

BROUGHTON TOWN COUNCIL



The Phil Grundy
Community & Sports Centre
Scawby Road
Broughton
North Lincolnshire
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Dear Councillors Lee, Mumby-Croft, Price (Chair),
Portess, Ross, Senior, Simpson, Taylor, Tattersfield.

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 31st October 2022 at 7pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson - Town Clerk - *D Hotson*

Date of issue – 26th October 2022

Agenda

Procedural

- 2210/01** To receive any apologies and reasons for absence.
- 2210/02** Public Participation - to temporarily suspend the meeting for a period of normally, no more than 20 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.
- 2210/03** To approve the minutes for the following meetings: -
- Full Council – 26th September 2022.
 - General Purpose Committee Meeting – 10th October 2022.
 - Finance & Audit Committee meeting – 17th October 2022.
- 2210/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 2210/05** To note dispensations given to any member of the Council in respect of the agenda items listed.
- 2210/06** To review and adopt the following procedures:
- Safeguarding Adult Policy and Procedure.
 - Safeguarding Children Policy.
 - A-Z Clerks Guide.

2210/07 Planning

- a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

To receive the following decisions from NLC.

2022/1454 – full planning permission granted to erect a single storey rear extension at 60 Appleby Lane, Broughton.

The following applications received from NLC are to be discussed by the Town Council.

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2022/1806 – planning permission to erect front extension to form dayroom including the demolition of conservatory and store at 8 Wressle Road.

2022/1827 – planning permission to vary condition 2 and 3 on application PA/2022/287 to allow changes to the external appearance at 3-5 Rossleigh, Mill Lane, Broughton.

2210/08 Clerks Report

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

Highways / Town issues / North Lincolnshire Council items.

2210/09 To be notified of the correspondence and subsequent actions regarding the children’s Wressle play area determining actions required.

2210/10 To receive an update on reported highway issues determining any further actions required.

2210/11 To consider having a Town Crier determining actions required.

2210/12 To consider arrangements for a Christmas Tree and an event to switch on the lights determining actions required.

2210/13 To determine actions required for this year’s Christmas Light competition.

Reports / Updates

2210/14 To receive a report from the mayor determining any actions required.

2210/15 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2210/16 To consider any Police & Neighbourhood Watch issues determining actions required.

2210/17 To receive an update report from the Village Hall Committee determining any actions required.

2210/18 To receive an update report from the Broughton Community & Sports Association determining any actions required.

2210/19 To receive an update report from the Broughton Allotment Association & Leisure Gardeners determining any actions required.

2210/20 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

2210/21 To receive an update report from the Pocket Park Liaison Group determining any actions required.

2210/22 To receive an update report for the Cemetery determining any actions required.

2210/23 To receive an update for the Remembrance Service determining if any further actions are required.

2210/24 To receive an update report on the Clark Telecom project determining further actions required.

General Items

2210/25 To notify the Clerk of items to be placed on the agenda for the next meeting.

2210/26 To be notified of the NLC precept timetable for 2023/24.

2210/27 To be notified of the Crow Solar Park proposed non-material change to the order determining actions required.

2210/28 To consider the next steps regarding a Firework display on Bonfire night determining actions required.

2210/29 To consider the arrangements for opening the park over the Christmas break determining actions required.

2210/30 To be notified of the Humber Low Carbon Pipeline Project, determining any actions required.

Finance

2210/31 To receive and approved the Financial Statement up to 30th September 2022. See appendix 1.

2210/32 To consider the cost to provide Fire Risk Assessment and Fire Safety Training for up to 10 people on site determining actions required.

2210/33 To consider the funding of a display cabinet for awards to be located at the Centre determining any other actions required.

2210/34 To be notified of the NLC In Bloom fund determining actions required.

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- 2210/35** To consider the costs to install a new CCTV system determining actions required.
- 2210/36** To consider the grant request from Broughton Agricultural Society for funding toward the Broughton show scheduled for 9th July 2023 determining actions required.
- 2210/37** To consider the grant request from Broughton Scouts determining actions required.
- 2210/38** To consider the options for managing the trees at the closed churchyard determining actions required.
- 2210/39** To consider the costs to cut back the trees on the playing field determining actions required.
- 2210/40** To be notified of the External Audit Report determining any actions required.
- 2210/41** To consider the membership renewal for the War Memorial Trust.
- 2210/42** The time and date of the next meeting is Monday 28th November 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

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Appendix 1

Date: 24/10/2022

Broughton Town Council - R&P

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Time: 11:58

Current Bank A/c

List of Payments made between 01/09/2022 and 30/09/2022

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|----------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 01/09/2022 | Brigg Garden Centre | DDR | 100.00 | | Vouchers - best kept garden |
| 01/09/2022 | MD Signs | BACS 92 | 775.86 | | Signage |
| 01/09/2022 | ROSPA Play Safety | BACS 93 | 357.60 | | ROSPA Play Safety |
| 01/09/2022 | Wickes | DC 28 | 22.00 | | Wickes |
| 01/09/2022 | Brigg Garden Centre | BACS 94 | 31.99 | | Brigg Garden Centre |
| 01/09/2022 | HSBC | DD | 8.41 | | Bank charges - August 22 |
| 02/09/2022 | Screw fix | BACS 95 | 16.92 | | Outside tap - Allotments |
| 02/09/2022 | BCSA | BACS 96 | 522.00 | | Ground Maintenance |
| 02/09/2022 | Talk Talk Business | DD | 37.74 | | August 22 |
| 02/09/2022 | Brigg Office Supplies | DC 29 | 3.29 | | Consumables |
| 05/09/2022 | North Lincolnshire Council | DD | 642.00 | | Business Rates |
| 05/09/2022 | North Lincolnshire Council | DD | 85.00 | | Business Rates - Sept |
| 09/09/2022 | HSBC | DD | 36.92 | | Bank Charges - July 22 |
| 09/09/2022 | Screw fix | BACS 97 | 171.46 | | Wheelbarrow , Arc Welder, Rods |
| 09/09/2022 | Green Grass Contracting | BACS 98 | 1,036.74 | | Inv 2805 - August 22 |
| 09/09/2022 | East Riding Supplies | BACS 99 | 74.08 | | Supplies |
| 09/09/2022 | A & E Cox & Sons | DC 30 | 8.64 | | A & E Cox & Sons |
| 09/09/2022 | Amazon | DC 31 | 113.97 | | 3 Barrels |
| 09/09/2022 | YJ Express Ltd | DC 32 | 4.48 | | Consumables |
| 09/09/2022 | British Telecom | DD | 90.00 | | Mobile Phones - August 22 |
| 09/09/2022 | Morrisons | DC 36 | 31.00 | | Queen II flow ers |
| 16/09/2022 | ERNLLCA | BACS 100 | 139.20 | | Training |
| 21/09/2022 | EON | DD | 660.39 | | Electricity - August 2022 |
| 21/09/2022 | EON | DD | 9.65 | | Electricity - August 2022 |
| 21/09/2022 | MD Signs | BACS 101 | 42.00 | | Signage |
| 21/09/2022 | MD Signs | BACS 102 | 180.30 | | Signage |
| 21/09/2022 | Screw fix | DC 33 | 29.98 | | Oil filled radiator |
| 26/09/2022 | Skuma Timba | DC 34 | 70.28 | | Timber |
| 28/09/2022 | HMRC | BACS 103 | 987.87 | | Tax & NI Sept 2022 |
| 28/09/2022 | Salaries | BACS 104 | 4,749.69 | | Monthly Salaries - Sept 22 |
| 28/09/2022 | ERPF | BACS 105 | 712.53 | | Pension - Sept 2022 |
| 28/09/2022 | Pickerings of Brigg | DC 35 | 28.20 | | Alarm keys |
| Total Payments | | | <u>11,780.19</u> | | |