

BROUGHTON TOWN COUNCIL

Mayor: Councillor Louise Price

Deputy Mayor: Councillor Neil Simpson



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

21st September 2021

To: Members of Broughton Town Council

Councillors Price (Mayor), Leitch, Mumby-Croft MP, Portess, Ross, Senior, Simpson, & Tattersfield

Copies to: Mr A Percy MP
PS Allen

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 27th September 2021**, at **7.30 pm**, in the **Phil Grundy Community and Sports Centre, Scawby Road, Broughton**, and you are summoned to attend.

Yours sincerely

A handwritten signature in black ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Mayor's Report**
To receive a report from the Mayor.
5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Tuesday, 31st August 2021.
7. **Clerk's Report**
To receive a report from the Clerk.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Committee / Working Group Reports**
To approve the minutes of the following committee / working group meeting:-

General Purposes Committee	Monday, 6 th September 2021
----------------------------	--
11. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
 - c) To note any other planning correspondence - see appendix.
12. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Accounts for Payment** - To note and approve accounts for payment.
13. **Co-option**
To consider co-option.
14. **The Queen's Platinum Jubilee**
 - (i) To consider setting up a Working Group.
 - (ii) To further consider the purchase of a Beacon.
15. **Plants**
 - (i) To consider the purchase of plants and compost.
 - (ii) To consider reimbursing Mr R Bonnett for plant expenses.
16. **Pocket Park**
To consider a recommendation regarding a :- (i) Bench (ii) Bin.
17. **Mobile Phones**
To consider a recommendation regarding mobile phones for members of staff.
18. **Lighting**
 - (i) To consider a quote to replace an existing floodlight with LED floodlight.
 - (ii) To consider a quote to replace the existing emergency lighting.

19. **Christmas Tree**
To consider the purchase of a Christmas Tree and agree the use of a contractor to put up the tree and lights.
20. **VANL**
To consider membership of VANL for 2021 / 2022.
21. **Broughton Allotment Association & Leisure Gardeners**
To appoint a council representative to the Broughton Allotment Association & Leisure Gardeners.
22. **Reports From Council Representatives**
To consider any reports from the Council's representatives on the following bodies:-
- (i) Village Hall Committee
 - (ii) Broughton Relief in Need Trust
 - (iii) Broughton Community & Sports Association
 - (iv) Broughton Allotment Association & Leisure Gardeners
 - (v) Wressle Wellsite Community Liaison Group
 - (vi) Pocket Park Liaison
23. **North Lincolnshire Councillors' Reports**
To receive a report on any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.
24. **Cemetery**
To consider the buying back of a burial plot.
25. **Personnel**
To note a letter of resignation and discuss any action which needs to be taken.
26. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
27. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 27th September 2021, at 7.30 pm,
in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton**

Item 8 - Correspondence

(i) To note the following correspondence:-

- a) North Lincs Council - Five Mile Joint Led Walks Programme
- b) Public Sector Executive - Road to Net Zero: The Public Sector Guide to Green Transport
- c) Humberside Police Concert Band - Recruitment Assistance
- d) Public Sector Executive - The Public Sector Guide to Secure Remote Working
- e) Evolve Business Development - Carers Support Service
- f) Egdon Resources - Potential Site Tour
- g) North Lincs Council - Remembrance Day 2021
- h) North Lincs Council - Notification of NAT Meeting, Agenda, Minutes & Crime Stats
- i) Mr C Parker - Complaint about Grass Cutting
- j) North Lincs Council - £10 Million Lottery Days Out Campaign
- k) Egdon Resources - Minutes of Wressle Wellsite Community Liaison Group
- l) Mr P Senior - Dangerous Parking
- m) Humberside Police - Remembrance Day
- n) Kirton in Lindsey Town Council - Civic Service
- o) North Lincs Council - Allotments
- p) HWRA - Voluntary Car Service / Bulk Oil Buying Scheme
- q) BCSA - Recreation Field Maintenance
- r) Public Sector Executive - Sustainable IT Infrastructures
- s) North Lincs Council - Community Groups
- t) Mr W Gammon - Dog Bin
- u) North Lincs Council - NAT Meeting Link
- v) North Lincs Council - Mental Wellbeing Photography Project
- w) Ms J Kilmartin - Complaint about Park
- x) BCSA - Agenda, Minutes & Link
- y) HSBC - Complaint about Service
- z) North Lincs Council - NAT Minutes
- aa) Public Sector Executive - Digital Citizen Engagement
- bb) Mr A Percy MP - Dandelion Outbreak
- cc) Humberside Police - Criminal Damage

(ii) To consider the following correspondence:-

- a) Playsafety Limited - Scawby Road Play Park / Wressle Play Park / Skate Park Inspections
- b) NALC - Election Surveys
- c) SLCC - Annual General Meeting
- d) ERNLLCA / NALC - Local Nature Recovery Strategies
- e) Mr M Fox - New Floodlight Adjustments
- f) PKF Littlejohn LLP - Annual Governance & Accountability Return
- g) ERNLLCA / Cloudy It - An Introduction to Microsoft 365 & Licensing Virtual Summit
- h) ERNLLCA - Allotment Training Course
- i) ERPF - Employer Training Workshops
- j) ERNLLCA / Breakthrough Communications - Free Social Media Health Check

Item 9 - Publications

To note receipt of the following regular publications:-

CPRE Northern Lincolnshire - Newsletter	September 2021
HSBCnet - News	September 2021
North Lincs Council - Forthcoming Meetings	September 2021
CPRE - Campaigns Update	
ERNLLCA - Newsletter	
NACO - Newsletter	
NALC - Chief Executive's Bulletins	
NALC - Newsletters	
North Lincolnshire Council - Visit North Lincolnshire	
Public Sector Executive - Online Newsletters	
Public Sector Network - Online Newsletter	
Rural Services Network - Rural Funding Digest & Bulletins	
SLCC - News Bulletins	

Item 11 - Planning

a) To consider the following planning applications:-

PA/2021/1485 Proposal: Planning permission to erect a single storey rear extension and conservatory conversion
Location: 22 Eastwood Drive, Broughton, DN20 0HU
Applicant: Mr Simon Roach

PA/2021/1592 Proposal: Planning permission to erect a two-storey side extension
Location: 22 Estate Avenue, Broughton, DN20 0JY
Applicant: Mr Chris Morley, Black Moorhen Ltd

b) To note the following planning decisions:-

PA/2020/1231 Refusal of planning permission to erect a dwelling including associated works at 1 The Dell, Broughton, DN20 0WA

PA/2021/1206 Full planning permission granted to vary condition 2 of PA/2020/944 to allow the attic space in house 1 to be converted into bedroom accommodation and to install roof lights on land rear of 6 High Street, Broughton, DN20 0JA

PA/2021/1366 Full planning permission granted to vary condition 8 of PA/2017/12 to allow for external material changes at land off (and adjacent to) 27 South View, Broughton, DN20 0EY

PA/2020/2046 Outline planning permission granted for residential development of up to 79 dwellings with all matters reserved except for access at Vicarage Fields, Scawby Road, Broughton

PA/2021/1305 Full planning permission granted to erect single-storey extensions to the front and rear of the dwelling at 8 Labrador Drive, Broughton, DN20 0ER

c) To note the following other planning correspondence:-

PA/2020/252 Appeal against a refusal to grant planning permission for a proposed development of 24 residential dwellings (Use C3), comprising 12 rent to homebuy, 6 shared ownership and 6 open market dwellings at Land East of Hillside Road, Broughton, DN20 0HQ