

**BROUGHTON TOWN COUNCIL****Minutes of the Full Council Meeting held on Tuesday, 27<sup>th</sup> August 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton****Public Participation**

Six members of the public were present.

A member of the public spoke about grass cutting which had taken place on George Street where the grass had been blown off the footpath onto the road and said there was a danger of it blocking the drains, and also noted that the workmen had no strimmer to go round the lampposts. In addition they complained again about the vegetation overhanging the highway, although the sides of the highway had been cut there was still a problem with overhanging vegetation actually above the highway.

Another member of the public expressed concerns about the Wressle Wellsite and the risk it posed to the residents of Broughton and Wressle. It would involve the use of hydrofluoric acid for the first time in this country which they feared could lead to pollution. Protection was needed from chemical contamination, because it could affect the supply of drinking water and also stop the production of steel. They spoke about the recent earthquake at a site near Blackpool, which they believed was due to the drilling and therefore result in similar earth movements here and reminded everyone of the large earthquake which took place in 2008. Any bonds were not large enough to cover the potential damage. They asked the Council to write to North Lincolnshire Council and ask them to change their minds about not presenting evidence at the public inquiry and withdrawing its case because they believed the area was gravely at risk.

**3005. Record of Members Present**

The following councillors were present: Councillors Senior (Mayor), Glover, Leitch, Mumby-Croft, Portess, Price, Simpson and Whittingham.

**3006. Apologies and Reasons for Absence**

Apologies were received from Councillor Ross - on holiday.

**3007. Declarations of Interest**

- (i) Councillors Glover and Mumby-Croft declared a personal and prejudicial interest in Item 10 - Planning, whilst Councillor Simpson declared a personal and prejudicial interest in Item 12 - Multi-User Games Area and Item 17 - Asset Register.
- (ii) The Clerk had received and granted no dispensations.

**3008. Mayor's Report**

The Mayor apologised for not being able to submit a report in time for the last meeting, however since his last report he had met with Clarke Telecom and the Clerk about the telecommunications mast on Wednesday, 26<sup>th</sup> June 2019, attended Brigg's Civic Service on Sunday, 14<sup>th</sup> July 2019, received Chairmanship Training on Thursday, 18<sup>th</sup> July 2019, attended an extraordinary meeting of the Full Council on Monday, 22<sup>nd</sup> July 2019, an FA Pitch Improvement Inspection on Tuesday, 6<sup>th</sup> August 2019, and had a meeting with David Fox of North Lincolnshire Council about the MUGA on Tuesday, 27<sup>th</sup> August 2019. **It was resolved that the report be noted.**

**3009. Police Matters**

The Clerk had been asked by the Police to look on the CCTV for an incident where the cricket covers had been damaged but was unable to find anything. He also informed councillors that youths had made an inappropriate remarks to a member of staff. **It was resolved that the information be noted.**

**3010. Minutes of the Last Meeting**

The minutes of a meeting of the Full Council held on Monday, 29<sup>th</sup> July 2019, had been circulated prior to the meeting. **It was resolved that they should be approved as a correct record.**

**3011. Matters Arising**

**Minute 2992 Correspondence (ii) a) 2<sup>nd</sup> Broughton Brownies** - Sleepover. An email had been received thanking the Council for allowing the Sleepover.

**Minute 2992 Correspondence (ii) b) Ms S Williams** - Safety Issues with Vehicles on Corner of Mill Lane / High Street. The ward councillor had taken this issue up with North Lincolnshire Council who were going to pass it onto the Police and deliver leaflets to nearby properties to ask residents to park considerately.

**Minute 2992 Correspondence (ii) e) Humberside Police** - Police Surgery. An email had been received thanking the Council for allowing a Police Surgery at the Phil Grundy Community & Sports Centre.

**Minute 2992 Correspondence (ii) g) ERNLLCA** - Good Councillor Guides. The Clerk had ordered 15 copies of the 'Good Councillor Guides'.

**Minute 2998 Chafer Grub** - The Clerk had asked Ashby Grass Care to apply nematode worms to certain parts of the playing field but he had delayed doing so at the moment due to there to there being no chafer grubs.

**Minute 3000 Items Raised by Councillors (i) Netting** - A statement had been placed on the Council's website stating that it did not condone the use of netting.

**3012. Correspondence**

- (i) a) ERNLLCA - Desktop Advisory Service
- b) HSBCnet - Payments Service
- c) Mr R Fox - Ermine Street Hazard
- d) West Lindsey District Council - Civic Service
- e) HSBCnet - Changes to Current / Prior Day Electronic Statements Postponed
- f) Ms L Rusling - Youth Club
- g) Northern Gas Networks – Update
- h) CPRE - New Strategy, Tone and Look
- i) Talk Talk Business - Important Banking Update
- j) Kirton in Lindsey Town Council - Civic Service
- k) Mr S Squires - Genocide?
- l) Mrs S Storey - Broughton Village Hall
- m) North Lincs Council - Walking the Way to Health in North Lincolnshire
- n) Kirton in Lindsey Town Council - Community Venues
- o) INRG Solar - Little Crow Solar Park Update
- p) Brigg Town Council - Charity Coffee Morning
- q) ERNLLCA - Financial Regulations
- r) Humber & Wolds Rural Action - Information Update on New Advisor
- s) Anglian Water - Flushing of Water Mains
- t) Humber & Wolds Rural Action - Voluntary Car Service

- u) Barton upon Humber Town Council - Civic Service
- v) HSBCnet - Redesign of HSBCnet Log On Page
- w) Yorkshire Internal Audit Services - Internal Audit
- x) North Lincs Council - 20-21 Visual Arts Centre & North Lincolnshire Museum

**It was resolved that this correspondence should be noted.**

(ii) a) **HSBC** - Foreign Account Tax Compliance Act. A request to complete documentation in order to confirm the Council's tax status in relation to the United States of America. **It was resolved that the Clerk should complete the form to the best of his ability but put a rider at the end of it making it quite clear that the Council has no dealings in any shape or form with the United States of America.**

b) **ERPF** - Consultation for Amended Pension Administration Strategy. Under Regulation 59 of the Local Government Pension Scheme Regulations 2013 ERPF must consult with scheme employers regarding any amendments that are to be made to the Pension Administration Strategy, which has been updated to reflect up-to-date working practices and targets. The consultation closes on 31<sup>st</sup> August 2019. **It was resolved that the information should be noted.**

c) **ERNLLCA / NALC** - May 2019 Election Survey. A request to complete a survey about the local elections held in May 2019 with a deadline for responses of 27<sup>th</sup> September 2019. **It was resolved that the survey should be noted, however councillors could complete it as individuals if they wished to do so.**

d) **RSN** - Rural Conference 2019. Details of a conference due to be held from 3rd - 4<sup>th</sup> September 2019, at the Park Campus, University of Gloucestershire, Cheltenham. **It was resolved that the information should be noted.**

e) **Mrs J Turner** - On Shore Drilling for Oil and Gas in North Lincolnshire. Email referring to a meeting of North Lincolnshire Council's Planning Committee held on Wednesday, 17<sup>th</sup> July 2019, where the public were excluded from the meeting whilst the Committee were updated about the Appeal being made by Egdon Resources to do with the Wressle Well site which would be heard at a Public Inquiry. The minutes of that meeting state that it was 'Resolved - (a) That the councils position be noted and (b) that option one outline in the report be approved.' Then an item appeared on Egdon Resources website on Monday, 29<sup>th</sup> July 2019, which stated that 'The Company has been advised that following a closed meeting held by North Lincolnshire Council on 17 July 2019, a decision has been made that NLC will not be presenting evidence at the Public Inquiry and will withdraw its case in respect of this appeal subject to the agreement of acceptable planning conditions. Standing orders were temporarily suspended to allow a member of the public an opportunity to speak on this item. They said it was a serious danger to the residents due to the effect it would have on the air, water and earth, and therefore North Lincs Council had a duty to protect residents and the area. **It was resolved that the Clerk should write to North Lincolnshire Council and clarify what was North Lincolnshire Council's position was and ask what option 1 was which was outlined in the report, and that if North Lincolnshire Council were not to fight the appeal then make it quite clear that Broughton Town Council was against this.**

f) **ERPF** - Employer Workshops. Details of a workshop due to be held on both the 10<sup>th</sup> & 24<sup>th</sup> October 2019, from 9.00 am to 4.00 pm, in Goole Leisure Centre, North Street, Goole. **It was resolved that the information should be noted.**

g) **CPRE** Northern Lincolnshire - Best Kept Village Results. The Clerk had provided each councillor with a copy of the results of this year's competition and Broughton had been awarded a 'Highly Commended' in the Small Town Group of this year's best kept village competition. The Council had therefore been sent an invitation to attend an awards presentation evening on Wednesday, 2<sup>nd</sup> October 2019, at 7.30 pm, in Messingham Village Hall, Wendover Road, Messingham. **It was resolved that:-**  
**(i) The results be noted. (ii) Broughton in Bloom and the Handymen be thanked for their hard work and effort. (iii) The Mayor should attend the presentation along with a member of Broughton in Bloom if possible.**

h) **ERNLLCA** - Annual General Meeting. Details of the AGM due to be held on Thursday, 19<sup>th</sup> September 2019, at The Ropewalk, Barton upon Humber, and an invitation to attend. **It was resolved that Councillors Portess and Price should be allowed to attend ERNLLCA's Annual General Meeting on behalf of the Council.**

i) **ERPF** - Valuation Webinar. Details of a free webinar due to be held on Thursday, 5<sup>th</sup> September 2019, from 1.30 pm to 2.30 pm. **It was resolved that the information should be noted.**

j) **Mrs A Smith** - Observations on Broughton. Mrs Smith made several points in her letter including:- (i) Local Elections - Not knowing all of her councillors and a need to make themselves known to the village. (ii) Civic Dinner - Recognition for the hard work of the Handymen who retired and also concerns about the cost of the civic dinner. (iii) Local Events - Councillors to be more aware of what goes on in the village and make an appearance now and again. (iv) Volunteers - A request for a friend to be recognised for her work in the community. (v) Village Hall Caretaker - The need for two people to carry out the job of Caretaker. **It was resolved that the Clerk should write a response to the points raised by Mrs Smith in her letter and thank her for her observations as councillors believed she had made some good points.**

### 3013. **Publications**

The following publications had been received:-

Environment Agency - Humber Newsletter	August 2019
HSBCnet - News	August 2019
North Lincs Council - Forthcoming Meetings	August 2019
OPCC - Newsletter	August 2019
CPRE - Countryside Voice	Summer 2019
CPRE - Field Work	Summer 2019
CPRE - Campaigns Update	
Lives - Newsletter	
NACO - Newsflash	
NALC - Chief Executive's Bulletins	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletters	
Rural Services Network - Bulletins & Rural Funding Digest	

**It was resolved that the information be noted.**

### 3014. Planning Applications

a) The following planning application had been received:-

**PA/2019/1227** Proposal: Planning permission to convert existing building into dwelling including extensions, alterations, demolition of existing warehouse and associated works  
Location: Shop, Westleigh, 6 High Street, Broughton, DN20 0JA  
Applicant: Mr Tim Brown

**It was resolved that the Council should make no objections or comments.**

b) The following planning decisions had been received:-

**PA/2019/1011** Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2-018/2328 granted 18/02/2019 for the erection of a detached three-bedroomed chalet bungalow and detached garage on land adjacent to Fairacres, Bridge Road, Wressle, Broughton, DN20 0BN

**PA/2019/980** Full planning permission granted to erect a single-storey front extension at 68 South View, Broughton, DN20 0EJ

**PA/2019/267** Refusal of planning permission for to erect 24 dwellings on land to the East of Hillside Road, Broughton, DN20 0HQ

**PA/2018/2311** Full planning permission granted to create a multi-use games area with lighting at Community & Sports Centre, Scawby Road, Broughton, DN20 0AB

**It was resolved that the information be noted.**

Note: Councillors Glover & Mumby-Croft had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

### 3015. Finance

#### (i) Audit Checks

Prior to the meeting a councillor had checked that the balances for each bank account corresponded with the bank statements and the amount of petty cash, and all the balances were found to be correct for both the bank accounts and petty cash. **It was resolved that this be noted.**

#### (ii) Financial Accounts

Detailed monthly accounts for August 2019 were provided for councillors to scrutinise. **It was resolved that the accounts be approved.**

#### (iii) Accounts for Payment

#### ACCOUNTS FOR PAYMENT - AUGUST 2019

#### Payments made since last meeting:-

31.07.19 Csh No.26

Buildbase Building & Timber Supplies - Tiles

5.58

	Csh No.27	Green Grass Contracting - Grounds Maintenance	352.80
	BACS	Payroll & Pension	5,778.79
01.08.19	DD	North Lincs Council - Business Rates for Cemetery	69.00
	DD	North Lincs Council - Business Rates for Sports Centre	1,264.00
05.08.19	DD	Talk Talk Business - Telephone & Broadband	39.68
	Csh No.28	Tesco - Paper	2.95
08.08.19	Csh No.29	Screwfix Direct Ltd - Combination Locks	83.95
09.08.19	Csh No.30	Brians Cycles - Puncture Repair Kit	1.75
12.08.19	DD	E.on - Electricity for Playing Field	14.79
	DD	E.on - Electricity for Sports Centre	234.61
	BACS	Mr R Lowrie - Mole Control	33.00
13.08.19		HSBC - Bank Charges	23.36
20.08.19	Csh No.31	Green Grass Contracting - Grounds Maintenance	352.80
	Csh No.32	Tesco - Paper	22.00
21.08.19		HSBC - Bank Charges	21.60

**It was resolved that the action taken be approved.**

**Payments submitted at this meeting:-**

27.08.19	Chq No.100611	BHIB Ltd - Additional Insurance Cover for Machinery	109.93
	Chq No.100612	Complete Weed Control Ltd - Weedkiller at Cemetery	276.00
	Chq No.100613	BCSA - Grounds Maintenance	461.10
	Chq No.100614	Low Carbon Products Ltd - Benches & Fixings	5,421.60
	Chq No.100615	Playsafety Limited - Inspections for Skate Park & Play Parks	280.20
	Chq No.100616	Mr F Graves - Cemetery Work	230.00
	Chq No.100617	Mr J F Suddaby - Cemetery Work	230.00

**It was resolved that these accounts be paid.**

**3016. Multi-User Games Area**

The Mayor reported that the MUGA had made it through planning. There was a meeting due to take place today, however this had to be rearranged. They were about to finalise details and then it would be put out to tender, and then they could start building it. Councillor Whittingham queried if the town council was going to be asked for any money and was told by the Mayor that nothing would be coming from this Council. **It was resolved that the information be noted.** Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

**3017. Telecommunications Mast**

Further to the report given at the last meeting of the Full Council correspondence had been received stating that the floodlights were not strong enough to take the telecommunications mast, so the floodlight would instead have to be attached to the telecommunications mast. Still no new terms and conditions had been received although it had been suggested that it would be useful for the Council to appoint a valuer. **It was resolved that the report be noted and the Clerk should approach a valuer to do with the telecommunications mast.**

**3018. Skate Park & Play Parks**

**(i) a) Skate Park** - The Clerk had provided each councillor with a copy of the inspection report for the Skate Park. It recommended bins should not be closer than 2m from seats and gates, some cracks to the surface needed monitoring, and some concrete edgings repairing. **It was resolved that the report should be noted and the Clerk seek a quote to carry out the repairs.**

**b) Wressle Play Park** - The Clerk had provided each councillor with a copy of the inspection report for Wressle Play Park. It recommended that decayed timber components be replaced, the access improved, encroaching vegetation / trees removed, the wall repaired, and the equipment cleaned. **It was resolved that the report should be noted and the Clerk take the appropriate action.**

**c) Scawby Road Play Park** - The Clerk had provided each councillor with a copy of the inspection report for the Scawby Road Play Park. It recommended bins should not be closer than 2m from seats and gates, the shrinkage / separation of one surface needed re-gluing and any gaps / joints refilling as necessary, a couple of supports needed re-setting, several trip points needed removing, and a warning notice fixed to sports equipment to deter climbing. **It was resolved that the report should be noted and the Clerk take the appropriate action.**

**(ii) Path** - The Clerk had provided each member of the Council with a copy of a report about the Play Park Path provided by Glendale, which suggested that whilst the base of the path appeared to be fully compacted the top layer did not appear to have bonded, hence the excessive amount of loose chippings. Whilst the soil around the concrete edging had been worn away and probably caused by the grass seed not germinating. Wicksteed had emailed the Clerk about the amount overdue for the Play Park and the long delay in receiving the report, and asked for settlement by 9<sup>th</sup> August 2019 to avoid the next stage of debt collection. In response to this the Clerk sent a copy of the Glendale Report along with the Inspection Report for the Play Park to Wicksteed, but not yet received a reply. **It was resolved that the report should be noted for the time being.**

**3019. Overhanging Vegetation**

This was an agenda item in response to complaints about vegetation overhanging the highway by a member of the public under public participation. Whilst it was appreciated that work has been done to cut back vegetation overhanging the side of the road; the problem was with vegetation overhanging from above the road itself - in other words the height of it. **It was resolved that the Clerk should contact North Lincolnshire Council about vegetation overhanging the highway, especially with regard to its height.**

Councillor Leitch left the meeting at 9.05 pm.

**3020. Community Champion Awards**

This item was deferred from the last meeting of the Council held on Monday, 29<sup>th</sup> July 2019, and a couple of names were suggested by councillors for the awards. **It was resolved that Mrs Ann Smith and Mrs Jean Boardman should be nominated for the most appropriate categories in the North Lincolnshire Community Champion Awards.**

**3021. Asset Register**

The Mayor informed the Council that a mower was now surplus to requirements and there had been an expression of interest in buying it. Standing orders were then suspended to allow a member of the public to speak on this matter and they queried the process and was told the Clerk had sought advice on this. **It was resolved that the Clerk should be allowed to dispose of the mower in the appropriate manner and for it then to be removed from the asset register.**

Note: Councillor Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

**3022. Gas Boiler Service**

The Clerk had received a request from British Gas for the Council to renew the service agreement for the gas boiler, therefore he provided councillors with a schedule showing the different types of cover available at various costs. **It was resolved that the Council should renew its existing cover for the gas boiler with British Gas Services (Commercial) Limited at a cost of £337.24 + VAT.**

**3023. Christmas Trees**

Last year the Council had looked at placing an order for solar powered Christmas trees but was too late to do so, therefore the Clerk provided councillors with a copy of the information he had received about them this year. A hanging Christmas Tree would cost £78 + VAT each and need a bracket costing £24.95 +VAT, whilst a lamp post Christmas Tree would cost £98 + VAT per half-tree but include a bracket. The carriage for either would be approximately £100. **It was resolved that the Council should take no further action regarding solar powered Christmas trees but look at other options.**

**3024. Items Raised by Councillors**

(i) **Signs** - The Deputy Clerk had obtained a quote for a sign for the War Memorial Recreation Ground of £30 + VAT, and the Clerk showed them what it would like and where it would go, however councillors were not content with it. **It was resolved that the General Purposes Committee should look at a sign for the War Memorial Recreation Ground.**

(ii) **Safety** - The Clerk provided councillors with an estimate for cost of putting an extra bar / rung on the car park barrier. Approximately the materials would cost £168, the labour £300, and purchase of a welder £85. **It was resolved that the Clerk be authorised to incur the cost of putting an extra bar / rung on the car park barrier.**

(iii) **Social Media** - Councillor Price wanted the Council to consider the use of social media as she believed that the Council should be communicating in this way. **It was resolved that it should be deferred to the Communications Working Group to look at a social media policy.**

**3025. Reports From Council Representatives**

The following was reported from Council representatives on the following bodies:-

(i) **Village Hall Committee** - Advert for a new Cleaner & Lettings Officer had closed, the AGM would be on Wednesday, 4<sup>th</sup> September 2019, and there was a need for a new Secretary to the Committee.

(ii) **Broughton Relief in Need Trust** - There had been no meeting of the Trust since the last meeting of the Full Council.

(iii) **Broughton Community & Sports Association** - Not met but Broughton Burn would be on Sunday, 1<sup>st</sup> September 2019.

(iv) **Broughton Allotment Association & Leisure Gardeners** - There had been no meeting of the Association since the last meeting of the Full Council.

**It was resolved that the information should be noted.**

**3026. North Lincolnshire Councillors' Reports**

The ward councillors had nothing extra to report. **It was resolved that the information be noted.**



**3027. Date, Time and Place of Future Meetings**

The next meeting of the Full Council is due to be held on Monday, 30th September 2019 at 7.30 pm in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton. **It was resolved that the information be noted.**

**3028. Closure of Council Meeting**

The meeting was closed by the Deputy Mayor at 9.46 pm.