

BROUGHTON TOWN COUNCIL**Minutes of the Full Council Meeting held on Monday, 25th March 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton****Public Participation**

No members of the public expressed an interest in addressing the Council at the start of the meeting.

2878. Record of Members Present

The following councillors were present: Councillors P Senior (Mayor), Glover, Howe, Kitwood, Ledger, Mumby-Croft, Portess, Price, Simpson, Waring, and Whitaker-Clark.

2879. Apologies and Reasons for Absence

Apologies were received from Councillor Tweedie - ill, Councillor D Senior - family commitments, Councillor Whittingham - on holiday, and Councillor Williams - work commitments.

2880. Declarations of Interest

(i) Councillors Glover, Mumby-Croft and Portess all declared a personal and prejudicial interest in Item 11 - Planning, Councillors Price & Simpson in Item 12 - Multi-User Games Area, and Councillor Mumby-Croft in Item 15 - Brigg Biomass Community Fund.

(ii) The Clerk had received and granted no dispensations.

2881. Mayor's Report

The Mayor had attended Barton upon Humber's Civic Dinner on Friday, 1st March 2019, and North Lincolnshire Council's Civic Dinner on Friday, 8th March 2019, and also an Extraordinary Meeting of the Full Council on Monday, 11th March 2019. Councillor Price as Deputy Mayor had attended Winterton's Civic Dinner on Saturday, 16th March 2019, whilst the Mayor had attended a production by Broughton's Dramatic Society on Sunday, 24th March 2019. **It was resolved that this information be noted.**

2882. Police Matters

The Mayor informed the Council of vehicles being entered whilst parked on people's property down his road. **It was resolved that the information be noted.**

2883. Minutes of the Last Meeting

The minutes of a meeting of the Full Council held on Monday, 25th February 2019 and an extraordinary meeting held on Monday, 11th March 2019, had been circulated prior to the meeting. **It was resolved that they both should be approved as a correct record.**

2884. Matters Arising

Minute 2857 Police & Crime Commissioner - The Clerk had received a response to the query as to why no crime figures had been published for the last two months, the answer was that the statistics are published with a 2 month delay due to gov.uk validating and cleansing the data.

Minute 2862 Correspondence (ii) a) North Lincs Council - Remembrance 2019. The Clerk had sent Councillor Price the paperwork to do with Remembrance Day Services.

Minute 2862 Correspondence (ii) e) Broughton Cricket Club - The Clerk had asked the Cricket Club to submit an application to the Council for any signs they would like to put up on the playing field.

Minute 2869 North Lincolnshire's Winter in Bloom - The Clerk had returned a form accepting the terms and conditions for a grant of £1,450 being offered by North Lincs Council as part of Winter in Bloom.

Minute 2870 1st Broughton Guides - The Clerk had given a cheque for £250 to 1st Broughton Guides for the S137 grant made by the Council to help towards the cost of purchasing a tablet and other new materials for the new Girlguiding Gold Award.

Minute 2871 Shutters - The Clerk informed councillors that the shutters had been repaired at a cost of £590 + VAT.

Minute 2874 North Lincolnshire Councillors' Reports - The ward councillors said an answer had been provided to the query raised at the last meeting about services and the signs were up.

2885. Correspondence

- (i) a) Ms H Stapel - Auzeville Tolosane
- b) Bottesford Town Council - Bottesford Civic Service
- c) HSBC - Business Review
- d) British Weights and Measures Association - Pedestrian Distance Signs
- e) North Lincs Council - Walking the Way to Health in North Lincolnshire
- f) HSBC - Tax Status Documentation
- g) BT - Leaving
- h) BCSA - Agenda & Minutes
- i) Dog Training Group - Damage to Car
- j) Ms P Phillips - Singing for Pleasure Summer Concert
- k) Crowle & Ealand Town Council - Mayoral Charity Evening
- l) Yorkshire Bank - Monthly Fee Increase
- m) Mayor of Barton upon Humber - Photograph of Broughton Mayor & Mayoress
- n) Mr A Tomlinson - Complaint about Cemetery
- o) ERNLLCA - Councillor / Candidate Home Addresses
- p) BCSA - FA Machinery Grant Application
- q) ERNLLCA - District Committee Meeting
- r) Mr A Walton - Asbestos
- s) ERNLLCA / PKF Littlejohn LLP - External Auditor Training Webinar
- t) North Lincs Council - Visit North Lincolnshire Tourism Partnership
- u) North Lincs Council - Town & Parish Council Liaison Meeting
- v) North Lincs Council - New Address for Mayoral Services
- w) North Lincs Council - Notice of Elections

It was resolved that the above information should be noted.

ii) a) **Broughton Allotment Association** - Hedging. Letter from the Association saying that it would like to improve the security around the perimeter of the allotments by filling the gaps in the mixed hedging with hawthorn and blackthorn plants after several sheds were recently broken into on the site. It would cost £92.11 for 100 plants and volunteers from the Allotment Association would be willing to plant them. **It was resolved that the Council should purchase some hedging plants at a cost of £92.11 and Broughton Allotment Association be allowed to plant them in the hedgerow at the allotments - subject to this being allowed in the lease.**

b) **NALC** - LCR Winter 2018 Survey. Brief survey on elections which needs to be returned by Friday, 29th March 2019. **It was resolved that the survey should be noted, however councillors could complete it individually if they wished to do so.**

c) **Calor Gas Limited** - Calor Rural Community Fund. Details about Calor Gas offering deserving community projects the chance to win a total of 21 grants with prize pots ranging from £1,000 to £5,000. Applications are open and will close on Monday, 29th April 2019. **It was resolved that the information should be noted.**

d) **Mr F Graves** - Resignation. Letter of resignation from Mr F Graves as Handyman and giving a month's notice, and also an offer of help and advice for his replacement and a thank you to the Council for its support during his hips and knee operations. **It was resolved that the Clerk should send Mr Graves a letter to thank him for his long service to the Council should also wish him well for the future.**

e) **Mrs C Brent** - End of Contract. Letter confirming that her contract will cease on 31st March 2019, but thanking the Council for the opportunities it has given her and to wish it and the staff all the best in the future, especially with the changes taking place. **It was resolved that the Clerk should send Mrs Brent a letter to thank her for her work with the Council and also wish her well in her new post.**

f) **Rural Services Network** - Call on Government for a Rural Strategy. A request for all parish councils and organisations in rural areas to sign up and support a call on the Government to develop a Rural Strategy. **It was resolved that the information should be noted.**

g) **CEX MemNet** - Data Protection & GDPR Webinar. Details of a free webinar due to be held on Monday, 29th April 2019, at 10.30 am. **It was resolved that the information should be noted.**

2886. **Publications**

Environment Agency - Newsletter	February 2019
ERNLLCA - Newsletter	February 2019
Lives - Newsletter	February 2019
War Memorials Trust - Bulletin	February 2019
Clerk & Councils Direct - Newsletter	March 2019
HSBCnet - News	March 2019
SLCC - The Clerk Magazine	March 2019
North Lincolnshire Council - Forthcoming Meetings	March & April 2019
CPRE - Campaigns Updates	
ERPF - Employer Bulletins	
NACO - Newsletter	
NALC - Chief Executive's Bulletins & Newsletters	

North Lincs Council - Weekly Roadworks List
 Public Sector Executive - Online Newsletters
 Rural Services Network - Bulletins & Funding Digest
 SLCC - News Bulletin
 VANL - Newsletters

It was resolved that the information be noted.

2887. Committee / Working Group Reports

(i) **Personnel Committee** - The minutes of a meeting of the Personnel Committee held on Monday, 4th March 2019, had been circulated prior to the meeting. **It was resolved they be approved as a correct record.**

(ii) **Personnel Committee** - The minutes of a meeting of the Personnel Committee held on Tuesday, 12th March 2019, had been circulated prior to the meeting. **It was resolved they be approved as a correct record.**

(iii) **Finance Committee** - The minutes of a meeting of the Finance Committee held on Monday, 18th March 2019, had been circulated prior to the meeting. **It was resolved they be approved as a correct record.**

2888. Planning Applications

a) The following planning applications had been received:-

PA/2019/337 Proposal: Planning permission to erect a single storey rear extension
 Location: 122 South View, Broughton, DN20 0EY
 Applicant: Mr Simons

It was resolved that the Council should make no objections or comments.

PA/2018/2316 Proposal: Outline planning permission for up to 10 dwellings with all matters reserved for subsequent approval
 Location: Land off Burnside, Broughton, DN20 0HT
 Applicant: Mr Mark Wilden, Premier Property Acquisitions Ltd

It was resolved that the Council should object to outline planning permission for up to 10 dwellings due to the following concerns:-

- (i) **Highways** - Any development would lead to additional traffic on a narrow road, which enters / leaves the estate at a busy junction with Brooklands Avenue, where there is speeding traffic and even more traffic after the relocation of the Post Office.
- (ii) **Drainage** - Worries about the drainage system being able to cope with additional development.
- (iii) **Character** - Any development would change the character of the estate, which is mainly occupied by elderly residents.

- (iv) **Access - Insufficient account has been taken of the fact that the access road is an estate road with a great deal of on-street parking and the development will only add to the traffic congestion - despite there being a more suitable alternative access for the development.**
- (v) **Environment - The effect on the habitat and wildlife.**

b) The following planning correspondence had been received:-

PA/2018/1316 Appeal against North Lincolnshire Council's decision to refuse planning permission for the retention of Wressle-1 and access track for the production of hydrocarbons, together with an extension of the site by 0.12 ha for the installation of additional security facilities; site reconfiguration to facilitate the installation of a new impermeable membrane. French drain and surface water interceptor; installation of up to two additional groundwater monitoring boreholes and deepening of three existing groundwater monitoring boreholes; well operation; installation of production facilities and equipment; installation of gas engine and electrical grid connection; oil and gas production for a temporary period of 15 years; and restoration to arable land, at Lodge Farm, Clapp Gate, Appleby, DN15 0DB

PA/2019/458 Application for the determination of prior approval of the installation of a radio base station at land at Phil Grundy Community & Sports Centre, Scawby Road, Broughton, DN20 0AF, using permitted development rights

It was resolved that the information be noted.

Note: Councillors Glover, Mumby-Croft and Portess had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2889. Multi-User Games Area

The Mayor had spoken to North Lincolnshire Council about the MUGA. The results of the acoustic survey had gone to the Environment Team at North Lincolnshire Council and there may be a need for an acoustic wall, and on 1st April 2019, there would be a onsite survey to check for any underground services. **It was resolved that this information be noted.**

Note: Councillors Price and Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2890. Telecommunications Mast & Wayleave Agreement

At a meeting of the Full Council held on Monday, 25th February 2019, the Clerk was asked to contact Clarke Telecom to ask about the specific benefits to the residents of the parish of Broughton by having such a mast - including how many people would benefit from it and how much would it actually improve the current signal, and in addition to ask if the Council were to instruct a suitably qualified valuer if the money was available up front and if there would be no obligation to pursue the matter further even if this part of the offer was taken up. He had received a reply

which stated that residents who were currently on O2 or Vodafone networks would immediately benefit from an improved mobile phone coverage and it would give a choice to residents who didn't have a mobile device or unsatisfied with the service provided by other network providers, the surveyor's costs would not be paid until completion and if the agreement was not pursued by the company then the fees incurred would be repaid up to a given maximum however this was all subject to the signing of a new code agreement by 29th March and valid planning consent. **It was resolved that the Council should decline the offer which was made for the siting of a telecommunications mast at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.**

2891. Wicksteed Leisure

The Clerk had provided each councillor with a copy of an email he had received from Wicksteed following the meeting which had taken place onsite on Tuesday, 5th February 2019, about the problems with the Play Park. The press and public were excluded due to the confidential and sensitive nature of the information to be discussed. **It was resolved that the Council should procure a survey of the Play Park and let Wicksteed know the intention was to deduct the price of the survey from the amount which is owed upon satisfactory completion of the work at the Play Park.**

2892. Brigg Biomass Community Fund

The Council had received notification that it had been successful in securing funding for outdoor seating at the Phil Grundy Community & Sports Centre. The cost of the project had gone up due to an increase in the price of the benches to £7,376.12 + VAT, and with a grant of £5,760 this now left a shortfall of £1,616.12. **It was resolved that the Council should accept the conditions attached to the grant and also approve a payment of £1,616.12 being the Council's contribution towards the provision of benches on the playing field.**

Note: Councillor Mumby-Croft had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

2893. Circus

There had been a request for a booking on the playing field from James Richard Circus from the 23rd to the 28th April 2019. Some concerns were expressed about potential damage to the field and it was therefore suggested it should not go ahead. **It was resolved not to accept the booking due to concerns about the field however the Council should wish them well.**

2894. Cemetery Charges

At a meeting of the Full Council held on Monday, 25th February 2019, the Council agreed that funeral directors should be allowed to use their own gravediggers and the General Purposes Committee should review the cost of a burial, however there had been no meeting of the General Purposes Committee since that meeting and the cemetery charges needed to be reviewed before they came into effect on 1st April 2019.

It was resolved that the revised charges for the Cemetery for 2019 / 2020 should be as follows:-

Cemetery

	<u>Current</u>	<u>2019/20</u>		<u>Current</u>	<u>2019/20</u>
Burial - Adult	£700.00	£150.00	but if from outside Parish	£1400.00	£300.00
- Child (up to 16 years)	£0.00	£0.00	but if from outside Parish	£700.00	£150.00
Interment of Ashes - Adult	£150.00	£150.00	but if from outside Parish	£300.00	£300.00
- Child	£0.00	£0.00	but if from outside Parish	£150.00	£150.00
Erection of Memorial	£66.00	£66.00	but if from outside Parish	£132.00	£132.00
Additional Inscription	£31.00	£31.00	but if from outside Parish	£62.00	£62.00
Purchase of Exclusive Right	£350.00	£350.00	but if from outside Parish	£700.00	£700.00
Register Search Fee - Per Hour	£23.00	£23.00			

2895. Reports From Council Representatives

(i) **Village Hall Committee** - Everything was alright.

(ii) **Broughton in Need Relief Trust** - The Trust had given out a grant of £200.

(iii) **Broughton Community & Sports Association** - Councillor Simpson reported that there had been a video-game night out at the Working Mens Club and there were a few issues bubbling around the MUGA but nothing to really report.

(iv) **Broughton Allotment Association** - The Allotment Association's AGM was being held on Monday, 1st April 2019.

It was resolved that this information should be noted.

2896. North Lincolnshire Councillors' Reports

The ward councillors had nothing to report. They were asked about barriers on the Ancholme Path, and said that instructions had been given to contractors to lower and level the gate. **It was resolved that the information should be noted.**

2897. Accounts**ACCOUNTS FOR PAYMENT - MARCH 2019****Payments made since last meeting:-**

26.02.19	Chq No.100562	J Howson - Christmas Lights Competition	50.00
	Chq No.100563	L Gammon - Christmas Lights Competition	25.00
	Chq No.100564	P & R Door Systems - Shutter Call Out	590.00
	Chq No.100565	Fair Gardens Plant Centre Ltd - Plants	654.91
	Chq No.100566	Job Earnshaw & Bros Ltd - Plants	892.73
27.02.19	DD	BT - (01652) 659441 / (01652) 650825	483.78
		Yorkshire Bank - Bank Charges	5.00
28.02.19	BACS	Payroll & Pension	5,590.03
04.03.19	Csh No.046	Timpson - Keys	24.00
11.03.19	DD	E.on - Electricity for Playing Field	7.41
	DD	E.on - Electricity for Sports Centre	173.53
	DD	E.on - Gas for Sports Centre	209.09
		HSBC - Bank Charges	23.60

21.03.19	Chq No.000567	1st Broughton Guides - S137 Grant	250.00
		HSBC - Bank Charges	23.60

It was resolved that the action taken be approved.

Payments submitted at this meeting:-

25.03.19	Chq No.000568	North Lincs Council - Burials	1305.00
	Chq No.000569	Grass Green Contracting - Grounds Maintenance	743.70
	Chq No.000570	Bailey's Garden Services Ltd - Small Closed Churchyard	200.00
	Chq No.000571	DDM Agriculture Clients Account - Allotment Rent	450.00

It was resolved that these accounts be paid.

2898. Date, Time and Place of Future Meetings

The next meeting of the Full Council is due to be held on Monday, 29th April 2019, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton.

It was resolved that the information be noted.

2899. Closure of Council Meeting

The meeting was closed by the Mayor at 9.04 pm.