

BROUGHTON TOWN COUNCIL MINUTES

Minutes from the meeting held on Monday 27th June 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AB.

Present: Cllrs Price (Chair), Ross, Mumby-Croft, Portess, Senior, Simpson, Tattersfield & Taylor.

Also Present: Town Clerk - Deb Hotson.

Procedural

2206/01 To receive any apologies and reasons for absence.

Apologies for absence received from Cllr Lee.

2206/02 No members of the public present.

2206/03 To approve the minutes for the following meetings: -

Resolved – approval of the minutes of the Full Council – 23rd May 2022.

Resolved – approval of the minutes with the agreed matters of accuracy of the Full Council – Annual Meeting of the Town Council – 23rd May 2022.

Cllr Tattersfield arrived and joined the meeting at 7.03pm.

2206/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Price declared a prejudicial and personal interest in agenda item 2206/33.

Cllr Taylor declared a personal interest in agenda item 2206/32.

Cllr Tattersfield declared a personal interest in agenda item 2206/09 2022/1074.

Cllr Ross declared a prejudicial interest in agenda item 2206/09 and 2206/39 and a personal interest in agenda item 2206/18.

Cllr Portess declared a prejudicial interest in agenda item 2206/39.

2206/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

None outstanding.

2206/06 To confirm councillors' attendance or viewing of the NLC Standards Training event.

All Cllrs confirmed either attendance or viewing apart from Cllr Mumby-Croft who stated that she would view the video.

2206/07 To elect a Snow and Flood warden.

Cllr Taylor was elected as Snow & Flood Warden for Waters Edge.

Cllrs Portess & Price were elected as Snow & Flood Warden for the Town.

2206/08 To review the Community Emergency Plan.

Clerk to update the Plan and ensure the BCSA information is up to date. The Plan will be circulated for approval at the next meeting.

2206/09 **Planning**

a. To receive any decisions and to discuss the following application received from North Lincolnshire Council.

Cllr Ross left the meeting.

The following decision were received from NLC.

2022/564 – full planning permission granted to erect a single storey oak framed orangery extension at The Coach House adjacent The Mount, B1208, Castlethorpe, Broughton.

2022/601 – certificate of lawful use or development for a proposed single storey rear extension is approved under permitted development at 8 Swift Drive, Scawby Brook.

2022/623 – full planning permission granted to replace the roof on existing front extension at 24 Town Hill, Broughton.

2022/674 – outline planning permission granted to erect a dwelling with appearance, landscaping, layout and scale reserved for subsequent consideration at land rear of 98 High Street, Broughton.

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2022/725 – grant of prior approval for the installation of a bund for the separation system at Wressle – 1 wellsite , Lodge Farm, Clapp Gate, Appleby.

2022/818 – full planning permission granted to erect single storey extensions to the side and rear of the dwelling, to make internal alterations to the dwelling and to erect a detached double garage with associated works at 4 George Street, Broughton.

The following applications received from NLC were discussed by the Town Council.

2022/638 – planning permission to erect a 1.8m high timber fencing following removal of a 4m wall and 39m of hedging at 1 Labrador Drive, Broughton.

Resolved – no objection or comments.

2022/800 – planning permission to erect a climbing frame to the rear of 90 Windsor Way, Broughton.

Resolved – no objection or comments.

2022/921 – outline planning permission with appearance, landscaping, scale and layout reserved for subsequent consideration at 81 & 83 Brooklands Avenue, Broughton.

Resolved – no objection or comments.

2022/1004 – planning permission to erect a single storey rear extension at 9 Woodland Drive, Broughton.

Resolved – no objection or comments.

Cllr Tattersfield left the meeting.

2022/1074 – listed building consent to erect a single storey oak framed orangery extension at The Coach House adjacent to the Mount, B1208, Castlethorpe.

Resolved – no objection or comments.

Cllr Tattersfield re-joined the meeting.

The following application was submitted under the Clerks delegated power with no objection or comment.

2022/1094 – application under the Overhead Lines Regulations 2009 to replace 81 wooden poles and refurbish the balance of poles – various locations between Santon to Wrawby.

Cllr Ross re-joined the meeting.

2206/10 Clerks Report

- a. Grassroots Grounds Team of the year information.
- b. Resident information – MPs slam Government over disposal of £4bn-worth PPE.
- c. Resident information – meeting declined from a resident from the NLC Leader to discuss previous issues raised in the town.
- d. Resident information – Dog & Rat litter and weeding issue. This was cleared by the Wombles.
- e. Thank you note from Brain Tumour Research for the recent donation.
- f. Cemetery faculty update.
- g. UK Shared Properties Fund.

Highways / Neighbourhood Services / North Lincolnshire Council items.

2206/11 To consider the quotes for the resurfacing of the snicket between Windsor Way and Beagle Close.

The Clerk endeavoured to obtain 3 quotes but only two have been received. Hemswell Surfacing Ltd were selected and the Clerk will arrange for the works to be carried out.

2206/12 To be notified of the North Lincolnshire Local Plan 2020-2038 consultation determining any actions required.

Clerk to ask NLC to explain the differences between the various stages of the plan. There seems to be a difference between stages 3 and 4 with the boundary hedge on the Vicarage field.

2206/13 To be notified of the NLC transfer of grass cutting to Town & Parish Councils contract extension determining actions required.

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Resolved – approval to continue with the contract until March 2026. Clerk to make enquiries to take back the PROW contract which was awarded to Brigg.

Reports / Updates

2206/14 To receive a report from the mayor determining any actions required.

Cllr Price thanked Cllr Tattersfield for the work undertaken to arrange the beacon lighting event which received numerous positive comments.

The history walk was well attended, and the quiz event went well too.

Val & Roger Bonnett did a great job in managing and arranging the various activities and all celebrations went well and were well attended.

The recent Colour Burn was a well-attended event.

The mayoral chain is away at present and a quote will be received in due course in providing some TLC to the chain and an update of those that have held office. The next civic event for the mayor is at Brigg next week.

The In Bloom team have asked for an update on the new signage to which the Clerk stated she would have to go somewhere else, and she is unable to get a response from the current contractor selected.

2206/15 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Ross provided the following report:

- It is the 10th anniversary of the Community Champion Awards. The awards ceremony will be held on 24/11 at the Baths Hall. Agenda item for the next meeting.
- There is a new online directory and once further information is available Cllr Ross will email this to the Clerk for circulation.
- Information for local support is available online via Live Well North Lincolnshire.
- There is funding available via the Governments Levelling Up programme.
- Free swimming lessons for the under 16's is available across all North Lincolnshire pools from 25/07 to 04/09.

2206/16 To receive an update report from the Queens Platinum Celebrations June 2022 including the maintenance of the beacon determining further actions required.

The update report was covered under item 2206/14.

Cllr Tattersfield stated that he received help in the arrangements from various people.

The Town Crier did an excellent job.

Clerk to obtain a quote to paint the beacon and the surrounding railings around the car park.

The railings also need painting outside the village hall too so a further quote to be obtained.

Cllr Tattersfield has spoken with Egdon regarding the placement of a plaque at the site which they are more than happy for this to take place. Cllr Tattersfield to provide the wording of the plaque for circulation and agreement of full council at the next meeting.

2206/17 To consider any Police & Neighbourhood Watch issues determining actions required.

The anti-social behaviour continues in certain parts of the town, and this is being monitored by the police.

2206/18 To receive an update report from the Village Hall Committee including the village hall finances determining any actions required.

Cllr Portess stated that the village hall requires the full maintenance grant and that reserves are required. Hopefully, this will be taken into consideration when the decision is made.

Cllr Ross went on to say that the repair and maintenance of the building has increased.

Cllr Lee has agreed to take on the secretary's role and Cllr Ross is in discussions with a local business to take on the financial side.

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The groups do not meet in summer so fund raising events are to take place to raise money to replace the flooring.

The wishing well is nearly completed, this will be done prior to the judging of the Best Kept Village and disabled access is also to be installed.

A brass plaque is to be installed to the rear of the rose bushes.

The village hall is looking into installing WI-FI and Cllr Senior agreed to assist them with this.

2206/19 To receive an update report from the Broughton Relief in Need Trust determining any actions required.

Clerk to ask Rev Eames for a date of the next meeting.

2206/20 To receive an update report from the Broughton Community & Sports Association determining any actions required.

Cllr Simpson stated that the Colour Burn was a successful event, and they are looking to donate funds raised to Health Tree Foundation.

A couple of members have left the Committee.

2206/21 To receive an update report from the Broughton Allotment Association & Leisure Gardeners determining any actions required.

- To receive an update on the Best Kept Allotment Awards 2022.

Cllr Tattersfield stated that the gate near to the school had needed new posts which the Clerk had ordered, and the association were going to repair.

Cllrs Price & Senior are to judge the best kept plot on 17th July and information of the competition has been circulated on Facebook and the Deputy Clerk is in the process of making all members aware.

The trophies have all been received back into the office.

A former plot holder may also attend the judging dependant on his health.

A few judging schemes have been provided to the judges.

2206/22 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

Information has been placed on to Facebook which is believed to be incorrect. The update had not been sent to all members although Cllr Tattersfield had received a copy on request.

2206/23 To receive an update report from the Pocket Park Liaison Group determining any actions required.

There is now an information board, bat boxes and benches installed as part of the NLC maintenance plan.

2206/24 To receive an update report for the Cemetery determining any actions required.

The Diocese have discussed the proposed faculty and support its submission. The Clerk will complete the required forms and submit.

General Items

2206/25 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Community Champion Awards. Clerk to circulate the information.
- Beacon plaque.
- Recycling bins.
- Information boards.
- There is an increased amount of dog fouling occurring on the field – agenda item for the next meeting to possibly involve the children in creating signs for the field.
- Clark Telecom – Clerk to ask if the mast can be put back to its original location to the rear of the building and not in the middle of the car park. Cllr Senior had provided the details of its original location to the Clerk who will circulate to all Cllrs.

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- 2206/26** To consider the request from a resident to organise a community bonfire and firework display in November.
The idea of a firework display was well received. There would be nowhere for the bonfire to be located due to the usage of the field and the damage it would cause. Cllr Senior to organise a Working Group to discuss further.
- 2206/27** To consider the current state of the Pavilion room kitchen determining any actions required.
There have been some complaints regarding the general upkeep of the kitchen and that it wasn't adequate for use.
Clerk to engage the electrician to install a further double plug and to carry out any repair work.
The light to the rear of the building is still on – this will be taken up with the electrician at the same time.
- 2206/28** To consider the status of the land adjacent to the pocket park regarding the recent residential request.
Resolved – move and discuss under agenda item 41.
Finance
- 2206/29** To receive a copy of the Financial Statement up to 27th June 2022.
Item noted.
- 2206/30** To consider attendance to the ERNLLCA Training Seminars.
Cllr Taylor to attend the event and the times to be confirmed after the meeting.
- 2206/31** To consider the costs to update the chain of office and chairman board at the village hall.
Item deferred until the quote had been received.
- 2206/32** To consider the grant request from Broughton Agricultural Show.
Cllr Taylor left the meeting.
Resolved – to provide the facilities free of charge with the normal terms of hire still in place.
Cllr Taylor re-joined the meeting.
- 2206/33** To consider a donation request from a resident to assist his son in purchasing equipment needed to attend the 25th World Scout Jamboree.
Cllr Price left the room and Cllr Senior took the position of Chair for this item only.
A lengthy discussion took place, and it was agreed that at this time a donation would not be provided.
Cllr Price re-joined the meeting.
- 2206/34** To consider wavering the field hire for the Broughton Colour Burn event.
Resolved – to waver the fee for the hire of the facilities. Cllr Simpson abstained from voting.
- 2206/35** To consider installing an outside gym on parish land.
The Clerk to investigate options and funding.
- 2206/36** To consider a donation request from the War Memorials Trust for the 40th anniversary year of the Falklands Conflict.
Resolved – a donation of £100 was approved.
- 2206/37** To consider the correspondence received regarding the Police & Crime Commissioners funding determining any actions required.
Clerk to investigate submitting a request for CCTV or the new door.
- 2206/38** To consider a grant request from Broughton Village Hall.
Cllrs Portess & Ross left the meeting.
Resolved – it was agreed to provide £5,070 maintenance grant to the village hall and suggest that they investigate all other funding streams.
Clerk to pass on thanks to the committee and volunteers for their work in running the hall.
Cllrs Portess & Ross re-joined the meeting.
Expenditure
- 2206/39** To approve the following accounts for May 2022.

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Resolved – the accounts were approved.

<u>PAYMENTS</u>	<u>Total Expenditure</u>
02.05.22 ERNLLCA - Membership renewal	1,136.87
02.05.22 Bennetts Timber - Allotments	53.57
02.05.22 CPRE BKV Comp Fee	40.00
02.05.22 Brigg & Humberside Roofing Services	1,968.00
02.05.22 TalkTalk Business	34.74
03.05.22 NLC Business Rates - Sports Ground and Premises	642.00
03.05.22 NLC Business Rates - Appleby Lane Cemetery	85.00
05.05.22 Information Commissioner - Data Protection Fee	35.00
06.05.22 B & M Kettle	20.00
06.05.22 Card Zone - Get Well Card	2.19
06.05.22 Plastering - Male Changing rooms	330.00
06.05.22 Ground Maintenance	432.00
06.05.22 Fleet - flozie	36.37
06.05.22 Green Grass Inv 2730	994.08
06.05.22 Green Grass Inv 2715	231.48
06.05.22 Green Grass Inv 2704	486.96
13.05.22 HSBC charges	53.16
17.05.22 BT Mobile phones	90.36
18.05.22 X2 Connect - BT kiosk paint	149.04
18.05.22 EON - electricity	256.43
24.05.22 EON - electricity	9.34
24.05.22 EON - electricity	503.36
16.05.22 Wasp - uniform	252.00
21.05.22 HSBC charges	10.37
24.05.22 HMRC - Q4 2022	2,910.96
24.05.22 Public Sector Audit	714.70
	10,050.88

2206/40 The time and date of the next meeting is Monday 25th July 2022 at 7pm at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

2206/41 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – to close the meeting to the public and press.

Site issue

- Cllr Tattesfield to look at land registry status.
- Clerk to get the contractors to trim the area.
- Clerk to provide Council with a copy of the deeds.

The meeting closed at 9.25pm.