

BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

24th March 2021

To: Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson
Tattersfield & Whittingham

Copies to: Mr A Percy MP
PS Allen

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Monday, 29th March 2021**, at **7.30 pm** remotely via Zoom, and you are summoned to attend.

Yours sincerely

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

Note - As a result of the coronavirus pandemic the meeting itself will be held over the internet and those wishing to gain access to it will need to telephone or email the Council for details.

AGENDA

1. **Record of Members Present**
To record names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Mayor's Report**
To receive a report from the Mayor.
5. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 22nd February 2021.
7. **Matters Arising**
To discuss any matters arising from the minutes.
8. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
9. **Publications**
To note receipt of the regular publications - see appendix.
10. **Committee / Working Group Reports**
To approve the minutes of the following committee / working group meeting:-

Recreation Field Working Group	Monday, 8 th March 2021
General Purposes Committee	Monday, 15 th March 2021
Personnel Committee	Monday, 22 nd March 2021
11. **Planning**
 - a) To consider certain planning applications - see appendix.
 - b) To note certain planning decisions - see appendix.
 - c) To consider / note certain planning correspondence - see appendix.
 - d) To further consider Water Testing at the Wressle Wellsite.
 - e) To consider Development Consent Order Application for Little Crow Solar Park
12. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Accounts for Payment** - To note and approve accounts for payment.
13. **Multi-User Games Area**
To receive a report on the Multi-User Games Area and to consider any further action which may need to be taken.
14. **Storage**
To consider a recommendation to build a breeze block building for storage purposes.
15. **Remembrance Parade**
To discuss arrangements for this year's Remembrance Parade.
16. **Telephone & Broadband**
To consider a telephone and broadband provider for the Council.
17. **LIVES**
To further consider a request for financial assistance.

18. **Grounds Maintenance**
To consider a recommendation that the hedge next to the footpath which leads to the playing field should be cut by a contractor.
19. **Burial Book**
To consider the purchase of a burial book.
20. **VAT**
To consider if the Council should become VAT registered.
21. **Opening Hours Over Christmas & New Year 2021 / 2022**
To consider the Christmas & New Year opening times for the Office, Centre, Play Park and Skate Park.
22. **Reports From Council Representatives**
To consider any reports from the Council's representatives on the following bodies:-
- (i) Village Hall Committee
 - (ii) Broughton Relief in Need Trust
 - (iii) Broughton Community & Sports Association
 - (iv) Broughton Allotment Association & Leisure Gardeners
 - (v) Wressle Wellsite Community Liaison Group
23. **North Lincolnshire Council's Leader's Report**
To receive a report from the Leader of North Lincolnshire Council on any matters relating to schemes being undertaken by North Lincolnshire Council that affect the residents of Broughton Parish.
24. **Furloughing of Staff**
To discuss the situation with regards to the furloughing of staff.
25. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
26. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Monday, 29th March 2021, at 7.30 pm,
remotely via Zoom**

Item 8 - Correspondence

- (i) To note the following correspondence:-
- a) Citizens Advice North Lincolnshire - EU Settlement Scheme
 - b) North Lincs Council - Forestry England
 - c) North Lincs Council - Walk Update
 - d) PS Rion - New Sergeant
 - e) BCSA - Outstanding Invoices & Grounds Maintenance Update
 - f) Environment Agency - Routine Maintenance Factsheet
 - g) Ms L Watson - Application to Go on the Town Council
 - h) North Lincs Council - Town & Parish Council Liaison Meeting & Presentations
 - i) Councillor R Waltham - Town Council Report
 - j) HSBC - Changes to Pricing, Terms and Conditions and Services
 - k) HSBCnet - HSBCnet Mobile App
 - l) Mr S Squires - Twitter
 - m) Rural Services Network - Revitalising Rural: Realising the Vision
 - n) Kirton in Lindsey Town Council - Virtual Quiz
 - o) North Lincs Council - NHW Webinars
 - p) Mr N Crampton - Moor Beck Habitat Site
 - q) HSBCnet - Protect your Organisation from Business Email Compromise
 - r) North Lincs Council - The 2021 Budget Unwrapped and More!
 - s) Humberside & South Yorkshire ACF - War Graves in Town / Parish Locations
 - t) Mr W Gammon - Keep Left Sign Replacement
 - u) Ms D Hotson - Woodland Drive
 - v) North Lincs Council - NHW Webinar Extra Date
 - w) Ms C Cook - Floral Design for the Village Hall
 - x) North Lincolnshire Alliance Volunteer Hub - North Lincs Community Network Meeting
 - y) E.on - Targeted Charging Review Webinar
 - z) Mr A Curtis - Allotment Fencing
 - aa) North Lincolnshire Council - Council Tax Band D Clarification
 - bb) North Lincs Council - Wildflower Spotter Sheets
 - cc) E.on - Changing Terms & Conditions
 - dd) Mr M Richardson - Broughton Show
 - ee) PSE - Digital Transformation & Overcoming Your Digital Self-Service Challenges
 - ff) North Lincs Council - Easter Changes to Collection
 - gg) North Lincs Council - Standards Training
 - hh) Little Crow Solar Park Case Team - Draft Examination Timetable & Preliminary Meeting
 - ii) INRG Solar Ltd - Little Crow Update

(ii) To consider the following correspondence:-

- a) Mr T Cave - Dog Fouling on Footpaths
- b) Mr T Flatters - Internal Audit
- c) Wave - Survey
- d) Public Sector Executive - Net Zero Emissions Survey
- e) NALC - Star Council Awards 2021
- f) Public Sector Executive - Powering the Way: Decarbonisation of the Public Sector
- g) Talk Talk - Customer Survey
- h) North Lincs Council - Spring in Bloom 2021
- i) Local Transport Projects - North Lincolnshire Freight Strategy Questionnaire
- j) Fine Times - Guest Writer for an Article on Council's Website
- k) NALC - Online Events for 2021
- l) Government Exchange Team - Leadership Skills Development
- m) ERNLLCA - Free Accounts Training
- n) Ms D Grundy - Clearance of Overgrown Path
- o) Mr G Day - Flagpole for the Town Centre
- p) Clarke Telecom - Telecommunications Mast

Item 9 - Publications

To note receipt of the following regular publications:-

Clerk & Councils Direct - Magazine	March 2021
HSBCnet - News	March 2021
North Lincs Council - Forthcoming Meetings	March 2021
OPCC - Newsletter	March 2021
Public Sector Network - Newsletter	March 2021
CPRE Northern Lincolnshire - Newsletter	April 2021
CPRE - Campaigns Update	
ERNLLCA - Newsletter	
ERPF - Employer Alert	
Environment Agency - Wressle Wellsite	
NACO - Newsflash	
NACO - Newsletter	
NALC - Chief Executive's Bulletins	
NALC - Coronavirus	
NALC - Newsletter	
North Lincs Council - Covid 19 Business Update	
North Lincs Council - Weekly Roadworks List	
North Lincs Council / Visit Lincoln - Tourism & Visitor Economy Policy Updates	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	
SLCC - News Bulletins	

Item 11 - Planning

a) To consider the following planning applications:-

- | | |
|-------------|---|
| PA/2021/199 | Proposal: Planning permission to erect a single-storey extension (including demolition of garage)
Location: 1 Harrys Dream, Broughton, DN20 0DW
Applicant: Mr Danny Wraith |
| PA/2021/202 | Proposal: Planning permission to erect a single-storey extension and make alterations to provide additional ground floor accommodation
Location: 74 High Street, Broughton, DN20 0HY
Applicant: Mr & Mrs G Lee |
| PA/2021/342 | Proposal: Planning permission to erect a single-storey front extension
Location: Rosewood, 26 Town Hill, Broughton, DN20 0HD
Applicant: Mr Paul Anderson |
| PA/2021/258 | Proposal: Planning permission to erect a climbing frame to the rear of the property
Location: 90 Windsor Way, Broughton, DN20 0EL
Applicant: Mr O Bassil |
| PA/2021/465 | Proposal: Planning permission to erect a single-storey detached garage
Location: 2 Mill Cottages, Access Road to Houses on Castlethorpe Corner, Castlethorpe, DN20 9LF
Applicant: Mr McClellen |
| PA/2021/478 | Proposal: Planning permission to erect a new single-storey rear extension (including demolishing of existing single-storey extension and conservatory)
Location: 88 High Street, Broughton, DN20 0HY
Applicant: Mrs Fiona Cowan |

b) To note the following planning decisions:-

- | | |
|--------------|--|
| PA/2021/74 | Full planning permission granted to erect a single-storey rear extension and a first-floor front extension at 26 Avenue Nozay, Broughton, DN20 0TR |
| PA/2020/1864 | Planning permission to erect detached garage ancillary to the main dwelling at Highwood House, A18 From A15 To B1206, Broughton, DN20 9LZ |

c) To consider / note the following planning correspondence:-

- | | |
|--------------|--|
| PA/2019/2035 | The appeal made by Mr Chris Morley against the decision made by North Lincolnshire Council to refuse outline planning permission for the development of 4 single storey dwellings on land adjacent to 17 Common Road, Wressle, where all matters were reserved for future approval was dismissed |
|--------------|--|

PA/2020/252 Proposal: Planning permission to erect 24 dwellings comprising 12 rent to home buy, 6 shared ownership and 6 open market dwellings
Site Location: Land east of Hillside Road, Broughton
Appellant: Partner Construction
Inspectorate's Ref: APP/Y2003/W/21/3267926
Appeal Start Date: 1 March 2021

PA/2021/139 Notification that the application received on 25/01/2021 for determination of the requirement for prior approval of a household extension at 20 Brooklands Avenue, Broughton, DN20 0DR has been considered and it has been decided that North Lincolnshire Council's prior approval as to the impact of the proposed development on the amenity of the adjoining properties is not required

PA/2021/190 Notification that the application received on 05/02/2021 for determination of the requirement for prior approval of a household extension at 57 Estate Avenue, Broughton, DN20 0JZ has been considered and it has been decided that North Lincolnshire Council's prior approval as to the impact of the proposed development on the amenity of the adjoining properties is not required

- d) To further consider water testing at the Wressle Well site
- e) To consider Development Consent Order Application for Little Crow Solar Park