

BROUGHTON TOWN COUNCIL

Mayor: Councillor Louise Price
Deputy Mayor: Councillor Neil Simpson



Town Clerk: Deb Hotson
Assistant Clerk: Sonia Baig

Dear Councillor,

You are summoned to attend a meeting of Broughton Town Council to be held on **Monday 31st January 2022 at 7.30pm in the Pavilion Room** at the **Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Deb Hotson – Town Clerk - *D Hotson*

Date of issue – 26th January 2022

Procedural

2201/01 To receive any apologies and reasons for absence.

2201/02 **Public Participation** - to temporarily suspend the meeting for a period of normally, no more than 15 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise any subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2201/03 **To approve the minutes for the following meetings:**

Full Council - 29th November 2021.

General Purpose Committee 6th December 2021.

Full Council 29th December 2021.

2201/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

2201/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

2201/06 **Planning** - To receive any decisions and consider the following applications received from North Lincolnshire Council.

2021/2185 – proposed first floor rear extension including a balcony and internal alterations on existing dwelling at Brackenhill Farm, Scawby Road, Broughton.

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2021/2279 – planning permission to erect a single storey extension at 16 Windsor Way, Broughton.

2201/07 **Clerks Report**

To receive the Clerks Report – an update on decisions taken at previous meetings and items for information.

Highways / Neighbourhood Services / North Lincolnshire Council items.

2201/08 To determine actions required with regards to the snickets in the town and their maintenance programmes.

2201/09 To be notified and determine actions required regarding concerns raised by a resident on the state of repair to some areas of the grass verges along George Street, Estate Avenue and Ermine Street.

2201/10 To consider the devolution of specific services from NLC to the Town Council determining actions required.

Reports / Updates

2201/11 To receive a report from the mayor determining any actions required.

2201/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

2201/13 To receive an update report for the Queens Platinum Celebrations June 2022 include the siting of a beacon and to determine further actions required.

2201/14 To consider any Police & Neighbourhood Watch issues determining actions required.

2201/15 To receive an update report from the Village Hall Committee determining any actions required.

2201/16 To receive an update report from the Broughton Relief in Need Trust determining any actions required.

2201/17 To receive an update report from the Broughton Community & Sports Association determining any actions required.

2201/18 To receive an update report from the Broughton Allotment Association & Leisure Gardeners determining any actions required.

2201/19 To receive an update report from the Wressle Wellsite Community Liaison Group determining any actions required.

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2201/20 To receive an update report from the Pocket Park Liaison Group determining any actions required.

2201/21 To receive an update report for the Cemetery determining any actions required.

General Items

2203/22 To notify the Clerk of items to be placed on the agenda for the next meeting.

2201/23 To be notified of the NALC OFCOM Review of Postal Regulations determining actions required.

2201/24 To consider the use of Council emails for all Councillors and the system recommendation made by the Communications Working Group.

2201/25 To review and determine actions required regarding the terms of hire for regular users of the facilities who have asked to be allowed to stay on site unsupervised.

2201/26 To consider the adoption of the phone box on Brigg Road determining actions required.

2201/27 To consider the advice provided by NLC on the planting of trees and management of the area to the rear of the cemetery determining actions required.

2201/28 To consider and determine actions required to extend the WI-FI to cover the whole of the centre.

Finance

2201/29 To receive a copy of the Financial Statement up to 25th January 2022.

2201/30 To confirm the budget and set the precept for 2022/23.

2201/31 To consider attendance at the Project Management for Town & Parish Council seminars.

2201/32 To approve the Spring in Bloom and Queens Jubilee Community Grant submission.

2201/33 To approve the repair of the Handymen's container roof carried out under the Clerks delegated powers.

2201/34 To consider the quotes received for the repair of the brick store flat roof.

2201/35 To consider the NLC 2022/23 SLA (service level agreement) for the emptying of litter/dog bins in the Pocket Park.

2201/36 To approve attendance to the Planning seminars and determine a policy for future non-attendance to these events.

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2201/37 To approve a shared cost for the LO7 General Power of Competence CILCA module submitted by the Town Clerk.

2201/38 To consider the installation of a digital notice board in the Town along with new standard notice boards to be installed at the village hall and centre.

2201/39 To consider a grant request from the 1st Broughton Guides.

Expenditure

2201/40 To approve the following accounts.

<i>ACCOUNTS FOR PAYMENT - January 2021</i>			
Payments made since last meeting:			
29.12.21	DD	E.on - Electricity for Playing Field	£15.52
	DD	E.on - Gas for Sports Centre	£375.91
31.12.21	BACS No.31	Payroll & Pension	£3,833.77
	DD	E.on - Electricity for Playing Field	£1,042.08
04.01.22	BACS No.32	Green Grass Contracting - Grounds Maintenance	£991.14
	BACS No.33	Firesolve Ltd - Fire Extinguisher Service	£99.18
	DD	North Lincs Council - Business Rates for Cemetery	£85.00
	DD	North Lincs Council - Business Rates for Sports Centre	£410.00
	Dr Card No.50	Home Bargains - Face Masks	£11.97
	Dr Card No.51	Microsoft - Online Services	£9.12
05.01.22	DD	Talk Talk Business - Telephone & Broadband	£34.79
10.01.22		HSBC - Bank Charges	£33.72
	Dr Card No.52	Primark - Batteries	£2.80
13.01.22	BACS No.34	Mrs L K Price - Mayoral Allowance	£600.00
17.01.22	Dr Card No.53	Tesco - Gloves	£12.40
18.01.22	DD	Anglian Water - Water for Sports Centre	£48.49
	Dr Card No.54	Brian's DIY - Bolts for Benches	£10.80
20.01.22	DD	E.on - Gas for Sports Centre	£467.42

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21.01.22		HSBC - Bank Charges	£11.40
	DD	Anglian Water - Water for Cemetery	£11.09
	DD	Anglian Water - Water for Allotments	£15.58
24.01.22	DD	E.on - Electricity for Sports Centre	£689.52
	DD	E.on - Electricity for Playing Field	£9.85
Payments submitted at this meeting:			
31.01.22	BACS No.35	BCSA - Grounds Maintenance	£144.00
	BACS No.36	Mr S Skelton - Christmas Lights 2021 2nd Prize	£50.00
	BACS No.37	Mrs J Howson - Christmas Lights 2021 1st Prize	£75.00
	BACS No.38	ERNLLCA - Allotment Training	£60.00
	BACS No.39	ERNLLCA - Being a Good Cllr Part 1	£42.00
	BACS No.40	Simply Shredding - Confidential Waste Disposal	£31.20

2201/41 The date of the next meeting is Tuesday 28th February 2022 at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. Time to be agreed.

2201/42 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.