

# BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

19<sup>th</sup> May 2021

To: Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson  
Tattersfield & Whittingham

Copies to: Mr A Percy MP  
PS Allen

Dear Councillor

I hereby give notice that the **Annual Full Council Meeting of Broughton Town Council** is due to be held on **Monday, 24<sup>th</sup> May 2021**, at **7.30 pm**, in the **Phil Grundy Community and Sports Centre, Scawby Road, Broughton**, and you are summoned to attend.

Yours sincerely

Gary Johnson  
Town Clerk to the Council

## Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

## AGENDA

1. **Election of Mayor / Chairperson and Appointment of Deputy Mayor / Deputy Chairperson**  
To consider the election of Mayor / Chairperson and appointment of Deputy Mayor / Deputy Chairperson and to receive declarations of acceptance of office.
2. **Appointment of Committee Members / Council Representatives**  
To consider the representation on Council committees, working groups and outside bodies.
3. **Record of Members Present**  
To record names of members present.



18. **Broughton Village Hall**  
To consider a request for financial assistance.
19. **Insurance**  
To consider renewal of insurance premium for the Council.
20. **Best Kept Front Garden Competition**  
To consider a Best Kept Front Garden Competition for 2021.
21. **Annual Governance Statement - Assertions Review**  
To carry out and approve an Annual Governance Statement - Assertions Review.
22. **Items Raised By Councillors**  
(i) **Waters Edge Estate** - Councillor Whittingham  
To consider several issues to do with the Waters Edge Estate.
- (ii) **Footpath** - Councillor Senior  
To discuss the state of the footpath at the entrance to the Phil Grundy Community & Sports Centre Car Park.
23. **Reports From Council Representatives**  
To consider any reports from the Council's representatives on the following bodies:-
- (i) Village Hall Committee  
(ii) Broughton Relief in Need Trust  
(iii) Broughton Community & Sports Association  
(iv) Broughton Allotment Association & Leisure Gardeners  
(v) Wressle Wellsite Community Liaison Group
24. **North Lincolnshire Councillors' Reports**  
To receive a report on any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.
25. **Personnel**  
To consider a recommendation from the Personnel Committee to give the Town Clerk an additional 7 hours a week for 4 weeks for sorting out Council paperwork.
26. **Date, Time and Place of Future Meetings**  
To confirm date, time and place of future meetings of the Council.
27. **Closure of Council Meeting**  
To note the time the meeting closed.

**Note:** All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 24<sup>th</sup> May 2021, at 7.30 pm,  
in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton**

**Item 10 - Correspondence**

(i) To note the following correspondence:-

- a) Mr S Pyrah - 5G
- b) Cloudy IT - Free Web Accessibility Virtual Summit
- c) NALC - Community Businesses Online Event
- d) Planning Inspectorate - Examination Timetable & Procedures
- e) North Lincs Council - Slow Ways Walking Routes
- f) Broughton Allotment Association & Leisure Gardeners - Sheds Broken into on Allotments
- g) North Lincs Alliance Volunteer Hub - North Lincs Community Network Meeting
- h) Government Exchange Team - Guide to Strategic Thinking Virtual Training Workshop
- i) ERNLLCA - Remote Meetings
- j) North Lincs Council - Notice of Poll
- k) HSBC - Format of Branch Changing
- l) Virgin Money - Cashback with Business Account
- m) Public Sector Executive - Festival of Accessibility
- n) BCSA - Fertilising the Field
- o) Broughton Youth Club - Contact Details on Website & Induction Event
- p) North Lincs Council - More Covid 19 Vaccinations Available
- q) Kirton in Lindsey Town Council - 2021 / 22 Civic Year
- r) North Lincs Council - Accelerator Programme
- s) Mr W Gammon - Full Bin / Bin Repair
- t) BCSA - Agenda / AGM Minutes
- u) Mr W Gammon - Ritting
- v) West Lindsey District Council - Annual Council
- w) Gainsborough Town Council - 2021 / 2022 Civic Year
- x) North Lincs Council - Foster Care Fortnight Poster & Links
- y) Goole Town Council - New Mayor
- z) Mr R Bonnett - Play Park Weeds
- aa) BCSA - Litter Bin / Dog Waste Bin
- bb) Rutland County Council - Chairman
- cc) HSBC - Business Overdrafts
- dd) Broughton Allotment Association & Leisure Gardeners - Allotment Meeting Press Release
- ee) Bottesford Town Council - Town Mayor
- ff) Withernsea Town Council - New Mayor
- gg) Barton Town Council - Mayor & Deputy
- hh) ERNLLCA - Standing Orders 2020 Update
- ii) North Lincs Council - Broughton & Appleby Ward Election
- jj) Information Commissioner's Office - Renewal Confirmation & Receipt of Payment
- kk) Beverley Town Council - Mayor
- ll) Winterton Town Council - Mayor, Consort & Deputy Mayor
- mm) Ms L Howson - Anti-Social Behaviour at the Park
- nn) LIVES - Receipt for Grant
- oo) North Lincs Council - Parish Council Vacancies

(ii) To consider the following correspondence:-

- a) Ms D Hotson - Woodland Drive
- b) Mr J Hardiment - Outside Lights at Phil Grundy Centre
- c) NALC - Reopening and Reimagining Your Community Buildings
- d) North Lincolnshire Council - Worlaby Parish Neighbourhood Plan Submission Draft
- e) Broughton Cricket Club - Electrical Source for Net Facility
- f) OPCC - Community Survey
- g) NALC - Youth Survey
- h) ERNLLCA - Managing a Disciplinary Procedure Online Training
- i) Mr R Bonnett - Tubs & Compost for War Memorial
- j) Wildscapes - Fully Funded Wildlife Ponds for North Lincolnshire
- k) North Lincs Council - Traffic Schemes in Broughton
- l) ERPF - Employer Training Workshops

## **Item 11 - Publications**

To note receipt of the following regular publications:-

Public Sector Network - Newsletter	April 2021
Clerks & Councils Direct - Magazine	May 2021
HSBCnet - News	May 2021
North Lincs Council - Forthcoming Meetings	May 2021
War Memorials Trust - Bulletin	May 2021
CPRE - Campaigns Update	
ERNLLCA - Newsletter	
ERPF - Employer Alert	
NACO - Newsletter	
NALC - Chief Executive's Bulletins	
NALC - Coronavirus Update	
NALC - Newsletter	
North Lincs Council - Covid 19 Business Update	
North Lincs Council - Weekly Roadworks List	
North Lincs Council / Visit Lincoln / Visit Britain - Tourism & Visitor Economy Policy Updates	
Public Sector Executive - Online Newsletters	
Rural Services Network - Rural Funding Digest & Bulletins	
SLCC - News Bulletins	

### **Item 13 - Planning**

a) To consider the following planning applications:-

- |             |   |
|-------------|---|
| PA/2021/778 | Proposal: Planning permission to erect a two-storey rear extension and a new front porch (following demolition of existing conservatory)<br>Location: 8 Labrador Drive, Broughton, DN20 0ER<br>Applicant: Mr & Mrs T Brown  |
| PA/2021/834 | Proposal: Planning permission to erect a single-storey rear extension<br>Location: 32 Appleby Gardens, Broughton, DN20 0BA<br>Applicant: Helen Parkin   |
| PA/2021/862 | Proposal: Planning permission to erect a single-storey rear extension to the dwelling and a new detached double garage (following demolition of existing rear conservatory and detached garage)<br>Location: 71 Ermine Street, Broughton, DN20 0AH<br>Applicant: Mr Lewis Redhead |

b) To note the following planning decisions:-

- |             |   |
|-------------|---|
| PA/2021/258 | Refusal of planning permission to erect a climbing frame to the rear of the property at 90 Windsor Way, Broughton, DN20 0EL   |
| PA/2021/478 | Full planning permission granted to erect a new single-storey rear extension (including demolition of existing single-storey extension and conservatory) at 88 High Street, Broughton, DN20 0HY |
| PA/2021/465 | Full planning permission granted to erect a single-storey detached garage at 2 Mill Cottages, access road to houses on Castlethorpe Corner, Castlethorpe, DN20 9LF                              |