Grass Contracting	BACS 159	604.26		Hedge maintenance
28/12/2022	Public Sector Audit	BACS 160	698.70		Audit review
28/12/2022	HMRC	BACS 162	1,196.18		December 22
28/12/2022	ERPF	BACS 163	743.83		December 22
28/12/2022	Container King	BACS 164	286.80		Container King
28/12/2022	National Allotment Society	BACS 165	56.00		Membership application
29/12/2022	Broughton Scouts	BACS 166	1,000.00		Donation
<b>Total Payments</b>			<b>16,057.39</b>		