

## BROUGHTON TOWN COUNCIL

### Minutes of the Full Council Meeting held on Monday, 24<sup>th</sup> September 2018, at 7.30 pm, in the Phil Grundy Community & Sports Centre, Scawby Road, Broughton

#### Public Participation

A member of the public asked why the minutes were not available and was told that they were not yet ready for approval but would be for the next meeting, and in addition he repeated concerns about the overgrown vegetation / hedgerows on all access roads into Broughton and was told by one of the ward councillors that he would report it and make representations.

Another member of the public asked for an update on the proposed astro-turf and was told by the Mayor there was nothing to report as they were waiting for information from a North Lincolnshire Council officer who would report back to the Regeneration Group.

#### **2729. Record of Members Present**

The following councillors were present: Councillors P Senior (Mayor), Glover, Howe, Portess, Price, D Senior, Siddall, Simpson, Tweedie and Waring.

#### **2730. Apologies and Reasons for Absence**

Apologies were received from Councillors Ledger, Mumby-Croft & Whitaker-Clark - ill, Councillor Ross - other commitments, Councillor Whittingham - family commitments, and Councillor Williams - work commitments.

#### **2731. Declarations of Interest**

- (i) Councillors Glover and Simpson both declared a personal and prejudicial interest in Item 12 Planning Applications - Councillor Simpson specifically in PA/2018/1680.
- (ii) The Clerk had received and granted no dispensations.

#### **2732. Solar Park**

Mr David Dean, Commercial Manager at INRG Solar, gave an update about Little Crow Solar Park. It was an 80 million pound project with 20 million pounds of it staying in the local business community. In January / February they would come back with revised plans, which would be submitted to the planning inspector, and then a decision made by central government. Mr Dean then answered any questions from councillors. He said the carbon footprint was equivalent to 15,000 diesel lorries off the road each year. The Mayor asked if they would share the nature study with the Council and was told that it would be put in the public domain. Mr Dean also apologised that Mr Gannon was not present with him and was then thanked by the Mayor for the update. **It was resolved that the information be noted.**

#### **2733. Mayor's Report**

The Mayor informed members of the Council that he had attended the Skate Park and Allotment Open Days on Sunday, 2<sup>nd</sup> September 2018, along with Mr Sean Clixby and the Clerk had met with a MUGA manufacturer and then attended a BCSA meeting on Tuesday, 4<sup>th</sup> September 2018, was unable to attend Brigg Civic Service on Sunday, 9<sup>th</sup> September 2018 - so Councillor Price went instead, met with Councillor Waltham, Mumby-Croft, Glover and Mr David Fox about the MUGA and then attended a meeting of the Finance Committee on Monday, 10<sup>th</sup> September 2018, a meeting of the Recreation Field Working Group on Monday, 17<sup>th</sup> September 2018, and met with the Clerk on Tuesday, 18<sup>th</sup> September 2018. **It was resolved that this be noted.**

**2734. Police Matters**

Councillor Price informed councillors that there had been a few attempted burglaries in Broughton - they were targeting houses to get car keys, whilst Councillor Portess reported that a lad with an off-road motorbike had come into the car park and then gone through the hedge onto the farmer's field and then back onto the road. **It was resolved that the information be noted.**

**2735. Minutes of the Last Meeting**

The minutes of a meeting of the Full Council held on Tuesday, 28<sup>th</sup> August 2018 were not ready for approval. **It was resolved that their approval be deferred until the next meeting.**

**2736. Matters Arising**

There were no matters arising due to the minutes not being available.

**2737. Correspondence**

- (i) a) ERNLLCA - Annual General Meeting
- b) Mr R Bonnett - National Lottery Grant Application
- c) North Lincs Council - North Lincolnshire Aviation Festival
- d) Winterton Town Council - Civic Service
- e) HSBC - New Relationship Manager
- f) BCSA – Minutes
- g) VANL - Training Course
- h) Barton Willmore - Wressle Wellsite
- i) North Lincs Council - NAT Dates for 2018/19
- j) North Lincs Council - Self Service Portal
- k) Mr D Redhead - Winterton Sculpture Auction
- l) North Lincs Council - NAT Minutes & Crime Figures
- m) War Memorials Trust - Thank You
- n) BCSA - Agenda
- o) ERNLLCA / NALC - Community Business Champions
- p) Ms R Latham - Overgrown Shrubbery & Hedging
- q) CPRE - Pictures from the Edge of the World
- r) North Lincs Council - Statement of Community Involvement
- s) Brigg Town Council - Civic Operatic Evening
- t) Mr K Lester - Complaint about Cemetery
- u) Broughton Lives - Charity Ball
- v) Northern Gas Networks - Stakeholder Engagement Survey
- w) Winterton Town Council - Centenary Event in Winterton
- x) North Lincs Council - Civic Service

**It was resolved that the above information should be noted.**

ii) a) **CPRE Northern Lincolnshire** - Best Kept Village Competition. The Clerk had provided each councillor with a copy of the results of this year's competition and Broughton had won the 'Most Improved' category. The Council had therefore been sent an invitation to attend an awards presentation evening on Wednesday, 26<sup>th</sup> September 2018, at 7.30 pm, in the Angel Suite, Brigg. **It was resolved that the Mayor should attend on behalf of the Council the Best Kept Village presentation on Wednesday, 26<sup>th</sup> September 2018, along with a member of Broughton in Bloom if possible.**

b) **CPRE** - Fracking. Email from CPRE concerned about the government pursuing two proposals to do with fracking. The first proposal is to remove the need for the fracking industry to apply for planning permission for exploratory drilling - potentially making it as easy to drill a well to explore for shale gas as it would be to build a conservatory, and the second proposal is to take decisions on full-scale fracking out of local control - giving central government 'carte blanche' to approve applications to frack. **It was resolved that the Council should make a donation of £10 to CPRE and support their campaign by asking the Clerk to contact the local MP about the proposals to do with fracking.**

c) **ERNLLCA - Annual Conference 2018**. Details of a conference due to be held on Friday, 23<sup>rd</sup> November 2018, from 9.30 am to 4.30 pm, at The Village Hotel, Henry Boot Way, Priory Way, Hull. in Central London. **It was resolved that the Clerk should be able to attend the Annual Conference at a cost of £90 + VAT.**

d) **Public Sector Executive Online** - Managing Flexible Working Webinar. Details of a webinar due to be held on Wednesday, 26<sup>th</sup> September 2018, at 3.00 pm. **It was resolved that the information should be noted.**

e) **VANL** - Ian McPherson Award. Invitation to nominate a person for the Ian McPherson Award for outstanding contribution to the community. by Wednesday, 3<sup>rd</sup> October 2018. **It was resolved that the information should be noted.**

f) **ERNLLCA / Surveillance Camera Commissioner** - Surveillance Cameras. Letter about the operation of surveillance camera systems, the Protection of Freedoms Act 2012 and disclosure. **It was resolved that the Clerk should seek advice from ERNLLCA as to what the Council should do with regard to Surveillance Cameras.**

#### 2738. **Publications**

ERNLLCA - Newsletter	June 2018
War Memorials Trust - Bulletin	August 2018
Lives - Newsletter	August 2018
Clerks & Councils Direct - Newsletter	September 2018
HSBCnet - News	September 2018
SLCC - The Clerk Magazine	September 2018
CPRE - Campaigns Update	
ERPF - Bulletins	
NALC - Chief Executive's Bulletins & Newsletters	
North Lincs Council - Weekly Roadworks List	
Public Sector Executive - Online Newsletter	
Rural Services Network - Newsletters & Bulletins	
SLCC - News Bulletin	
VANL - Newsletter	

**It was resolved that the information be noted.**

#### 2739. **Committee Reports**

(i) **Personnel Committee** - The minutes of a meeting of the Personnel Committee held on Monday, 10<sup>th</sup> September 2018, had been circulated prior to the meeting. **It was resolved that they be approved.**

(ii) **Finance Committee** - The minutes of a meeting of the Finance Committee held on Monday, 10<sup>th</sup> September 2018, had been circulated prior to the meeting. **It was resolved that they be approved.**

(iii) **Recreation Field Working Group** - The minutes of a meeting of the Recreation Field Working Group held on Monday, 17<sup>th</sup> September 2018, had been circulated prior to the meeting. **It was resolved that they be approved subject to a typing error being corrected - MCSA should read BCSA.**

**2740. Planning Applications**

a) Consideration was given to the following planning applications:-

**PA/2018/1438**            Proposal: Planning permission to erect a detached dwelling with attached garage  
Location: 106 High Street, Broughton, DN20 0JR  
Applicant: Mr A Clarke

**It was resolved that the Council should make no objections or comments.**

**PA/ 2018/1600**            Proposal: Planning permission to erect a single storey front extension  
Location: 87A High Street, Broughton, DN20 0JR  
Applicant: Mr & Mrs F Spurr

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1604**            Proposal: Planning permission to erect side extension to form larger garage and utility to the rear  
Location: 23 St. Bernards Close, Broughton, DN20 0HS  
Applicant: Ms Joanne Wells-Mullen

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1670**            Proposal: Planning permission to erect single storey side extension and detached garage  
Location: 25 Woodland Drive, Broughton, DN20 0EQ  
Applicant: Mr Jack Jackson

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1756**            Proposal: Application for determination of the requirement for prior approval for the demolition of The Cottage and Carr Farm House buildings  
Location: The Cottage & Carr Farm House, Access roads in Broughton Carrs Farm, Broughton, DN20 0BW  
Applicant: Mr Ben Jackson

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1820** Proposal: Outline planning permission to erect detached chalet bungalow and detached garage with means of access not reserved for subsequent consideration  
Location: Land adjacent to Fairacres, Bridge Road, Broughton, DN20 0BN  
Applicant: Miss Tanya Rodgers

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1680** Proposal: Planning permission to erect a front porch extension  
Location: 16 Beagle Close, Broughton  
Applicant: Mr Neil Simpson

**It was resolved that the Council should make no objections or comments.**

**PA/2018/1847** Proposal: Planning permission to change the use of domestic garden to form extension and additional car parking to existing doctor's surgery, erection of single storey rear extension (including part demolition of existing building) and associated external works  
Location: 27 Brooklands Avenue, Broughton, DN20 0DY  
Applicant: Michelle Slimm, Riverside Surgery

**It was resolved that the Council should object due to insufficient parking for patients as a result of the extension.**

b) The following planning decisions had been received:-

**PA/2018/921** Full planning permission granted to erect a first floor side extension, single-storey rear extension and creation of balcony over (including demolition of conservatory). Works to also include the provision of a pitched roof to existing detached garage and erection of new front wall at Old Vale Cottage, Scawby Road, Broughton, DN20 0AG

**PA/2018/1344** Advertisement consent granted to retain four internally-illuminated fascia signs and one non-illuminated three-sided totem sign at DFS, Scawby Road, Scawby Brook, DN20 9JH

**It was resolved that the information be noted.**

Note: Councillor Glover & Simpson had earlier declared an interest in this item and therefore left the meeting whilst it was discussed.

#### **2741. Volunteer Repair Day**

At a meeting of the Recreation Field Working Group held on Monday, 17<sup>th</sup> September 2018, at 7.30 pm, a Volunteer Repair Day was discussed to help improve the condition of the playing field following the damage caused by the chafer grub - it was decided to hold such a day on Sunday, 21<sup>st</sup> October 2018, at 9.00 am. **It was resolved that the Council should approve the arrangements for the Volunteer Repair Day, which including the cost of providing plant / machinery, a skip, top soil and grass seed would be about £1,600.**

**2742. Grounds Maintenance**

At a meeting of the Recreation Field Working Group held on Monday, 17<sup>th</sup> September 2018, at 7.30 pm, discussion about maintaining the field to a suitable standard on an annual basis was resulted in a schedule of work for grounds maintenance. **It was resolved that the Council should approve the schedule of work for the grounds maintenance of the playing field subject to ratification from the Lincolnshire FA and LCGA.**

**2743. HWRA**

Humber & Wolds Rural Action has replaced Humber & Wolds Rural Community Council of which the Council had been a member. **It was resolved that the Council should join Humber & Wolds Rural Action at a cost of £25 for 2018/19.**

**2744. Allotment Association**

It was believed that a council representative on the Allotment Association would help to provide a link with allotment holders following the demise of the Allotment Committee. **It was resolved that Councillor Donna Senior should be elected as the Council's representative on the Allotment Association.**

**2745. Items Raised By Councillors**

(i) **Beacon** - BCSA had agreed to fund a portable beacon, therefore the Council could now go ahead and purchase one, and discuss plans for an event involving a beacon. It was suggested that an event be held on the playing field on Sunday, 11<sup>th</sup> November 2018, at 6.55 pm, to mark 100 years since the end of the war and involve the playing of the last post - the Centre would be open for hot drinks and the toilets. **It was resolved that the Council should purchase a mobile beacon for the commemorative event due to be held on Sunday, 11<sup>th</sup> November 2018.**

(ii) **Town Council Website** - Councillor P Senior asked councillors to provide him with a photo and paragraph about themselves for the Council's website. **It was resolved that the request for such information be noted.**

**2746. Reports From Council Representatives**

(i) **Village Hall Committee** - AGM and thank you for the grant for painting.

(ii) **Broughton in Need Relief Trust** - There had been no meeting of the Trust since the last meeting of the Full Council.

(iii) **Broughton Community & Sports Association** - There had been a meeting where discussion included the playing field, other groups such as archery, and a Christmas Film Day.

**It was resolved that this information should be noted.**

**2747. North Lincolnshire Councillors' Reports**

The ward councillors had nothing to report. Councillor Price asked for an update on the Broughton signs and was told they were in the system. Councillor Glover raised the issue of access to the Ancholme Path and would be updated tomorrow. Councillor D Senior had concerns about the new car park near the school - the single width road into the second car park and the gate being locked onto the road. She said you can't get in or out and this needed some attention. **It was resolved that the information should be noted.**

**2748. Accounts****ACCOUNTS FOR PAYMENT - SEPTEMBER 2018****Payments made since last meeting:-**

28.08.18	DD	BT - (01652) 659441 / (01652) 650825	646.72
29.08.18		Yorkshire Bank - Bank Charges	5.00
30.08.18	Csh No.24	Mrs J Lowe - Reimbursement of Travel Expenses	69.39
	Csh No.25	Wasp Sports Supplies Limited - Staff Uniform	170.00
31.08.18		Payroll & Pension	5,699.29
03.09.18	DD	North Lincs Council - Business Rates for Cemetery	62.00
	DD	North Lincs Council - Business Rates for Sports Centre	1,236.00
04.09.18	Csh No.26	Buildbase Building & Timber Supplies - Toilet Seat	16.63
	Csh No.27	Scunthorpe Lawn Mowers Ltd - Wheel	25.74
06.09.18	Csh No.28	Norton Security Systems - Intruder Alarm Service	240.00
	Csh No.29	Broughton WI - S137 Grant	99.40
10.09.18	DD	E.on - Electricity for Sports Centre	129.79
11.09.18	Csh No.30	Pickering's - Keys	22.00
12.09.18		HSBC - Bank Charges	23.64
19.09.18		Unpaid Cheque - Room Hire	512.35
21.09.18		HSBC - Bank Charges	21.70

**It was resolved that the action taken be approved.**

**Payments submitted at this meeting:-**

24.09.18	Chq No.100512	North Lincs Council - Burials	2,349.00
	Chq No.100513	Green Grass Contracting - Grounds Maintenance	622.20
	Chq No.100514	Supplies - Cleaning Materials	165.49
	Chq No.100515	Active Copier Systems Ltd - Photocopier Repair	96.00
	Chq No.100516	Owen Bowness & Son - Fluorescent Tubes	108.01
	Chq No.100517	DDM Agriculture Clients Account - Allotment Rent	450.00

**It was resolved that these accounts be paid.**

**2749. Time & Motion Study**

Due to the confidential nature of the item to be discussed both the press and public were excluded. At the last meeting of the Full Council held on Tuesday, 28<sup>th</sup> August 2018, it agreed with a recommendation made by the Personnel Committee that Scott-Grant should be asked to carry out a time and motion study, however it was perhaps not clear that the cost for 5 days including travel and expenses would be £455 + VAT per day giving a total cost of £2,275 + VAT for the 5 days, so after receiving advice from ERNLLCA it was discussed again by the Council. The Clerk had sent an email to councillors about the time and motion study which referred to a letter from Scott Grant and he spoke about this item before leaving the room whilst it was discussed by the Full Council. **It was resolved that Full Council should go ahead with the time and motion study with Scott-Grant at a cost of £455 + VAT per day up to a maximum of 5 days and the Personnel Committee would work closely with Scott-Grant following the discussion at the Full Council meeting.**

**2750. Date, Time and Place of Future Meetings**

The next meeting of the Full Council is due to be held on Monday, 29<sup>th</sup> October 2018, at 7.30 pm, and there is also a meeting of the General Purposes Committee due to be held on Monday, 8<sup>th</sup> October 2018, at 7.00 pm, a meeting of the Personnel Committee on Monday, 10<sup>th</sup> October 2018, at 7.00 pm, a meeting of the Finance Committee on Monday, 15<sup>th</sup> October 2018, at 7.00 pm, and also a meeting of the Recreation Field Working Party on Tuesday, 16<sup>th</sup> October 2018. All Committee meetings are to be held at the Phil Grundy Community & Sports Centre, Scawby Road, Broughton, with the exception of the Working Group which will be held in Broughton Working Men's Club, High Street, Broughton. **It was resolved that the information be noted.**

**2751. Closure of Council Meeting**

The meeting was closed by the Mayor at 9.57 pm.