

BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

21st April 2021

To: Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson Tattersfield & Whittingham

Copies to: Mr A Percy MP
PS Allen

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 26th April 2021**, at **7.30 pm** remotely via Zoom, and you are summoned to attend.

Yours sincerely

A handwritten signature in black ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

Note - As a result of the coronavirus pandemic the meeting itself will be held over the internet and those wishing to gain access to it will need to telephone or email the Council for details.

A G E N D A

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Mayor's Report**
To receive a report from the Mayor.
5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 29th March 2021.
7. **Matters Arising**
To discuss any matters arising from the minutes.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
11. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Budget Report** - To review the budgeted accounts.
 - (iv) **Accounts for Payment** - To note and approve accounts for payment.
 - (v) **Bank Accounts** - To consider consolidation of the Council's Bank Accounts and the opening of a Savings Account.
12. **Storage**
To consider quotes for an architect to draw-up diagrams for a new breeze-block storage building.
13. **Lawnmower & Wheelbarrow**
To consider the purchase of a lawnmower and a wheelbarrow.
14. **Internal Auditor**
To appoint an internal auditor for 2020 / 21.
15. **ERNLLCA**
To consider renewal of membership of ERNLLCA for 2021 / 22.
16. **HWRA**
To consider renewal of membership of HWRA for 2021 / 22.
17. **Best Kept Village Competition**
To consider entering the Best Kept Village Competition for 2021.

18. Items Raised By Councillors

(i) Car Park - Councillor Senior

To consider resurfacing of the front car park at the Phil Grundy Community & Sports Centre.

(ii) Benches - Councillor Senior

To consider the location of benches on the playing field.

(iii) Boot Cleaner - Councillor Senior

To consider the purchase of a boot wiper / scraper.

19. Reports From Council Representatives

To consider any reports from the Council's representatives on the following bodies:-

(i) Village Hall Committee

(ii) Broughton Relief in Need Trust

(iii) Broughton Community & Sports Association

(iv) Broughton Allotment Association & Leisure Gardeners

(v) Wressle Wellsite Community Liaison Group

20. North Lincolnshire Council's Leader's Report

To receive a report from the Leader of North Lincolnshire Council on any matters relating to schemes being undertaken by North Lincolnshire Council that affect the residents of Broughton Parish.

21. Council Meetings from May Onwards

To consider devolving power to the Clerk to make decisions about the Council if it is unable to meet in person or virtually.

22. Date, Time and Place of Future Meetings

To confirm date, time and place of future meetings of the Council.

23. Closure of Council Meeting

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 26th April 2021, at 7.30 pm,
remotely via Zoom**

Item 8 - Correspondence

(i) To note the following correspondence:-

- a) Ms J Young - Cemetery
- b) North Lincs Alliance Volunteer Hub - North Lincs Community Network Meeting
- c) PKF Littlejohn LLP - 2020/21 AGAR External Auditor Instructions
- d) Clarke Telecom - Ownership of Land & Title Deeds
- e) North Lincs Council - Family Activities
- f) North Lincs Council - Notice of Election
- g) Broughton Bloomin Wombles - Litter Pick Signage
- h) Sitec Infrastructure Services Ltd - Borehole Dig
- i) ERNLLCA / Breakthrough Communications - Crisis Communications Training
- j) Public Sector Executive - Digital Transformation Online Festival
- k) North Lincolnshire Council - Lateral Flow Testing
- l) Mr A Curtis - Broughton War Memorial
- m) BCSA - Statement
- n) North Lincs Council - Police & Crime Commissioner Elections
- o) North Lincs Council - Rural Crime Alert
- p) Ms D Hotson - Leisure Gardeners Group
- q) Government Exchange Team- Managing Change in the Public Sector
- r) North Lincs Council - Business Support Survey
- s) Mrs W Nottingham - Litter
- t) ERNLLCA - District Committee Meeting
- u) ERNLLCA - Remote Meetings
- v) BCSA - Pitch Report
- w) Mrs K Oak - Access to Broughton Sports Field
- x) Mr R Bunyan - Death of Arthur Bunyan
- y) Gov.UK - Covid19 App Change in Terms of Use
- z) Ms S Roche - Bench Seat Near Castlethorpe Bridge
- aa) North Lincs Council - Walks Restarting
- bb) Ms J Barr - Broughton Memorial
- cc) Mr S Wilkinson - Cemetery Headstone
- dd) Mr R Ibbotson - Crappy Council Service
- ee) North Lincs Council - Experience Development Workshops
- ff) North Lincs Council - Declarations of Interest
- gg) North Lincs Council - Statement of Persons Nominated for Election
- hh) Croner - Employee Well Being: Managing Mental Health Issues at Work
- ii) North Lincs Council - Community Renewal Fund
- jj) Planning Inspectorate - Little Crow Solar Park
- kk) KCOM - Engineering Works Starting in the Area
- ll) ERNLLCA / Valuation Office Agency - Collecting Car Park Data

(ii) To consider the following correspondence:-

- a) Keep Britain Tidy / North Lincs Council - The Great British Spring Clean 2021
- b) Broughton Primary School - Defibrillator
- c) WCCTV - Free Crime Prevention Webinar
- d) ERNLLCA - Finance Training / Clerk & RFO Induction
- e) VANL - Extraordinary General Meeting & Special Resolution
- f) Government Events - Change Management Driving & Delivering Change
- g) North Lincs Council - Street Trading at A15 Layby
- h) ERNLLCA - Training Courses

Item 9 - Publications

To note receipt of the following regular publications:-

HSBCnet - News	April 2021
North Lincs Council - Forthcoming Meetings	April 2021
CPRE - Countryside Voices	Spring 2021
CPRE - Fieldwork	Spring 2021
CPRE - Campaigns Update	
ERNLLCA - Newsletter	
ERPF - Employer Alert	
NACO - Newsletter	
NALC - Chief Executive's Bulletins	
North Lincs Council - Covid 19 Business Update	
North Lincs Council - Weekly Roadworks List	
North Lincs Council / Visit Lincoln - Tourism & Visitor Economy Policy Updates	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins	
SLCC - News Bulletins	

Item 11 - Planning

a) To consider the following planning applications:-

- | | |
|-------------|--|
| PA/2021/546 | Proposal: Planning permission to site a 91x55m (11v11) 3G all weather football pitch with associated grassed area, car park and lighting
Location: Land adjacent Sports Field, Scawby Road, Broughton, DN20 0AB
Applicant: Mr Clixby, Broughton Community & Sports Association |
| PA/2021/410 | Proposal: Planning permission to erect a 4-bedroom dwelling
Location: Doctors Surgery, 8 Brigg Road, Broughton, DN20 0JW
Applicant: Mr & Mrs P Taylor |
| PA/2021/583 | Proposal: Planning permission to erect a single-storey ground floor side and rear extension and make alterations to provide additional accommodation
Location: 9 Scawby Road, Broughton, DN20 0AB
Applicant: Mr & Mrs P Oak |
| PA/2021/624 | Proposal: Planning permission to erect single and two-storey rear extensions and make alterations to the front elevation
Location: 3 Raven Close, Broughton, DN20 0TX
Applicant: Mr Christian Marris |
| PA/2021/411 | Proposal: Planning permission Planning permission for change of use from public house to convenience store, and erect front extension
Location: The Red Lion, 45 High Street, Broughton, DN20 0HY
Applicant: Mr Darren Lince, Durable Systems Ltd |

b) To note the following planning decisions:-

- | | |
|--------------|--|
| PA/2020/1864 | Full planning permission granted to erect detached garage ancillary to the main dwelling at Highwood House, A18 From A15 To B1206, Broughton, DN20 9LZ |
| PA/2021/202 | Full planning permission granted to erect a single-storey extension and make alterations to provide additional ground floor accommodation at 74 High Street, Broughton, DN20 0HY |
| PA/2021/342 | Full planning permission granted to erect a single-storey front extension at Rosewood, 26 Town Hill, Broughton, DN20 0HD |
| PA/2021/199 | Full planning permission granted to erect a single storey extension (including demolition of garage) at 1 Harrys Dream, Broughton, DN20 0DW |