

BROUGHTON TOWN COUNCIL

Minutes of the Full Council Meeting held on Monday, 26th July 2021, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton

Public Participation

A member of the public asked if there had been contact with North Lincolnshire Council regarding the overhanging trees - one issue was safety, whilst another was the vegetation, and they also mentioned that there had been an incident near The Dog & Rat. Councillor Ross, as ward councillor, informed the member of public that an assessment of the trees would include shrubs, but pointed out that a majority of those overgrown were in private ownership. The member of the public stated he wanted action instead of talking.

3568. Record of Members Present

The following councillors were present: Councillors Price (Mayor), Mumby-Croft, Ross, Senior, Simpson, Tattersfield and Whittingham.

3569. Apologies and Reasons for Absence

There were apologies from Councillor Leitch - work commitments, and Councillor Portess - ill.

3570. Declarations of Interest

- (i) Councillor Ross declared a personal and prejudicial interest in Item 11 a), b) and c), whilst Councillor Tattersfield declared a personal and prejudicial interest in Item 11 a) Planning. Also Councillor Price declared a disclosable pecuniary interest in Item 12 (iv) Accounts for Payment - Mayoral Allowance, whilst Councillor Simpson declared a personal and prejudicial interest in Item 14 - Tractor & Mowing Deck Service and a personal interest in Item 15 - Play Park Path.
- (ii) The Clerk had received and granted no dispensations.

3571. Best Kept Front Garden Competition

The Mayor along with two members of Broughton in Bloom had recently looked at gardens throughout the Parish and declared that the winners of the Best Kept Front Garden Competition for 2021 were as follows:-

1 st	Mr P Silvester	22 South View, Broughton
2 nd	Ms J Marshall	23 Brigg Road, Broughton
3 rd	Mr S Furniss	82 George Street, Broughton

It was resolved that the information be noted.

3572. Mayor's Report

The Mayor had attended a Speed Sign Training Course on Tuesday, 29th June 2021, the North Lincolnshire Green Energy Park Consultation in Flixborough on Saturday, 10th July 2021, an ERNLLCA meeting via Zoom on Tuesday, 13th July 2021, an agenda Meeting with the Clerk on Monday, 18th July 2021, and finally on Sunday, 25th July 2021, she had the pleasure of presenting a plaque to commemorate 100 years of Broughton Working Men's Club. **It was resolved that the report be noted.**

3573. Police Matters

Councillor Ross mentioned problems at the back of the Village Hall, whilst the Clerk spoke of barbeques being held on the playing field at the Phil Grundy Community & Sports Centre. **It was resolved that the information be noted.**

3574. Minutes of the Last Meeting

The minutes of a meeting of the Full Council held on Monday, 28th June 2021, were circulated prior to the meeting. **It was resolved they be approved as a correct record.**

3575. Clerk's Report

Minute 3552 Correspondence (ii) e) ERNLLCA - The Clerk had booked Councillor Price on the 'Finance for Councillors' course at a cost of £30 + VAT.

Minute 3552 Correspondence (ii) f) Playsafety Limited - Reduced Rate Play Area Inspections. The Clerk had asked Playsafety Ltd to carry out inspections of both Scawby Road Play Park and Wressle Play Park, and also the Skate Park.

Minute 3552 Correspondence (ii) h) Mrs K Simpson - Broughton Park. The Clerk was in the process of liaising with the Handymen to find out the best time to order the soil due to them taking annual leave and both being needed upon its delivery to put it round the edging of the play equipment.

Minute 3552 Correspondence (ii) j) Mr M Fox - Main Entrance Signage. The Clerk informed the Council that the General Purposes Committee had not met yet to look into a new sign for the main entrance of the Phil Grundy Community & Sports Centre.

Minute 3552 Correspondence (ii) n) Mrs A Simms - Memorial Picnic Table. The Clerk had met onsite with Mr & Mrs Simms to discuss the type of table and its location. It would be the same colour as the existing seating benches and placed next to them.

Minute 3552 Correspondence (ii) o) ERNLLCA - The Queen's Platinum Jubilee Beacons. The Clerk had sent the specification for a beacon off for a quote.

Minute 3557 Annual Governance & Accountability Return - The Clerk had sent off the Annual Governance & Accountability Return for 2020/21 to PKF Littlejohn LLP and also posted it on the Council's notice board and website along with the Notice of Public Rights by 30th June 2021.

Minute 3558 Storage - The Clerk was in the process of submitting a Pre-Application Advice Form to North Lincolnshire Council.

Minute 3559 Outside Lights - The Clerk informed councillors that the timer to control the two floodlights at the rear of the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, had been fitted at a cost of £966 + VAT - plus an additional amount due to installation problems.

Minute 3561 Angle Grinder - The Clerk had purchased a DeWalt DCG 412N Cordless Angle Grinder from B & Q at a cost of £91.67 + VAT.

Minute 3562 ERNLLCA - The Clerk had submitted the names of the Council's representatives for the year to ERNLLCA.

3576. Correspondence

- a) Humberside Police - OPCC Engagement Officer Role
- b) North Lincs Council - Police & Crime Plan Survey
- c) North Lincs Council - Forestry England
- d) North Lincs Council - Complaint about Corner of South View & Brooklands Avenue
- e) Government Exchange - Policy Workshops
- f) Virgin Money - Financial Compensation Scheme

- g) North Lincs Council - Civic Service & Dinner
- h) HSBCnet - Improvement of Payment Screens
- i) ERNLLCA - Locum Clerks
- j) ERNLLCA / NALC - All Party Parliamentary Group on Democracy Online Roundtable
- k) ERNLLCA - North Lincolnshire District Committee Agenda & Papers
- l) Mrs J Lowe - KCOM & Path Surface
- m) Broughton Ravers JFC - Container
- n) North Lincs Council - Walking the Way to Health in North Lincolnshire
- o) North Lincs Council - Remembrance Day 2021
- p) Ms D Hotson - Footpath between Windsor Way & Yarborough Crescent
- q) North Lincs Council - Pocket Park
- r) North Lincs Council - Remembrance Day Road Closure Application
- s) BCSA - Agenda & Minutes
- t) Alliance Volunteer Hub - North Lincolnshire Community Network Summer Roadshows
- u) North Lincs Council - Supported Lodgings & Summer Opportunities
- v) North Lincolnshire Council - Cycle Lincolnshire
- w) GOV.UK - QR Poster Service
- x) Broughton Working Men's Club - Presentation of Plaque

It was resolved that this correspondence should be noted.

(ii) a) North Lincs Council - Arts & Heritage Venues Survey. A request to complete a survey to find out if people have visited certain venues within North Lincolnshire which are run by North Lincolnshire Council but receive extra funding from the Arts Council England for their programme. The closing date for responses is 2nd August 2021. **It was resolved that the information be noted, however councillors could fill it in individually if they wished to do so.**

b) Ms M Wilkins - Litter Bin on High Street. Email asking if the litter bin next to her driveway could be moved due to it blocking their view when they pull out of the drive. Discussion followed about a possible place for it on the other side of the road near the shops. **It was resolved that the Clerk should see if the litter bin could be relocated, if possible, to the other side of the road.**

c) ERNLLCA - Equality & Diversity Training. A request to see if there is any interest from the Council in equality and diversity training. **It was resolved that the information be noted.**

d) Government Events - Change Management Driving & Delivering Course. Details of a training course due to be held online on both Tuesday, 25th January 2022 and also on Tuesday, 22nd March 2022. **It was resolved that the information be noted.**

e) NALC - The Future of High Streets & Town Centres Online Event. Details of an online event due to be held on Wednesday, 29th September 2021, at a cost of £30. **It was resolved that the information be noted.**

f) Westminster Insight - Third Sector Commissioning Digital Conference. Details of a conference due to be held on Friday, 26th November 2021, from 9.00 to 3.30 pm, at a cost of £325 +VAT. **It was resolved that the information be noted.**

g) **NALC** - Making Rural Housing More Affordable Online Event. Details of an online event due to be held on Wednesday, 17th November 2021, at a cost of £30. **It was resolved that the information be noted.**

h) **ERNLLCA** - Survey about Rural Network Coverage. A request to take part in a survey by the Department for Digital, Culture, Media and Sport about the impact of mobile coverage in rural areas. **It was resolved that the information be noted.**

i) **Clarke Telecom** - Proposed Site of Telecommunications Mast. An email with drawings asking if the Council was prepared to revert to the original location which was proposed for the telecommunications mast. **It was resolved that the Council was prepared to revert to the original location of the proposed site of the telecommunications mast being right next to the Phil Grundy Community & Sports Centre, but this is subject to:- (i) A 'Lift & Shift' clause within any agreement to allow for any future development of the Centre. (ii) The movement of an existing container to a new location near the site. (iii) An acceptable financial offer for the use of the land for the proposed telecommunications mast.**

j) **Government Exchange** - Leadership Skills Development Programme. Details of a workshop due to be held on Monday, 2nd August 2021, at a cost of £570 + VAT. **It was resolved that the information be noted.**

k) **Government Exchange** - Professional Development in Public Service Webinar. Details of a free webinar due to be held on Wednesday, 28th July 2021 at 10.00 am, **It was resolved that the information be noted.**

3577. **Publications**

The following publications had been received:-

Clerk & Councils Direct - Magazine	July 2021
HSBCnet - News	July 2021
North Lincs Council - Forthcoming Meetings	July 2021
HWRCC - Newsletter	July 2021
CPRE - Campaigns Update	
ERNLLCA - Newsletter	
ERPF - Employer Bulletins	
NALC - Chief Executive's Bulletins	
NALC - Newsletters	
North Lincs Council - Covid 19 Business Update	
North Lincs Council - Weekly Roadworks Lists	
Public Sector Executive - Online Newsletters	
Rural Services Network - Rural Funding Digest & Bulletins	
SLCC - News Bulletins	

It was resolved that the information be noted.

3578. **Planning**

a) The following planning applications had been received:-

PA/2021/1206	Proposal: Planning application to vary condition 2 of PA/2020/944 to allow the attic space in house 1 to be converted into bedroom accommodation and to install roof lights. Location: Land rear of 6 High Street, Broughton, DN20 0JA Applicant: Mr Christopher Morley
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It was resolved that the Council should make no objections or comments.

PA/2021/1305 Proposal: Planning permission to erect single-storey extensions to the front and rear of the dwelling
Location: 8 Labrador Drive, Broughton, DN20 0ER
Applicant: Mr & Mrs A Brown

It was resolved that the Council should make no objections or comments.

b) The following planning decisions had been received:-

PA/2021/583 Full planning permission granted to erect a single-storey ground floor side and rear extension and make alterations to provide additional accommodation at 9 Scawby Road, Broughton, DN20 0AB

PA/2021/778 Refusal of planning permission to erect a two-storey rear extension and a new front porch (following demolition of existing conservatory) at 8 Labrador Drive, Broughton, DN20 0ER

PA/2021/834 Full planning permission granted to erect a single-storey rear extension at 32 Appleby Gardens, Broughton, DN20 0BA

PA/2021/862 Full planning permission granted to erect a single-storey rear extension to the dwelling and a new detached double garage (following demolition of existing rear conservatory and detached garage) at 71 Ermine Street, Broughton, DN20 0AH

It was resolved that the information be noted.

c) The following planning correspondence had been received:-

PA/2021/744 Consent to cut down or carry out work on trees protected by a tree preservation order granted to prune three beech trees, within G3, at 20 Scawby Road, Broughton, DN20 0AF

PA/2020/2046 Notification that the outline application for residential development of up to 79 dwellings with all matters reserved except for access at Vicarage Fields, Scawby Road, Broughton, is to be considered by North Lincolnshire Council's Planning Committee at its meeting on 28/07/2021 at Church Square House, High Street, Scunthorpe, DN15 6NL, starting at 2 pm

It was resolved that the information be noted.

Note: Councillor Tattersfield had earlier declared an interest in PA/2021/1206 and therefore left the meeting whilst it was discussed, and Councillor Ross was out of the room for the whole of the item to do with Planning.

3579. Finance**(i) Audit Checks**

Prior to the meeting the balances for each bank account were checked to ensure they corresponded with the bank statements for June 2021. All the balances were found to be correct for all of the bank accounts. **It was resolved that this be noted.**

(ii) Financial Accounts

Detailed monthly accounts for June 2021 were provided for councillors to scrutinise. **It was resolved that the accounts be approved.**

(iii) Accounts for Payment**ACCOUNTS FOR PAYMENT - JULY 2021****Payments made since last meeting:-**

28.06.21	Dr Card No.17	Fasthosts Internet Ltd - Word Press Hosting	85.67
29.06.21		Virgin Money - Bank Charges	6.50
01.07.21	DD	North Lincs Council - Business Rates for Cemetery	85.00
	Dr Card No.18	B & Q - Cordless Angle Grinder	110.00
05.07.21	Csh No.10	Broughton Post Office - Stamps	17.00
06.07.21	DD	Talk Business - Telephone & Broadband	35.86
09.07.21		HSBC - Bank Charges	31.92
16.07.21	DD	E.on - Gas for Sports Centre	17.39
19.07.21	Csh No.11	Mrs S Turner - Reimbursement for Pots, Plants & Compost	98.44
20.07.21	BACS No.5	HMRC - Tax & NI	2,202.36
	DD	Anglian Water - Water for Sports Centre	39.41
21.07.21	DD	Anglian Water - Water for Cemetery	19.95
	DD	Anglian Water - Water for Allotments	150.10
		HSBC - Bank Charges	16.40
22.07.21	Dr Card No.19	MFG Brigg - Fuel for Mowers	38.72
23.07.21	Dr Card No.20	North Lincs Council - Premises Licence	70.00
	Dr Card No.21	Zoom - Monthly Fee	14.39

It was resolved that the action taken be approved.

Payments submitted at this meeting:-

26.07.21	Chq No.100674	ERNLLCA - Training Course	36.00
	Chq No.100675	Tumerwarren - Payroll Charges	99.60
	Chq No.100676	VANL - Internal Audit	270.00
	Chq No.100677	Greengrass Contracting - Grounds Maintenance	895.50
	Chq No.100678	BCSA - Grounds Maintenance	1,103.10
	Chq No.100679	Nick Trought JCB Hire & Groundworks Services - Spoil Heap	372.00
	Chq No.100680	Bowness Electrical Ltd - Repair Damaged Floodlights & Timer	1,325.40
	Chq No.100681	Mrs L K Price - Mayoral Allowance	600.00

It was resolved that these accounts be paid.

Note: The Mayor had earlier declared an interest in this item and therefore left the meeting whilst it was discussed, and Councillor Simpson chaired the meeting in her absence.

(iv) Budget Report

Councillors were provided with a copy of the budget report for April 2021 - June 2021, and the Clerk went through the figures in the report and provided an explanation for any variances between the budgeted and actual figures. **It was resolved that the report be noted.**

3580. Electoral Review of Ward Boundaries

At the last meeting of the Full Council held on Monday, 28th June 2021, the Clerk was asked to contact the MP to seek clarification if the electoral review to do with ward boundaries for North Lincolnshire Council would affect town and parish councils. He had replied that council ward boundaries were wholly separate to parish and town council boundaries, which could only be reviewed through a separate review and this review was limited to the North Lincolnshire Council Wards, in the same way the Parliamentary Boundary Review only considers parliamentary seats not the local authority wards. **It was resolved that the information be noted.**

3581. Tractor & Mowing Deck Service

The Clerk had obtained a quote to service the Tractor for £359.78 + VAT and a quote to service the Mowing Deck for £346.45 + VAT, and there was a need for them to be serviced as soon as possible. **It was resolved that the Clerk should ask Farmstar Ltd to service both the Kubota Tractor and Red Diamond Mowing Deck at a total cost of £706.23 + VAT.**

Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

3582. Play Park Path

The Clerk had received the following three quotes to resurface the Play Park Path:-

Tarmac of 30mm thickness

EC Surfacing Ltd	£2,901.15 + VAT
Hemswell Surfacing Ltd	£2,550.00 + VAT
Matte Black Surfacing Ltd	£3,868.20 + VAT

Tarmac 60mm thickness

EC Surfacing Ltd	£3,471.30 + VAT
Hemswell Surfacing Ltd	£3,698.00 + VAT
Matte Black Surfacing Ltd	£5,709.90 + VAT

It was resolved that the Clerk should ask EC Surfacing Ltd to tarmac the Play Park Path to a depth of 60 mm at a cost of £3,471.30 + VAT.

3583. Goal Posts

The Clerk explained that the Handymen had a problem removing the goal posts, and this may require a need for new set of sockets for them. He had looked at the cost of purchasing a new set of sockets and caps for the goal posts and provided councillors with such details, however since doing so he had been told that the Handymen may be able to use the old ones. **It was resolved that the Clerk should be allowed up to spend up to £200 + VAT (if required) to purchase new sockets and caps for the goalposts.**

3584. Recreation Field Working Group

There was a need to re-establish the working group for the Recreation Field. **It was resolved that Councillors Price, Ross, Senior & Tattersfield should be appointed to the Recreation Field Working Group along with users of the Recreation Field.**

3585. Items Raised By Councillors

(i) **Pocket Park** - Councillors Ross suggested that an amount should be allocated for spending money on for projects to do with Pocket Park. **It was resolved that the Clerk should let Friends of Pocket Park know that the Council supports what they are doing at Pocket Park and is prepared to consider any help they may need on a case-by-case basis and extremely grateful for the work Friends of Pocket Park have done to date.**

(ii) **Pocket Park** - The Mayor had noticed that some residents were encroaching on Pocket Park and therefore believed letters should be sent to properties adjacent to Pocket Park. **It was resolved that the Clerk, Councillors Senior & Tattersfield, along with Ian Belt from Friends of Pocket Park should visit any residents who were doing this.**

(iii) **Snickets** - The Mayor raised the issue of responsibility for the maintenance and upkeep of various snickets within the Parish of Broughton. She had previously contacted one of the ward councillors about this and received the following information from Councillor Lee:-

- a) **Beagle Close to Windsor Way** - this is neither adopted highway nor a Public Right of Way (PROW)
- b) **Harry's Dream to Windsor Way** - this is neither adopted highway nor a PROW
- c) **Yarborough Crescent to Windsor Way** - this is a PROW (Environment Team to confirm maintenance responsibility)
- d) **End of Avenue Nozay** - this is a PROW (Environment Team to confirm maintenance responsibility)
- e) **Dane Close to Windsor (Dalmation) Way** - this is Adopted Highway
- f) **Path between George Street and Estate Avenue** - The eastern section of this is NLC land known as Estate Avenue Amenity area held under Neighbourhood and Environment. The George Street section was transferred to Ongo in 2007.

This raised the question of who was responsible for those which were not adopted or a public right of way. **It was resolved that the Clerk should ask North Lincs Council if it was prepared to take responsibility for the upkeep and maintenance of such snickets.**

3586. Reports From Council Representatives

The following was reported from the Council's representatives on the following bodies:-

(i) **Village Hall Committee** - The Village Hall was up and running. It was going smoothly. No date for the fencing to be put in yet.

(ii) **Broughton Relief in Need Trust** - There has been no meeting of the Trust since the last meeting of the Full Council.

(iii) **Broughton Community & Sports Association** - Planning permission for the Astro-Turf had been approved, they would work alongside the Council to enhance the provision, and thanked everyone for their support.

(iv) **Broughton Allotment Association & Leisure Gardeners** - The AGM had been held on the 10th July 2021. Looked at the state of several plots.

(v) **Wressle Wellsite Community Liaison Group** - There hadn't been any meeting of the Group since the last meeting of the Full Council.

It was resolved that the reports should be noted.

3587. North Lincolnshire Councillors' Reports

Councillor Ross gave the following report:- (i) **Vicarage Fields** - The application was due to go before North Lincs Council's Planning Committee on Wednesday, 29th July 2021, and there was going to be a site visit before it. (ii) **Vaccinations** - There had been two / three hundred vaccinations carried out at the Baths Hall in Scunthorpe, and others were being carried out at Broughton Surgery on Sunday, and walk-in sessions at Ancholme Leisure Centre. (iii) **Trees** - Update on trees. (iv) **Verges** - All grass verges should have received their first cut. (v) **KCOM** - Ongoing issues.
It was resolved that the report be noted.

3565. Allotments

(i) **Purchase of a Fence** - The Deputy Clerk had struggled to obtain three quotes for fencing at the allotments, and it was suggested that something could be put on Facebook given the potential cost of such work, and the need to try and obtain three quotes. **It was resolved that the purchase of a fence should be deferred to the next meeting of the Full Council.**

(ii) **Allotment Land** - The Clerk had contact DDM Agriculture to see if their client was prepared to sell the land, and provided each councillor with a copy of their reply. **It was resolved that the Clerk should follow this up.**

3589. Date, Time and Place of Future Meetings

The next meeting of the Full Council is due to be held on Tuesday, 31st August 2021, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.
It was resolved that the information be noted.

3590. Closure of Council Meeting

The meeting was closed by the Mayor at 9.29 pm.