

BROUGHTON TOWN COUNCIL

Mayor: Councillor Paul Senior

Deputy Mayor: Councillor Louise Price



Town Clerk: Gary Johnson

Deputy Town Clerk: Sonia Baig

20th May 2020

To: Members of Broughton Town Council

Councillors Senior (Mayor), Leitch, Mumby-Croft MP, Portess, Price, Ross, Simpson
Tattersfield & Whittingham

Copies to: Mr A Percy MP
PS Rion

Dear Councillor

I hereby give notice of the **Full Council Meeting of Broughton Town Council** due to be held on **Tuesday, 26th May 2020**, at **7.30 pm** remotely via Zoom, and you are summoned to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 20 minutes.

Note - As a result of the coronavirus pandemic the meeting itself will be held over the internet and those wishing to gain access to it will need to telephone or email the Council for details.

AGENDA

1. **Election of Mayor / Chairperson and Appointment of Deputy Mayor / Deputy Chairperson**
To consider the election of Mayor / Chairperson and appointment of Deputy Mayor / Deputy Chairperson and to receive declarations of acceptance of office.
2. **Appointment of Committee Members / Council Representatives**
To consider the representation on Council committees, working groups and outside bodies.

3. **Record of Members Present**
To record names of members present.
4. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
5. **Declarations of Interest**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.
6. **Mayor's Report**
To receive a report from the Mayor.
7. **Police Matters**
To consider any Police & Neighbourhood Watch issues.
8. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Monday, 27th April 2020.
9. **Matters Arising**
To discuss any matters arising from the minutes.
10. **Correspondence**
 - (i) To note certain correspondence - see appendix.
 - (ii) To consider certain correspondence - see appendix.
11. **Publications**
To note receipt of the regular publications - see appendix.
12. **Committee / Working Group Reports**
To approve the minutes of the following committee meeting:-

General Purposes Committee	Monday, 18 th May 2020
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13. **Planning**
 - a) To consider certain planning applications - see appendix.
14. **Finance**
 - (i) **Audit Checks** - To carry out some audit checks.
 - (ii) **Financial Accounts** - To scrutinise and approve the monthly accounts.
 - (iii) **Accounts for Payment** - To note and approve accounts for payment.
15. **Mayoral / Chairperson's Allowance**
To approve payment of the Mayoral / Chairperson's Allowance for the year 2020 / 2021.
16. **Multi-User Games Area**
To receive an update on the progress of the Multi-User Games Area and to consider any further action which may need to be taken.
17. **Grass Cutting of Verges & Public Rights of Way**
To further discuss the opportunity of taking on the responsibility for the cutting of the verges and public rights of way within the parish of Broughton.

18. **Insurance**
To consider renewal of insurance premium for the Council.
19. **Standing Orders**
To review the Council's Standing Orders.
20. **Financial Regulations**
To review the Council's Financial Regulations.
21. **Reports From Council Representatives**
To consider any reports from the Council's representatives on the following bodies:-
- (i) Village Hall Committee
 - (ii) Broughton Relief in Need Trust
 - (iii) Broughton Community & Sports Association
 - (iv) Broughton Allotment Association & Leisure Gardeners
22. **North Lincolnshire Councillors' Reports**
To consider any matters relating to schemes being undertaken by North Lincolnshire Council that affect residents of Broughton Parish.
23. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
24. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Broughton, please let the Town Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 26th May 2020, at 7.30 pm,
remotely via Zoom**

Item 10 - Correspondence

(i) To note the following correspondence:-

- a) North Lincs Council - Consultation Responses for Planning Applications
- b) PKF Littlejohn LLP - Instructions for External Audit
- c) My Neighbourhood Plan - Planning Applications Online Seminar
- d) North Lincs Council - Financial Support Finder Tool & English Tourism Week 2020
- e) North Lincs Council - Foster Carers
- f) PKF Littlejohn LLP - 2019/20 Limited Assurance Reporting Season Survey
- g) Mr R Bonnett - Grass Verges
- h) Ms L Watson - Co-option
- i) Mr P Williams - Co-option
- j) Mr P Tattersfield - Co-option
- k) North Lincs Council - Community Managed Libraries COVID19 Impact Survey
- l) Mr R Bonnett - Public Bench
- m) Mr J Kitwood - Co-option
- n) BCSA - Management Plan / Business Plan for Astro
- o) OPCC - Domestic Abuse Campaign
- p) BCSA - Fertiliser Application
- q) North Lincs Council - Pathways to Recovery
- r) Mrs J Barlow - Allotment Fires
- s) BCSA - Grass Pitch Improvement Programme Good News Stories
- t) Citizens Advice North Lincs - Social Prescribing Team
- u) North Lincs Council - Tourism & Visitor Economy Updates
- v) BCSA - Agenda & Minutes
- w) NALC - Report on Local Council Elections
- x) ICO - Confirmation of Payment
- y) Mrs S Stones / A Smith - Allotment Fires
- z) Mr G Day - VE Day 75
- aa) OPCC - NIOC, Blog & End of Term Report
- bb) North Lincs Council - Civic Party 2020-2021
- cc) Bottesford Town Council - Mayor of Bottesford
- dd) Beverley Town Council - Mayor & Consort of Beverley
- ee) North Lincs Council - Fostering Fortnight
- ff) Crowle & Ealand Town Council - Civic Party 2020-2021
- gg) Barton Town Council - Mayor of Barton
- hh) Hessle Town Council - Mayor & Deputy Mayor
- ii) North Lincs Council - COVID-19 Community Response
- jj) OPCC - Updated Coronavirus Infographic

(ii) To consider the following correspondence:-

- a) Quickline / Quantum Air Fibre - Broadband
- b) Mr J Harris - Walking in Lincolnshire
- c) Public Sector Executive - Protecting Your Data Survey

Item 11 - Publications

To note receipt of the following regular publications:-

ERNLLCA - Newsletter	April 2020
Carnegie UK Trust - News	May 2020
Clerk & Councils Direct - Newsletter	May 2020
ERNLLCA - Newsletter	May 2020
CPRE - Campaigns Update	May 2020
ERPF - Employer Alert	May 2020
HSBCnet - News	May 2020
North Lincs Council - Forthcoming Meetings	May 2020
War Memorials Trust - Bulletin	May 2020
NACO - Newsletter	
NALC - Chief Executive's Bulletins	
NALC - Coronavirus	
North Lincs Council - Weekly Roadworks List	
OPCC - Weekly Blog	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	
SLCC - News Bulletins	

Item 13 - Planning

a) To consider the following planning applications:-

PA/2020/590 Proposal: Planning permission to erect a detached garage
and store building
Location: 44 Brooklands Avenue, Broughton, DN20 0DR
Applicant: Mr A Drayton

PA/2020/698 Proposal: Planning permission to erect a summer house
Location: 22 Staniwells Drive, Broughton, DN20 0BD
Applicant: Mrs Sara Russell-Vardy